

31 October 2022

At 5.00 pm

Council

Agenda

1. **Confirmation of Minutes**
2. **Statement of Ethical Obligations and Disclosures of Interest**
3. **Minutes by the Lord Mayor**
 - 3.1 Vale Aunty Selena Blakeney
 - 3.2 Vale Nelson Meers AO
 - 3.3 Prince Alfred Park
4. **Memoranda by the Chief Executive Officer**
 - 4.1 Proposed Schedule of Meetings and Briefings for 2023
5. **Matters for Tabling**
6. **Report of the Corporate, Finance, Properties and Tenders Committee**
 - 6.1 Confirmation of Minutes
 - 6.2 Statement of Ethical Obligations and Disclosures of Interest
 - 6.3 Presentation of the 2021/22 Financial Statements and Audit Reports to Council
 - 6.4 Audit Risk and Compliance Committee Annual Report to Council 2021/22
 - 6.5 Review of the Investment Policy and Strategy
 - 6.6 Investments Held as at 30 September 2022
 - 6.7 Public Exhibition - Naming Policy
 - 6.8 External Memberships
 - 6.9 Land Classification - 4C-4F Huntley Street, Alexandria
 - 6.10 Ashmore Precinct Trunk Stormwater Project - Amendment to Project Agreement with Sydney Water

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- 6.11 Green Square Trunk Drain - Updated Project Agreement with Sydney Water
 - 6.12 Contract Variations – Construction Contract and Design Consultancy Contract for the Green Square to Ashmore Connector Road
 - 6.13 Contract Variation - Design Consultants for the Bike Network Program
 - 6.14 Exemption from Tender - SEEK and LinkedIn Job Board Subscription Services
 - 6.15 Cancellation of Tender - T-2022-802 and Exemption from Tender - Construction, Installation, and De-Installation of Lantern Toppers and Ground Based Lanterns for 2023 Sydney Lunar Festival
- 7. Report of the Cultural and Creative Committee**
- 7.1 Confirmation of Minutes
 - 7.2 Statement of Ethical Obligations and Disclosures of Interest
 - 7.3 Grants and Sponsorship - Additional Support for Sydney WorldPride 2023
 - 7.4 Post Exhibition - Oxford Street LGBTIQA+ Place Strategy
- 8. Report of the Transport, Heritage, Environment and Planning Committee**
- 8.1 Confirmation of Minutes
 - 8.2 Statement of Ethical Obligations and Disclosures of Interest
 - 8.3 Public Exhibition - City North Public Domain Plan
 - 8.4 Post Exhibition - Managing Waste in Public Places Local Approvals Policy
 - 8.5 Fire Safety Reports
- 9. Greater Sydney Parklands - Council Nomination for Centennial Parklands Community Trustee Board**

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10. **Advertising Screens Review**
11. **Questions on Notice**
12. **Supplementary Answers to Previous Questions**
13. **Notices of Motion**
 - 13.1 Basic Income and Local Government
 - 13.2 Street Furniture Upgrade
 - 13.3 Council Commits to Install Refugees Are Welcome Banners at Town Hall and at Other Key Locations
 - 13.4 Vale Auntie Selena Blakeney
 - 13.5 Installing the Plaque for the World's First Modern Milk Bar
 - 13.6 Honouring Eileen O'Connor
 - 13.7 Referendum on Council Wards
 - 13.8 Star Casino's Tower Development and the Sydney Western Harbour Business Improvement District
 - 13.9 Supporting the Affordable and Diverse Housing Fund
 - 13.10 Review of Electronic Billboards
 - 13.11 Rosebery Eligibility Low Rise Medium Density Housing Code

Item 1

Confirmation of Minutes

Minutes of the following meeting of Council are submitted for confirmation:

Meeting of 19 September 2022

Item 2

Statement of Ethical Obligations

In accordance with section 233A of the Local Government Act 1993, the Lord Mayor and Councillors are bound by the Oath or Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the City of Sydney and the City of Sydney Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act, to the best of their ability and judgement.

Disclosures of Interest

Pursuant to the provisions of the Local Government Act 1993, the City of Sydney Code of Meeting Practice and the City of Sydney Code of Conduct, Councillors are required to disclose and manage both pecuniary and non-pecuniary interests in any matter on the agenda for this meeting.

In both cases, the nature of the interest must be disclosed.

This includes receipt of reportable political donations over the previous four years.

Item 3.1**Vale Aunty Selena Blakeney****File No: S051491****Minute by the Lord Mayor**

To Council:

The Woolloomooloo community along with many City staff were saddened by the recent passing of Aunty Selena Blakeney. Her family has given me permission to honour her life in this Lord Mayoral Minute.

Born on 13 September 1948, Aunty Selena identified as Yaegl / Wiradjuri woman from Cabbage Tree Island. Passionate about her culture and communities, she shared her time between her family and the communities of Cabbage Tree Island and Woolloomooloo. A generous and kind respected Elder, she was also known in the Woolloomooloo Community as the Black Queen.

Her Woolloomooloo home was a gathering place, a place for all ages to meet, feel welcome and enjoy a sense of belonging. On Christmas Eve she would have her famous spaghetti bolognaise ready for anyone who popped in for a yarn.

Beyond her home she helped organise many NAIDOC gatherings and community events. The City is particularly grateful for Aunty Selena's leadership, advocacy and assistance in supporting the needs of the Woolloomooloo community during the Covid-19 pandemic.

Aunty Selena's legacy will continue through the many community projects she worked on over her years. Most recently, we recognise her success in creating 'Matora Mob Committee' with support from the City, which provides a space for the needs and aspirations of the Woolloomooloo community of that she cared so deeply about.

Recommendation

It is resolved that:

- (A) all persons attending this meeting of Council observe one minute's silence to commemorate the life of Aunty Selena Blakeney and her significant contribution to the Woolloomooloo community;
- (B) Council express its condolences to Aunty Selena's family; and
- (C) the Lord Mayor be requested to convey Council's condolences to Aunty Selena's family.

COUNCILLOR CLOVER MOORE

Lord Mayor

Item 3.2

Vale Nelson Meers AO

File No: S051491

Minute by the Lord Mayor

To Council:

I wish to inform Council of the passing of Nelson John Meers AO philanthropist, arts patron and 38th Lord Mayor of Sydney.

A fifth-generation Australian, Nelson Meers was born into a pioneer grazing family in Dubbo in 1938. He recalled the walls of the Meers' homesteads being adorned with numerous European bucolic landscapes. Another memory was his father taking him to the Art Gallery of New South Wales at the age of eight to be introduced to George Lambert's iconic painting Across the Black Soil Plains. It was his first real experience of the power of art, and one that helped shape his later work.

After obtaining a law degree from the University of Sydney he worked as practising solicitor for several years, establishing an extensive commercial and defamation practice as a partner of two leading international law firms.

On 21 September 1974 he was elected as a Civic Reform Alderman representing Fitzroy Ward, which included Potts Point, Kings Cross and Elizabeth Bay.

As an Alderman, he advocated for the residential regeneration of the CBD and the restoration of the Queen Victoria Building. In 1978, he briefly served as Deputy Lord Mayor, before becoming Lord Mayor following the sudden death of Alderman Leo Port. He continued as Lord Mayor until 21 September 1980 when he did not seek re-election to Council.

He subsequently became the National Executive Director of the Australian Retailers Association and was also involved in the NSW Chamber of Manufactures. He later established Nectar Hoteliers Pty Ltd, an investment company which became owner of seven western Sydney hotels. The venture made him a wealthy man. This wealth was not to be directed exclusively to his private benefit.

In the late 1960s he visited Minneapolis as a young lawyer. He later recalled:

“There I visited the city's Institute of Arts and was totally unprepared for the visual feast I was served up – Rubens, Rembrandt, El Greco, Pissaro, and all the major impressionists were represented. I was told that all the paintings were donated by private citizens, and I was astounded. There was not enough hanging space in the galleries to accommodate the treasures in the museum's archives!”

“I thought of the relative impoverishment of the art gallery in Sydney at the time and it was then that the dream was born of one day creating a foundation that would support the arts community and its institutions.”

That dream was realised in 2001 when, together with his daughter Sam, he established The Nelson Meers Foundation, the first prescribed private fund in Australia.

He later explained: “I accept as a basic truth that if you have prospered it should be shared with the community. It also follows that I do not want my children's ambitions to be shackled by inherited wealth.”

The Nelson Meers Foundation was established as a family foundation, with its operations are overseen by an advisory board comprised of family members and members of the community. Sam Meers is its executive director.

The Foundation directed its efforts towards providing grants to cultural organisations engaged in the visual arts, the performing arts, and the literary arts. Australian cultural institutions which have benefited from the Foundation's support include the New England Art Museum, the Australian Ballet, and the Australian Youth Orchestra. Its Heritage Collection project with the State Library of NSW resulted in the creation of a gallery within the Library in historical artefacts such as Bligh's logbook, are made available to the public through a 10-year rotating exhibition program.

Nelson Meers believed wholeheartedly in “conspicuous philanthropy”.

“Anonymous giving does little to encourage others and implies a passive role in the giving process. We believe it's important to have a positive, interactive relationship with the organisations we support, and our approach has always been to speak publicly about our giving and about the benefits of philanthropy more generally. I think often of Churchill's famous words: 'We make a living by what we get, but we make a life by what we give.'”

In 2005, the Foundation won the Australian Business Arts Foundation's Philanthropy Leadership Award. In the same year, Nelson Meers became an Officer of the Order of Australia in recognition of his service to the preservation of Australian cultural life.

Nelson Meers explained the motivation for his Foundation's work.

“In my life I have been fortunate to experience the magnificence of visual art, literature, music, architecture and all the performing disciplines. Throughout history, and indeed in my lifetime, I have seen the potency of art and the capacity various artistic forms have to influence and focus the human spirit for the better. The credo for our foundation has therefore become 'where the arts and learning flourish so do tolerance and enlightenment'. As such we are extremely proud to support organisations and projects that advance the arts, or that seek to utilise the arts to create positive social change, by promoting individual wellbeing, community sustainability or cultural tolerance.”

Recommendation

It is resolved that:

- (A) all persons attending this meeting of Council observe one minute's silence to commemorate the life of Nelson John Meers AO and his significant contribution to the arts, philanthropy and civic life;
- (B) Council express its condolences to Nelson Meers' family;
- (C) the Lord Mayor be requested to convey Council's condolences to Nelson Meers' family.

COUNCILLOR CLOVER MOORE

Lord Mayor

Item 3.3**Prince Alfred Park****File No: S051491****Minute by the Lord Mayor**

To Council:

Unique outdoor events, like the Night Noodle Markets, have been a key part of how many people enjoy Sydney for many years.

The City works hard to balance the protection of our public spaces with opportunities to create community events and support business opportunities in the City. This has been especially important as we recover from the impacts of the pandemic.

However, climate change has accelerated severe weather events, adding another layer of complexity to event planning. Given this year's unrelenting rain, outdoor events have made a significant impact on our parks.

Hyde Park traditionally hosted the noodle markets, but approval wasn't given this year because of damage to the park in the past and the need to lock off large areas of the park for a significant time for it to recover. A decision was made to relocate the night noodle markets this year to Prince Alfred Park because of its size and proximity to public transport.

The City carried out a dilapidation report before the Night Noodle Markets commenced to assess the park's condition, and it was found to be satisfactory. Now the markets have finished, City staff will do another assessment and the event organiser will be responsible for restoring the park to its original condition. Sections of the park will temporarily be fenced off for returfing and remediation.

We know the damage caused has been of concern for our residents who love and rely on our parks for renewal, and recreation.

In the past, the City has carefully distributed events across a range of sites to make sure locations are not overused, and when our parks are used for events, clear conditions for organisers to adhere to are set out to minimise their impact.

We want to be able to continue to hold one day community events such as Christmas concerts, Yabun and Mardi Gras Fair Day. We could also consider hard stand venues such as St. Mary's Cathedral Square, Martin Place or Darling Harbour for other events.

Recommendation

It is resolved that:

- (A) the Chief Executive Officer be requested to:
 - (i) review the City of Sydney's policies for booking our public parks in relation to any existing and future events, particularly commercial events that extend to more than one day;
 - (ii) not accept any new bookings for events in our parks that may cause damage to the grassed areas while the review is underway;
 - (iii) work with event applicants to find alternative hard-stand locations (within and outside the City's jurisdiction), where possible; and
 - (iv) report back to Councillors on the progress of the review via CEO Updates; and
- (B) the Lord Mayor be requested to write to the NSW Minister for Infrastructure, Cities and Active Transport about making State-controlled public spaces like Darling Harbour more available and affordable for events.

COUNCILLOR CLOVER MOORE

Lord Mayor

Item 4.1**Proposed Schedule of Meetings and Briefings for 2023****File No: S063444-02****Memorandum by the Chief Executive Officer**

To Council:

This memorandum requests that Council approve the draft Schedule of Meetings and Briefings for 2023.

The draft Schedule of Meetings and Briefings for 2023 (Attachment A) has been prepared on the basis of a three-week meeting cycle (Council Briefings, Committees and Council), consistent with the meeting arrangements adopted by Council in previous years. The draft schedule proposes 10 meeting cycles for 2023.

Section 365 of the Local Government Act 1993 states that "the council is required to meet at least 10 times each year, each time in a different month", with "year" meaning the period from 1 July to the following 30 June (the financial year).

To ensure compliance with the provisions of section 365, the draft Schedule of Meetings and Briefings for the calendar year 2023 provides for:

- (a) five meetings in the first half of 2023 (making a total of 10 meetings for the 2022/23 financial year, inclusive of the five meetings of Council which will have been held in the second half of 2022); and
- (b) five meetings of Council held in the second half of 2023 (making a total of 10 meetings for the 2023/24 financial year, on the basis that a further five meetings of Council will be scheduled for the first half of 2024).

It is noted that:

- (a) the 2023 Annual Conference of Local Government NSW is currently scheduled to be held from 12 to 14 November 2023;
- (b) briefings will be held on a Tuesday in June 2023 due to a public holiday falling on the relevant Monday; and
- (c) if considered necessary, additional "tentative" briefings dates, intended to accommodate such matters as external presentations, workshops and other non-meeting agenda items, will be separately distributed to Councillors, following approval of the draft schedule.

It would be appropriate for Council to now determine a program of meetings and briefings for next year to enable all interested parties to plan their commitments.

The City's website will be updated with the 2023 meeting dates if endorsed by Council.

Recommendation

It is resolved that Council adopt the draft schedule of meetings and briefings for 2023, as shown at Attachment A to the subject memorandum.

MONICA BARONE

Chief Executive Officer

Attachments

Attachment A. Draft Schedule of Meetings and Briefings for 2023

Attachment A

**Draft Schedule of Meetings and Briefings
for 2023**

DRAFT SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2023

DATE	MEETING
SCHOOL HOLIDAYS – Monday 19 December 2022 to Wednesday 25 January 2022, inclusive	
MONDAY 30 JANUARY	<ul style="list-style-type: none">• RECESS
MONDAY 6 FEBRUARY	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 13 FEBRUARY	<ul style="list-style-type: none">• COMMITTEES
MONDAY 20 FEBRUARY	<ul style="list-style-type: none">• COUNCIL
MONDAY 27 FEBRUARY	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 6 MARCH	<ul style="list-style-type: none">• COMMITTEES
MONDAY 13 MARCH	<ul style="list-style-type: none">• COUNCIL
MONDAY 20 MARCH	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 27 MARCH	<ul style="list-style-type: none">• COMMITTEES
MONDAY 3 APRIL	<ul style="list-style-type: none">• COUNCIL
SCHOOL HOLIDAYS – Monday 10 April to Monday 24 April 2022, inclusive	
MONDAY 10 APRIL	<ul style="list-style-type: none">• RECESS (Public Holiday)
MONDAY 17 APRIL	<ul style="list-style-type: none">• RECESS
MONDAY 24 APRIL	<ul style="list-style-type: none">• RECESS
MONDAY 1 MAY	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 8 MAY	<ul style="list-style-type: none">• COMMITTEES
MONDAY 15 MAY	<ul style="list-style-type: none">• COUNCIL
MONDAY 22 MAY	<ul style="list-style-type: none">• RECESS
MONDAY 29 MAY	<ul style="list-style-type: none">• RECESS
MONDAY 5 JUNE	<ul style="list-style-type: none">• RECESS

DRAFT SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2023

DATE	MEETING
MONDAY 12 JUNE	<ul style="list-style-type: none">• Queen's Birthday Public Holiday
TUESDAY 13 JUNE	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 19 JUNE	<ul style="list-style-type: none">• COMMITTEES
MONDAY 26 JUNE	<ul style="list-style-type: none">• COUNCIL
SCHOOL HOLIDAYS - Monday 3 July to Friday 14 July 2022, inclusive	
MONDAY 3 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 10 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 17 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 24 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 31 JULY	<ul style="list-style-type: none">• RECESS
MONDAY 7 AUGUST	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 14 AUGUST	<ul style="list-style-type: none">• COMMITTEES
MONDAY 21 AUGUST	<ul style="list-style-type: none">• COUNCIL
MONDAY 28 AUGUST	<ul style="list-style-type: none">• RECESS
MONDAY 4 SEPTEMBER	<ul style="list-style-type: none">• BRIEFINGS
MONDAY 11 SEPTEMBER	<ul style="list-style-type: none">• COMMITTEES
MONDAY 18 SEPTEMBER	<ul style="list-style-type: none">• COUNCIL
SCHOOL HOLIDAYS - Monday 25 September to Friday 6 October 2022, inclusive	
MONDAY 25 SEPTEMBER	<ul style="list-style-type: none">• RECESS
MONDAY 2 OCTOBER	<ul style="list-style-type: none">• RECESS (Labour Day Public Holiday)
MONDAY 9 OCTOBER	<ul style="list-style-type: none">• BRIEFINGS

DRAFT SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2023	
DATE	MEETING
MONDAY 16 OCTOBER	• COMMITTEES
MONDAY 23 OCTOBER	• COUNCIL
MONDAY 30 OCTOBER	• BRIEFINGS
MONDAY 6 NOVEMBER	• COMMITTEES
Sunday 12 to Tuesday 14 November	• LGNSW Annual Conference
MONDAY 20 NOVEMBER	• COUNCIL
MONDAY 27 NOVEMBER	• BRIEFINGS
MONDAY 4 DECEMBER	• COMMITTEES
MONDAY 11 DECEMBER	• COUNCIL
MONDAY 18 DECEMBER	• RECESS
SCHOOL HOLIDAYS – Wednesday 20 December 2023 to Monday 29 January 2024, inclusive	

The recess continues until the first Committee meetings of 2024.

Item 5

Matters for Tabling

5.1 Disclosures of Interest

Disclosure of Interest returns that have been lodged in accordance with the City of Sydney Code of Conduct will be tabled.

Recommendation

It is resolved that the Disclosures of Interest returns be received and noted.

5.2 Petitions

(a) Petition in Regards to Parking for Arts Workers

The Lord Mayor, Councillor Clover Moore, gives notice that, at the meeting of Council on Monday, 31 October 2022, she will table and speak to a petition (with 218 signatures) with the following terms:

We the undersigned would like to request that provision be made for cheap parking for workers in the theatre / arts zone incorporating the Sydney Opera House, the Wharf theatres (serving Sydney Theatre Company, Sydney Dance Company, Bangarra Dance Theatre, Australian Theatre for Young People and others), and the Roslyn Packer Theatre.

Currently parking is non-subsidised and exorbitant for workers involved in six nights performance per week. Costs are between \$4.40 and \$6.40 per hour on the street metres, and the Wilson Parking early-bird rates are unavailable to arts workers commencing their work in the evenings. This severely impacts on incomes in this high-inflation era.

Public transport is distant, especially for the Wharf and Roslyn Packer theatre areas, and workers coming out of theatre shows at night are vulnerable on the walk to busses, rail or light rail.

We ask that subsidised parking be made available to workers in the above areas, either by arrangement with Wilson Parking, or by the creation of a subsidised parking area set aside for authorised working personnel (with suitable accessibility arrangements for changing cast and crew).

We also ask that during major city-based events such as Vivid, arts workers are given secured access to parking in the Arts precinct.

We ask that a response to this petition be given no later than thirty-one days after it has been delivered.

A copy of this petition has been lodged with the City of Sydney, the Artistic Director and Executive Director of Sydney Theatre Company, the Executive Assistant to the CEO of the Sydney Opera House, the Executive Director and Artistic Director of Bangarra Dance Theatre, the Executive Director of Bell Shakespeare Company, and the Artistic Director, Executive Director and Director of Strategic Initiatives of ATYP.

(b) Street Safety for Newtown Public School

Councillor Linda Scott gives notice that, at the meeting of Council on Monday, 31 October 2022, she will table and speak to a petition (with 157 signatures) with the following terms:

Safety of our students is the number one priority of community members of Newtown Public School.

Accordingly, in light of a near fatal accident involving a child, we call on the City of Sydney Council to urgently improve the pedestrian safety of Whitehorse Street, off King Street, including undergrounding power lines to increase space for students to walk safely and removing hazardous blind spots.

Additionally, we call on the City of Sydney to urgently fund and progress a joint project with School Infrastructure NSW to widen the footpath on Whitehorse Street, between Newman Lane and Norfolk Street, and where possible include a kiss and ride spot to enable safer drop offs and pick ups for parents of students.

Recommendation

It is resolved that the Petitions be received and noted.

S044250

Item 6

Report of the Corporate, Finance, Properties and Tenders Committee - 17 October 2022

Item 6.1

Confirmation of Minutes

Moved by Councillor Scully, seconded by Councillor Ellsmore –

That the Minutes of the meeting of the Corporate, Finance, Properties and Tenders Committee of Monday 12 September 2022, as circulated to Councillors, be confirmed.

Carried unanimously.

Item 6.2

Statement of Ethical Obligations and Disclosures of Interest

Councillor Linda Scott made the following disclosures:

- a less than significant, non-pecuniary interest in Item 6.5 on the agenda, in that she is Chair of an industry super fund, CareSuper, which also undertakes investment activity.

Councillor Scott stated that this non-pecuniary conflict of interest is not significant and does not require further action in the circumstances because she sees no crossover, but makes this disclosure out of an abundance of caution.

- a pecuniary interest in Item 6.8 on the agenda, in that she is president of the Australian Local Government Association, of which the NSW Local Government Association is a member. Additionally, Councillor Scott is the City's delegate to SSROC, and Senator John Faulkner, who she understands was involved in the establishment of the Bondi to Manly Walk Supporters, is a previous employer.

Councillor Scott stated that she would not be voting on this matter.

No other Councillors disclosed any pecuniary or non-pecuniary interests in any matters on the agenda for this meeting of the Corporate, Finance, Properties and Tenders Committee.

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.3

Presentation of the 2021/22 Financial Statements and Audit Reports to Council

It is resolved that Council:

- (A) receive the Financial Statements for City of Sydney for the year ended 30 June 2022, as shown at Attachment A to the subject report;
- (B) authorise the Lord Mayor, Councillor Jess Scully (member - Audit, Risk and Compliance Committee), Chief Executive Officer, and the Chief Financial Officer to sign the General Purpose Financial Statements;
- (C) authorise the Lord Mayor, Councillor Jess Scully (member - Audit, Risk and Compliance Committee), Chief Executive Officer, and the Chief Financial Officer to sign the Special Purpose Financial Statements;
- (D) receive the auditor's reports on the 2021/22 Annual Financial Statements;
- (E) note that due to the timing of Council's meeting calendar for 2022, a short extension has been sought from the Office of Local Government for submission of the Annual Financial Statements to allow Council approval and receipt of signed Auditor's reports; and
- (F) authorise that notice be given, through Sydney Your Say, of public presentation of the audited 2021/22 Financial Statements for the City of Sydney at the Council meeting on 21 November 2022.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X084202

Speakers

Margaret Crawford (NSW Auditor-General) and Carolyn Karakatsanis (Director Financial Audit) addressed the meeting of the Corporate, Finance, Properties and Tenders Committee on Item 6.3.

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.4

Audit Risk and Compliance Committee Annual Report to Council 2021/22

It is resolved that Council note the Audit Risk and Compliance Committee's 2021/22 Annual Report, as shown as Attachment A to the subject report.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

S083523

Speaker

Carolyn Walsh (Chair of the Audit, Risk and Compliance Committee) addressed the meeting of the Corporate, Finance, Properties and Tenders Committee on Item 6.4.

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.5

Review of the Investment Policy and Strategy

It is resolved that Council adopt the revised Investment Policy and Investment Strategy for the management and investment of Council's funds, as shown in Attachments A and B to the subject report.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X020701

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.6

Investments Held as at 30 September 2022

It is resolved that the Investment Report as at 30 September 2022 be received and noted.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X020701

Item 6.7**Public Exhibition - Naming Policy**

The Corporate, Finance, Properties and Tenders Committee decided that consideration of this matter shall be deferred to the meeting of Council on 31 October 2022.

Officer's Recommendation

The officer's recommendation to the Corporate, Finance, Properties and Tenders Committee was as follows -

It is resolved that:

- (A) Council approve the public exhibition of the draft Naming Policy as shown in Attachment A to the subject report for a minimum of 28 days;
- (B) Council note the draft Naming Policy and any recommended changes will be reported back to Council following the exhibition period; and
- (C) authority be delegated to the Chief Executive Officer to undertake minor editorial corrections prior to the exhibition of the draft Naming Policy.

Officer's Report

The officer's report on this matter can be found at Item 7 on the agenda of the meeting of the Corporate, Finance, Properties and Tenders Committee on 17 October 2022.

X091474

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.8

External Memberships

It is resolved that Council:

- (A) receive and note the City's membership of the associations outlined in Attachment A to the subject report; and
- (B) note that final membership amounts change from time to time and any significant changes will be reported back to Council via the CEO Update.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by Councillor Kok, and carried unanimously.)

S076031

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.9

Land Classification - 4C-4F Huntley Street, Alexandria

It is resolved that Council endorse the classification of the City owned property at 4C-4F Huntley Street, Alexandria (being Folio Identifiers 5/270849, 4/270849, 3/270849, 2/270849) as operational land in accordance with section 31 of the Local Government Act 1993 (NSW).

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by Councillor Chan, and carried unanimously.)

X086236.011

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.10

Ashmore Precinct Trunk Stormwater Project - Amendment to Project Agreement with Sydney Water

It is resolved that:

- (A) Council note that the updated extensive flood modelling for the Ashmore Precinct Trunk Stormwater Project confirms the significant stormwater works, already undertaken and to be undertaken as part of the redevelopment of the Ashmore precinct, will significantly reduce flooding in the precinct;
- (B) Council note that the Concept Design Report in Confidential Attachment C to the subject report has recommended the scope include construction of a large inlet structure on Coulson Street, Transition Structure within 165-175 Mitchell Road, culvert improvements on Euston Road and short-term flap gate(s) installation along Burrows Road, Erskineville. This reduced scope will still meet the original objectives of the Project;
- (C) Council approve the substantive terms of the draft contract variation, set out in Annexure 1 to the Original Ashmore Project Agreement between the City and Sydney Water Corporation for the Ashmore Precinct Trunk Stormwater Project, as detailed in Confidential Attachment B to the subject report;
- (D) Council note that, as detailed in Confidential Attachment B to the subject report, on execution of the contract variation, the new scope will be split between the parties for delivery. Sydney Water will engage third party service providers for their works and the City will complete their works under an existing Voluntary Planning Agreement (VPA);
- (E) Council note that, as detailed in Confidential Attachment B to the subject report, Sydney Water will reimburse the City's costs on the project to date to offset Green Square Trunk Drain descope works, Sydney Water will deliver all scope not covered by an existing VPA and both parties will cover their own costs after execution;
- (F) Council not invite tenders for the City's works in accordance with the tendering requirements set out in section 55 of the Local Government Act 1993 as the work will be completed under an existing Voluntary Planning Agreement; and
- (G) authority be delegated to the Chief Executive Officer to finalise negotiations, execute and administer the contract variation to the Original Ashmore Project Agreement, based on terms substantially the same as the terms shown at Confidential Attachment B to the subject report.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X008356.006

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.11

Green Square Trunk Drain - Updated Project Agreement with Sydney Water

It is resolved that:

- (A) Council note that the delivery of the eastern section (approximately 400 metres) of the project from Rose Valley Way to Link Road has been staged due to buildings at the time being located over the stormwater drain. Delivery of this section is being timed with the redevelopment of three properties via Voluntary Planning Agreements, of which two are substantially complete;
- (B) Council approve the substantive terms of the Deed of Asset Ownership and amendment to the original Project Agreement for the Green Square Trunk Stormwater Project between the City and Sydney Water Corporation, as detailed in Confidential Attachment B to the subject report; and
- (C) authority be delegated to the Chief Executive Officer to finalise negotiations, execute and administer the Deed of Asset Ownership and amendment to the original Project Agreement, substantially on the same terms shown at Confidential Attachment B to the subject report.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

S121015

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.12

Contract Variations – Construction Contract and Design Consultancy Contract for the Green Square to Ashmore Connector Road

It is resolved that Council:

- (A) approve additional contract contingency for the consultancy contract with AECOM Australia for additional design and construction stage services for the Green Square to Ashmore Connector, as outlined in Confidential Attachment A to the subject report;
- (B) approve additional contract contingency for the construction contract with Ford Civil Contracting Pty Ltd for construction of the Green Square to Ashmore Connector Road and Associated Works, as outlined in Confidential Attachment A to the subject report; and
- (C) approve the additional funds sought for the Green Square to Ashmore Connector Road project as detailed in Confidential Attachment A to the subject report.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X010049

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.13

Contract Variation - Design Consultants for the Bike Network Program

It is resolved that:

- (A) Council approve an increased contingency value for the existing Head Consultant Contract with AECOM Australia Pty Ltd for the Bike Network Program to cover additional services as described in Confidential Attachment A to the subject report; and
- (B) Council note the financial implications detailed in Confidential Attachment A to the subject report.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried on the following show of hands –

Ayes (7) The Chair (the Lord Mayor), Councillors Chan, Ellsmore, Gannon, Kok, Scott and Scully

Noes (2) Councillors Jarrett and Weldon.)

X026113

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.14

Exemption from Tender - SEEK and LinkedIn Job Board Subscription Services

It is resolved that:

- (A) Council approve an exemption from tender in accordance with section 55(3)(i) of the Local Government Act 1993 noting that, because of the unavailability of competitive or reliable tenderers, a satisfactory result would not be achieved by inviting tenders to provide job board subscriptions;
- (B) Council note that a satisfactory result would not be achieved by inviting tenders for this work because:
 - (i) there is a lack of availability of alternative suppliers;
 - (ii) both SEEK and LinkedIn are unique platforms in the Australian job market without viable competitors; and
 - (iii) both SEEK and LinkedIn are central to the City's advertising strategy to attract talent;
- (C) Council approve entering into contracts with:
 - (i) SEEK Limited, and
 - (ii) LinkedIn Singapore PTE LTD;for job board subscription services for a period of up to five years subject to satisfactory performance, which will be reviewed annually;
- (D) Council note that the total contract sums and contingency for SEEK Limited and LinkedIn Singapore PTE LTD job board subscriptions are outlined in Confidential Attachment A to the subject report; and
- (E) authority be delegated to the Chief Executive Officer to negotiate, execute and administer the contracts relating to the SEEK and LinkedIn job board subscriptions.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X084308

The Corporate, Finance, Properties and Tenders Committee recommends the following:

Item 6.15

Cancellation of Tender - T-2022-802 and Exemption from Tender - Construction, Installation, and De-Installation of Lantern Toppers and Ground Based Lanterns for 2023 Sydney Lunar Festival

It is resolved that:

- (A) Council cancel the tender for the construction, installation and de-installation of Lantern Toppers and Ground Based Lanterns for 2023 Sydney Lunar Festival as no responses were received;
- (B) Council approve an exemption from tender to enter into agreement(s) of up to three-years (subject to the outcome of the negotiations) with suitable supplier(s) for the construction of Lantern Toppers and Ground Based Lanterns for the 2023 Sydney Lunar Festival together with the installation and de-installation for the 2024 and 2025 events;
- (C) Council approve an exemption from tender to enter into one-year agreement(s) with suitable supplier(s) for the repair, installation and de-installation of existing Zodiac Lanterns for the 2023 Sydney Lunar Festival;
- (D) Council approve an exemption from tender to enter into one-year agreement(s) with suitable supplier(s) for the supply, installation and de-installation of alternate decorations for 2023 Sydney Lunar Festival;
- (E) Council note that the maximum contract sum for all contracts that may be entered into under (B), (C) and (D) is outlined in Confidential Attachment B to the subject report;
- (F) Council note the reasons a satisfactory outcome would not be achieved by inviting fresh tenders is due to the following extenuating circumstances:
 - (i) there is insufficient time to undertake required scoping discussions and a tender process for these services, given the timing constraints for construction of the lanterns ahead of the festival in January 2023;
 - (ii) the industry is currently experiencing unexpected demand and capacity issues and timing in the market is very difficult at the moment. As a result, the City needs to work with suppliers to determine the scope that can be delivered within the remaining timeframes; and
 - (iii) it is considered that inviting fresh tenders would not attract additional suitable suppliers to deliver the services;
- (G) authority be delegated to the Chief Executive Officer to finalise negotiations and enter into any necessary documentation to give effect to these resolutions; and
- (H) Council be informed of the outcome of negotiations, including the final scope to be delivered, via the CEO Update.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

Item 7

Report of the Cultural and Creative Committee - 17 October 2022

Item 7.1

Confirmation of Minutes

Moved by Councillor Gannon, seconded by the Chair (the Lord Mayor) –

That the minutes of the meeting of the Cultural and Creative Committee of 15 August 2022, as circulated to Councillors, be confirmed.

Item 7.2

Statement of Ethical Obligations and Disclosures of Interest

No Councillors disclosed any pecuniary or non-pecuniary interests in any matter on the agenda for this meeting of the Cultural and Creative Committee.

The Cultural and Creative Committee recommends the following:-

Item 7.3

Grants and Sponsorship - Additional Support for Sydney WorldPride 2023

It is resolved that:

- (A) Council approve an additional cash sponsorship of up to \$300,000 (plus GST) to Sydney WorldPride Limited for the further beautification and activation of the Oxford Street neighbourhood for the duration of the festival subject to the applicant providing an acceptable project plan including timeframes;
- (B) Council note that these funds will be drawn from the 2022/23 General Contingency Fund;
- (C) authority be delegated to the Chief Executive Officer to vary the existing grant agreement between the City and Sydney WorldPride Limited to incorporate the additional funding and project scope under terms consistent with this resolution and the Grants and Sponsorship Policy; and
- (D) authority be delegated to the Chief Executive Officer to correct minor errors to the matters set out in this report, noting that the upper limit of the funding and the identity of the recipient will not change, and a CEO Update will be provided to Council advising of any changes made in accordance with this resolution.

(Note – at the meeting of the Cultural and Creative Committee, this recommendation was moved by Councillor Gannon, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X082566

Speakers

Meredith Jones (Sydney WorldPride) and Alex Daoust (Sydney WorldPride) addressed the meeting of the Cultural and Creative Committee on Item 7.3.

The Cultural and Creative Committee recommends the following:-

Item 7.4

Post Exhibition - Oxford Street LGBTIQ+ Place Strategy

It is resolved that:

- (A) Council adopt the Oxford Street LGBTIQ+ Social and Cultural Place Strategy as shown at Attachment A to the subject report;
- (B) Council note the feedback received on the draft Oxford Street LGBTIQ+ Social and Cultural Place Strategy as shown at Attachment B to the subject report; and
- (C) authority be delegated to the Chief Executive Officer to make amendments to the Oxford Street LGBTIQ+ Social and Cultural Place Strategy in order to correct any minor drafting errors and finalise design, artwork and accessible formats for publication.

(Note – at the meeting of the Cultural and Creative Committee, this recommendation was moved by Councillor Gannon, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X089462.002

Item 8

Report of the Transport, Heritage, Environment and Planning Committee - 17 October 2022

Item 8.1

Confirmation of Minutes

Moved by Councillor Chan, seconded by Councillor Scully –

That the minutes of the meeting of the Transport, Heritage, Environment and Planning Committee of Monday 12 September 2022, as circulated to Councillors, be confirmed.

Carried unanimously.

Item 8.2

Statement of Ethical Obligations and Disclosures of Interest

No Councillors disclosed any pecuniary or non-pecuniary interests in any matter on the agenda for this meeting of the Transport, Heritage, Environment and Planning Committee.

The Transport, Heritage, Environment and Planning Committee recommends the following:

Item 8.3

Public Exhibition - City North Public Domain Plan

It is resolved that Council:

- (A) approve the public exhibition of the Draft City North Public Domain Plan, as shown at Attachment A to the subject report, for a minimum period of 28 days;
- (B) note that a report will be brought back to Council incorporating a recommended City North Public Domain Plan for adoption that includes the results of the public exhibition and a project implementation plan; and
- (C) authority be delegated to the Chief Executive Officer to make minor amendments to the Draft City North Public Domain Plan for clarity or correction of drafting errors prior to public exhibition.

(Note – at the meeting of the Transport, Heritage, Environment and Planning Committee, this recommendation was moved by Councillor Chan, seconded by the Chair (the Lord Mayor), and carried unanimously.)

S121925

The Transport, Heritage, Environment and Planning Committee recommends the following:

Item 8.4

Post Exhibition - Managing Waste in Public Places Local Approvals Policy

It is resolved that:

- (A) Council note the submissions received on the exhibited draft Managing Waste in Public Places Local Approvals Policy, as shown in Attachment C to the subject report;
- (B) Council adopt the Managing Waste in Public Places Local Approvals Policy as shown at Attachment A to the subject report; and
- (C) authority be delegated to the Chief Executive Officer to make minor amendments to the Managing Waste in Public Places Local Approvals Policy to correct any drafting errors and finalise design, artwork and accessible formats for publication.

(Note – at the meeting of the Transport, Heritage, Environment and Planning Committee, this recommendation was moved by Councillor Chan, seconded by Councillor Scully, and carried unanimously.)

X006529.004

Item 8.5**Fire Safety Reports**

The Transport, Heritage, Environment and Planning Committee decided that consideration of this matter shall be deferred to the meeting of Council on 31 October 2022.

Officer's Recommendation

The officer's recommendation to the Transport, Heritage, Environment and Planning Committee was as follows -

It is resolved that Council:

- (A) note the contents of the Fire Safety Report Summary Sheet, as shown at Attachment A to the subject report;
- (B) note the inspection reports by Fire and Rescue NSW, as shown at Attachments B to D of the subject report;
- (C) note the contents of Attachment B and exercise its power under the Environmental Planning and Assessment Act 1979 to issue a Fire Safety Order at 32-38 Rothschild Avenue, Rosebery;
- (D) note the contents of Attachment C and exercise its power under the Environmental Planning and Assessment Act 1979 to issue a Fire Safety Order at 40-50 Belvoir Street, Surry Hills; and
- (E) note the contents of Attachment D and not exercise its power under the Environmental Planning and Assessment Act 1979 to issue a Fire Safety Order at 280 Jones Street, Pymont.

Officer's Report

The officer's report on this matter can be found at Item 5 on the agenda of the meeting of the Transport, Heritage, Environment and Planning Committee on 17 October 2022.

S105001.002

Item 9.**Greater Sydney Parklands - Council Nomination for Centennial Parklands Community Trustee Board****File No: S127007.015****Summary**

Greater Sydney Parklands is a NSW Government agency established in July 2020 to manage some of Sydney's most iconic parks: Centennial Parklands (including Moore Park and Queens Park), Western Sydney Parklands, Parramatta Park, Callan Park and Fernhill Estate.

The Greater Sydney Parklands Act 2022 (the Act) created a legislated trust for the Greater Sydney Parklands.

Requirements of the Act include the preparation of a Community Engagement Framework and establishment of community trustee boards for each park that will provide a forum for ongoing community input and consultation.

A community trustee board will be established for Centennial Parklands. The draft terms of reference include provisions for the neighbouring councils to the Parklands (City of Sydney, Randwick City Council, Woollahra Municipal Council and Waverley Council) to nominate representatives as well an invitation to community members to nominate suitable candidates to the Greater Sydney Parklands.

It is recommended that Council nominate and endorse a Council representative to the Centennial Parklands community trustee board.

It is proposed by Greater Sydney Parklands that the community trustee boards will be established by December 2022 and commence operation in early 2023.

Recommendation

It is resolved that Council:

- (A) nominate and endorse _____ as the City of Sydney representative to the Centennial Parklands community trustee board; and
- (B) note that representative duties and requirements will be as per the Terms of Reference as finalised by Greater Sydney Parklands.

Attachments

- Attachment A.** Draft Greater Sydney Parklands Community Engagement Framework (as exhibited)
- Attachment B.** Terms of Reference - Community Trustee Board for Centennial Parklands (as exhibited)

Background

1. Greater Sydney Parklands is a NSW Government agency established in July 2020 to manage some of Sydney's most iconic parks: Centennial Parklands (including Moore Park and Queens Park), Western Sydney Parklands, Parramatta Park, Callan Park and Fernhill Estate.
2. Combined, Greater Sydney Parklands oversees more than 6,000 hectares of parklands across Sydney, and hosts over 40 million visits each year.

Greater Sydney Parklands Act 2022

3. The Greater Sydney Parklands Act 2022 (the Act) created a legislated trust for the Greater Sydney Parklands which sets out the objectives, function, governance structure, community consultation requirements, financial management requirements and other powers of the Greater Sydney Parklands Trust.
4. The Act includes provisions for the progressive removal of on grass carparking at Moore Park East with the final section to be removed by 31 December 2024.
5. Requirements of the Act also include the preparation of a community engagement framework and establishment of community trustee boards to provide one mechanism for ongoing community engagement on the parklands.

Draft Community Consultation Framework

6. Greater Sydney Parklands recently publicly exhibited a draft Consultation and Engagement Framework for Greater Sydney Parklands.
7. The purpose of the consultation and engagement framework is to:
 - (a) provide guidance about how Greater Sydney Parklands will consult and engage with park users and visitors, and the community more generally on matters relating to the Parklands Estate;
 - (b) provide details relating to the establishment and operation of community trustee boards; and
 - (c) highlight the importance on the use of data to drive effective engagement and support robust decision making.

Community Trustee Boards

8. One of the requirements of the Greater Sydney Parklands Trust Act 2022 is the establishment and operation of community trustee boards made up of diverse community members that provide advice to Greater Sydney Parklands on parkland matters.
9. The Act also requires a community trustee board to be created for each park, including Centennial Parklands. This will replace the current Centennial Parklands Community Consultative Committee.
10. The draft Terms of Reference include provisions for community members to nominate candidates to Greater Sydney Parklands as well as neighbouring councils to select representatives.

11. The Terms of Reference on how members will be appointed includes a process for ensuring a diversity of local representation and views, in relation to gender, age and cultural background, by First Nations people, as well as including heritage and relevant local council community representatives.
12. It is intended that the community trustee board meet at least four times per year.

Draft Centennial Parklands Community Trustee Board Terms of Reference membership requirements (as exhibited)

13. The draft Centennial Parklands Trustee Board Terms of Reference as exhibited include the following provisions relating to membership.
14. Comprised of seven positions:
 - (a) A member nominated by each relevant local council (City of Sydney, Woollahra, Randwick and Waverley councils) as a community representative. Three council nominated community representatives in total will be selected by the Minister for Infrastructure, Cities and Active Transport.
 - (b) Upon advice of Greater Sydney Parklands at least four other members will be appointed by the Minister for Infrastructure, Cities and Active Transport, including First Nations and heritage representatives.
15. The implication of the draft exhibited proposed membership arrangement is that if the four councils nominate representatives only three will be appointed Board membership.
16. Council nominated community representatives not selected by the Minister may attend meetings but are not members.

Proposed changes to the Centennial Parklands Community Trustee Board Terms of Reference membership requirements

17. Upon representations from City of Sydney, Woollahra, Randwick and Waverley Councils on the possibility that one of the four council nominated persons might not be appointed Greater Sydney Parklands have indicated the following proposed changes to the Centennial Parklands community trustee board terms of reference.
18. Comprised of 10 positions:
 - (a) A member nominated by each relevant local council (City of Sydney, Woollahra, Randwick and Waverley councils) as a community representative. (4 positions)
 - (b) At least six other members appointed by the Minister for Infrastructure, Cities and Active Transport, including First Nations and heritage representatives. (6 positions)
19. These changes will need to be approved by the Minister for Infrastructure, Cities and Active Transport and Cabinet.

Membership selection process

20. Members for the community trustee board are recruited from two processes:
 - (a) an open Expression of Interest process conducted by Greater Sydney Parklands seeking nominations from suitably qualified community members community members; and
 - (b) members nominated by representative councils.
21. The Greater Sydney Parklands Trust Act 2022 (the Act) is not prescriptive on the process on how council nominates a representative or the type of person councils should nominate. However, in recommending members for the community trustee board, the Trust must consider diversity, First Nations representation, and be satisfied that:
 - (a) the person has sound knowledge of the relevant parkland including the activities carried out in the parkland;
 - (b) the person is able to communicate effectively with local residents, local community groups and other persons who use the relevant parkland; and
 - (c) the overall membership of the board will be reflective of the broad range of views and interests of the community and persons who use the relevant parkland.
22. Council received an invitation letter to nominate a community representative on 16 September 2022 and to submit that nomination to Greater Sydney Parklands by 31 October 2022.

Membership appointment approval

23. The Minister for Infrastructure, Cities and Active Transport is required to approve appointments to the community trustee board.

Key Implications**Strategic Alignment - Sustainable Sydney 2030-2050 Continuing the Vision**

24. Sustainable Sydney 2030-2050 Continuing the Vision renews the communities' vision for the sustainable development of the city to 2050. It includes 10 strategic directions to guide the future of the city, as well as 10 targets against which to measure progress. This report is aligned with the following strategic directions and objectives:
 - (a) Direction 1 - Responsible governance and stewardship - The community trustee board will provide a mechanism for advice and input into the management of Centennial Parklands.
 - (b) Direction 2 - A leading environmental performer - The community trustee board will provide advice and oversight to environmental sustainability and management activities of Centennial Parklands.
 - (c) Direction 3 - Public places for all - The community trustee board will provide advice on public space design proposals and management.

- (d) Direction 5 - A city for walking, cycling and public transport - The community trustee board will provide advice on active transport and public transport matters affecting Centennial Parklands.
- (e) Direction 6 - An equitable and inclusive city - Community trustee board membership aims to include diverse voices relating to First Nations people, age, gender and cultural background.

Risks

- 25. Changes to the Terms of Reference ensuring the appointment of four neighbouring council nominees will require approval by the Minister and Cabinet. If the Terms of Reference are not amended there is a risk that the City's nominee will not be appointed to the community trustee board.

Social / Cultural / Community

- 26. The community trustee board provides a forum for diverse voices including First Nations, and people of diverse cultural background, age and gender.

Environmental

- 27. The community trustee board provides opportunities for ensuring input into environmental issues and sustainability relating to management of the Parklands.

Financial Implications

- 28. No organisational financial implications anticipated.
- 29. The positions on the community trustee board are not remunerated including payment for any out of pocket expenses.

Relevant Legislation

- 30. Greater Sydney Parklands Trust Act 2022.
- 31. Local Government Act 1993.

Critical Dates / Time Frames

- 32. Consultation on the draft Framework closed on 10 October 2022.
- 33. Nominations from council representatives for board membership closes on 31 October 2022. Note that the City has written to the Greater Sydney Parklands seeking a short extension due to the timing of the October Council meeting.
- 34. Greater Sydney Parklands aim to finalise the community consultative framework and establishment of the community trustee board by December 2022.
- 35. The first introductory meeting of the community trustee board is likely to be held in February 2023.

36. A community trustee board member holds office for a period not exceeding five years. Members will be appointed for two years in the first instance.

Options

37. Council nominate an elected member to the Centennial Parklands community trustee board.
38. Council nominate a suitably qualified community member to the Centennial Parklands community trustee board. It is noted that there has not been an adequate opportunity in the time available to undertake an appropriate expression of interest process to assist in identifying appropriate and interested community members.
39. Council choose not to nominate any person to the Centennial Parklands community trustee board. This option is not recommended. The community trustee board provides opportunities to provide advice on Centennial Parkland matters as well as awareness of City activities that are relevant to the Parklands.

Public Consultation

40. Greater Sydney Parklands undertook consultation on the Community Engagement Framework from 18 September to 10 October 2022 as well as a call for expressions of interest for community nominations appointment to the community trustee board from 18 September to 10 October 2022.

KIM WOODBURY

Chief Operating Officer

Bridget Smyth, City Architect / Executive Manager City Design and Public Art

Laurence Johnson, Program Manager Public Domain

Attachment A

**Draft Greater Sydney Parklands Community
Engagement Framework (as exhibited)**

Greater Sydney Parklands

Draft Consultation and Engagement Framework 2022

How we communicate, engage and advocate





Acknowledgement of Country

Greater Sydney Parklands acknowledges the traditional custodians of the lands, waters and sky of Dharug, Gundungurra, Dharawal and Eora Country and pays respect to the Elders of these lands past, present and emerging. We recognise First Nations Peoples’ unique cultural and spiritual relationships to place and their rich contribution to society.

We acknowledge the rights and interests of First Nations Peoples to be involved in the ongoing management of these traditional lands. We will work in a respectful manner with traditional custodians, Local Aboriginal Land Councils and our First Nations communities of Greater Sydney to facilitate and support their custodianship of the parklands’ natural and cultural heritage and to ensure our parklands are places in which First Nations people are included socially, culturally and economically.

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Continuing the conversation about Sydney's open space and parklands

This document sets out Greater Sydney Parklands' approach to communications, engagement and advocacy with the community and stakeholders. It builds on engagement initiatives undertaken to date by Greater Sydney Parklands and responds to the specific requirements for community consultation set out in the *Greater Sydney Parklands Trust Act 2022* (the Act).

Engagement is in the DNA of our organisation, from the way we communicate to the way we make decisions. The Draft Consultation and Engagement Framework has been prepared to meet our requirements under the *Greater Sydney Parklands Trust Act 2022*. But it goes well beyond this. We believe that clear communication and effective engagement is critical to the work we do to support the realisation of Sydney as a city within a park.

The Draft Consultation and Engagement Framework shares our commitment to engagement and highlights some of the ways we're already engaging with communities and other stakeholders. It outlines our aspirations to use leading practice approaches to build on how we communicate and engage to reach wider and more diverse audiences. As part of an inclusive approach we will continue to challenge ourselves to go above and beyond what we're already doing – to communicate and engage in ways that are accessible and appeal to community members in all their diversity, including people from culturally and linguistically diverse backgrounds.

Each of the iconic parklands in our portfolio is unique in its own right. In recognition of the importance of parklands to local communities, Greater Sydney Parklands is seeking to establish five community trustee boards. The boards will be established to provide advice on parkland matters, and will seek to reflect the diversity of the parklands communities as well as the wide range of ways in which people use the park. Once established later this year, the community trustee boards will be just one of the numerous ways we will continue to engage with Sydneysiders about the future of our city's parklands.

Community trustee boards will provide transparency and a voice for community members that speaks to the Greater Sydney Parklands Trust Board (GSPT Board). Community trustee board members will be invited to provide advice on a range of parkland matters to contribute to strategic decision making by Greater Sydney Parklands. This includes providing comment on priorities for parks, master plans, landscape plans, capital works and other projects. All members of the community will have access to meeting agendas and summary reports, which will be published on the Greater Sydney Parklands webpage, as part of our commitment to open dialogue and transparency. If you'd like to find out more about community trustee boards or how to get involved, see page 17 and Appendix B of this document.

Engagement requirements

As required by the Act, Greater Sydney Parklands must have an approved Consultation and Engagement Framework for the Parklands Estate. The purpose of the Consultation and Engagement Framework is to provide guidance about how Greater Sydney Parklands will consult and engage with park users and visitors, and the community more generally on matters relating to the Parklands Estate including particular parks.

What's in this document?

This Draft Consultation and Engagement Framework includes:

- Information about how Greater Sydney Parklands will proactively consult and engage with the community and relevant stakeholders about the Parklands Estate and particular parks
- Matters on which Greater Sydney Parklands will consult and engage with the community and relevant stakeholders
- Details relating to the establishment and operation of community trustee boards, as one of a range of mechanisms for ongoing engagement on the Parklands Estate and particular parks.

How has it been prepared?

Preparation of the Framework has and will involve:

- Consultation and engagement with the community and relevant stakeholders including community groups, First Nations communities, local councils, heritage stakeholders and government sector agencies.
- Use of best practice community consultation and engagement principles to inform a robust approach to ongoing engagement.

What happens next?

Before the Consultation and Engagement Framework can take effect, it must be provided to the Minister for Infrastructure, Cities and Active Transport for approval. Your feedback on the Draft Consultation and Engagement Framework will be taken on board before a final document is approved by the Minister. It will be published on Greater Sydney Parklands' webpage when finalised. Any subsequent change to the approved Framework would be made in consultation with the community and relevant stakeholders. Greater Sydney Parklands must review the approved Consultation and Engagement Framework at least every five years, under the Act.

Greater Sydney Parklands: an agency dedicated to open space

As the city-wide voice for public green space and parks, Greater Sydney Parklands brings together some of Sydney's most iconic places: Centennial Parklands (including Moore Park and Queens Park), Western Sydney Parklands, Parramatta Park, Callan Park and Fernhill Estate.

Combined, Greater Sydney Parklands oversees more than 6,000 hectares of parklands across Sydney and hosts over 40 million visits each year.

We know people care deeply about their parks, which is why the priority for Greater Sydney Parklands is to develop new ways to involve Sydneysiders in how parks are meeting local community needs, and to expand and improve public green space and parklands, to reinforce Sydney's global reputation as a "city within a park".

We want genuine community engagement to be at the foundation of everything we do. In partnership with communities, state and federal government agencies, and local councils, Greater Sydney Parklands will champion the NSW Government's [50-Year Vision for Greater Sydney's Open Space and Parklands](#).

Meanwhile, each individual park trust remains in place, along with related legislation, heritage listings and plans of management. These are overseen by a consolidated board and managed by experienced and dedicated staff. The combined expertise of these public parklands professionals has enabled Greater Sydney Parklands to deliver a number of key milestones since its inception in October 2020.

The NSW Minister for Planning and Public Spaces announced the 50-Year Vision in May 2021, following a community wide conversation about how our open and public spaces can grow with us.

Four strategic directions underpin the **50-Year Vision**:



Our ambitions

As part of our purpose –connecting our community through parklands– Greater Sydney Parklands seeks to:

- Create an environment that is accessible and enjoyable through being inclusive, diverse and engaging for all sectors of the community, including First Nations people, all ages and cultural backgrounds
- Foster public and private partnerships that improve the visitor experience and return value to government and the community over a broad range of policy areas
- Advocate for the implementation of a connected network of waterways and parks, and policies that align with our purpose
- Contribute to long term social, economic and environmental sustainability through the management and growth of the Parklands Estate
- Plan for a growing Parklands Estate with a scalable and efficient operation that allows the agency to grow and develop for all.

Community engagement is fundamental to enable Greater Sydney Parklands to achieve its objectives and to protect, activate and grow our parklands in a sustainable way for future generations.



Our commitment

Greater Sydney Parklands recognises that open spaces are vital to the whole city. The parklands within the Greater Sydney Parklands portfolio are much loved by their local communities. They are important to First Nations community members across Greater Sydney, to the councils who play a critical role in management of open spaces, and to stakeholders from a range of interest areas.

Our goal is to proactively collaborate with Sydney's communities, local governments, state government agencies, industry and others to realise world-class open space opportunities and outcomes for Sydney.

One of the newly formed Greater Sydney Parklands Trust's first tasks is to establish a Consultation and Engagement Framework that will provide guidance to the Trust and clarity for the community about how it consults and engages with community members and other stakeholders across Sydney and beyond.

The Act also requires a community trustee board to be created for each park, increasing community input and consultation in a way that was previously only legislated for Centennial Park and Moore Park Trust. The community trustee boards will be one mechanism for ongoing community engagement, within the suite of engagement initiatives led by Greater Sydney Parklands.

The Act sets a baseline for what we must do to consult with the community, but we want to go above and beyond this to ensure that community is at the heart of the way Greater Sydney Parklands operates. The conversations about Sydney's open space and parklands have already begun and we look forward to many more.

We will seek to understand and adapt our conversations to meet the needs of parkland users and communities as they grow and change over time.

The Greater Sydney Parklands Draft Consultation and Engagement Framework:

- Establishes our commitment and approach to communicating and engaging with communities, visitors and partners
- Outlines various ways to have meaningful conversations with Sydney's diverse communities
- Provides clear guidance about how these conversations will occur
- Highlights the importance we place on the use of data to drive effective engagement and support robust decision making
- Will be refined as relationships between the agency and communities build and grow.

We want to work closely with Sydney's communities to support the use and enjoyment of all the parklands in our portfolio.

Framework to guide community engagement

Purpose

This Draft Consultation and Engagement Framework establishes Greater Sydney Parklands' commitment to engaging with communities, visitors and partners.

We're committed to understanding and responding to the needs and aspirations of all those with a passion for Greater Sydney's open spaces and parklands. This draft document sets out our approach to engagement to 2027. It describes new ways of having conversations with Sydney's diverse communities.



How we are **Engaging with stakeholders and communities**

- > Greater Sydney Parklands Consultation and Engagement Framework 2022

How we will continue to **Engage with stakeholders and communities**

- > 2024 - Review of the Framework
-

We plan to reflect on the feedback provided by stakeholders and communities to refine and finalise this Framework in 2022. We'll continue the process of refinement over the coming years so we can ensure the ways in which we engage are relevant and meaningful to you.

What do we mean by engagement?

Engaging with the community and other stakeholders is a way of describing the relationships and conversations we have with a wide range of individuals, groups and organisations.

Greater Sydney Parklands engages in three ways:

- We **communicate** with people and communities at the local level, across Greater Sydney and beyond
- We **engage** with people and communities including consulting about policies, projects and programs, and co-designing places and spaces
- We **advocate** for open spaces and parklands city-wide.

Who do we engage with?

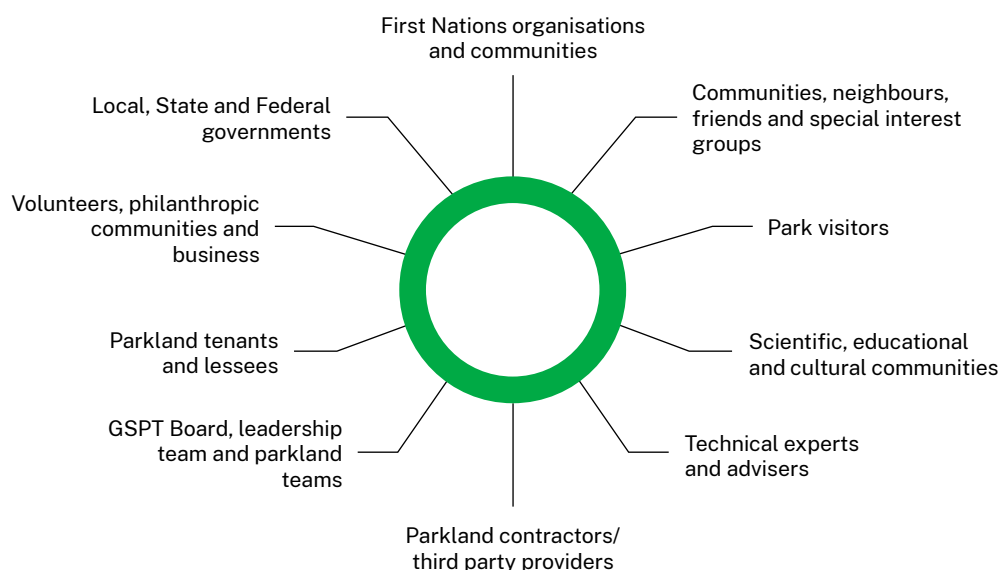
Our communications and engagement activities seek to reach both new and existing audiences to understand the breadth of needs, aspirations and priorities for Sydney's parklands.

First and foremost, engaging with First Nations organisations and communities is central to developing an understanding of and connection with Country.

The communities, stakeholders and partners we engage with play an important role as knowledge holders in an ongoing dialogue about Sydney's open space and parklands. They are broad and diverse. Some are local, while others have a city-wide lens.

The people and organisations we engage with traverse many aspects of Sydney's open space and parklands across culture and heritage, nature and the environment, health and recreation, creativity, learning and business.

A snapshot of the important voices and contributors to the future of our open space and parklands is shown here.



Engagement spectrum

This Draft Consultation and Engagement Framework has been designed based on the International Association of Public Participation (IAP2) Spectrum of Public Participation. The IAP2 Spectrum identifies the level of participation that defines the public's role in any public participation process. It is reflected in many public participation plans in Australia and around the world.

This Framework focuses on engagement at the Inform, Consult, Involve and Collaborate levels of the IAP2 Spectrum. Engagement activities undertaken by Greater Sydney Parklands will always be used to inform people. Most will include consultation and some will more actively involve or collaborate with people, groups and organisations such as councils.

Spectrum of Public Participation

INCREASING IMPACT



HOW WE ARE ENGAGING



Guiding principles for engagement

Greater Sydney Parklands' approach to community and stakeholder engagement is guided by the principles of:

1. **Inclusiveness:** seeking out people with diverse experiences, ideas and interests
2. **Dialogue:** using an approach that is conversational and continuous
3. **Advice:** being clear about how feedback will be used, and what decisions can and cannot be influenced.

Guiding principle 1 – Inclusiveness: seeking out people with diverse expertise, ideas and interests

Reflecting community diversity

As part of our approach to engagement Greater Sydney Parklands will:

- Seek to understand the community and stakeholder landscape for each parkland through use of visitor and local community data
- Be inclusive when engaging with our community – both current and future parkland users, as well as diverse community members
- Use an evidence base to underpin decision making
- Ensure a transparent approach to ‘who’ we engage
- Make it as simple and easy as possible for people to engage and provide feedback.



Guiding principle 2 – Dialogue: using an approach that is conversational and continuous

Listening as fundamental to learning

As part of our approach to engagement Greater Sydney Parklands will:

- Respect the knowledge and insights of the people we engage
- Create a feedback loop between the GSPT Board and the community and stakeholders
- Ensure a transparent approach to ‘how’ we engage; for instance, through making agendas and notes of meetings publicly available.



Guiding principle 3 – Advice: being clear how engagement outcomes will be used and what decisions can and cannot be influenced

Validating engagement through impact

As part of our approach to engagement Greater Sydney Parklands will:

- Be responsive and accountable
- Make the most of opportunities
- Show and communicate how we’re taking action; for instance, through sharing relevant information with the community via our communications and marketing channels
- Use data to inform decision making
- Ensure a transparent approach to the ‘outcomes’ of engagement; for instance, through reporting of community trustee board meetings to the GSPT Board and publication of meeting summaries on Greater Sydney Parklands’ webpage.



Greater Sydney Parklands reports the outcomes of engagement activities to its Board, leadership team and staff. This transparent approach to reporting on the experience of listening demonstrates the value we place on genuine engagement.

How we engage

What are our engagement objectives?

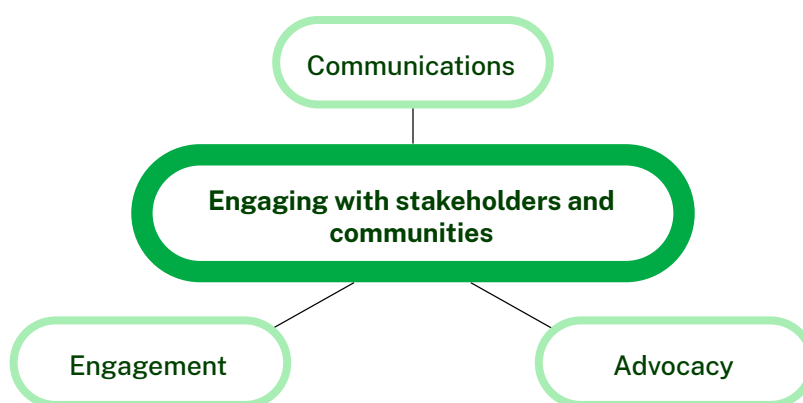
This Draft Consultation and Engagement Framework has been designed to ensure it meets the following engagement objectives:

- Achieve positive outcomes and solutions working with the community and stakeholders
- Understand parkland communities and enhance the experience of current and future parkland users
- Inform planning and delivery of specific projects and everyday operations
- Drive the development of robust partnerships
- Reach a wide range of people and ensure people with diverse needs and interests have a voice on Sydney’s open spaces and parklands
- Gather and celebrate the stories of our parklands and the people who love them
- Continually refine our approach to ensure we are conversing with stakeholders and communities on topics and in ways that are relevant to them, using effective tools and platforms.

Our engagement role

Our engagement role involves three key elements:

- We **communicate** with people and communities at the local level and across Greater Sydney
- We **engage** with people and communities including to consult on policies, plans, projects and programs
- We **advocate** for Greater Sydney’s open spaces and parklands with a particular focus on the parklands within our portfolio.



Communicating

This means:

- Highlighting the role that Greater Sydney Parklands plays in caring for Sydney’s parklands
- Raising awareness of the great places we look after
- Establishing accessible channels of communication with the community and other stakeholders
- Promoting parkland events, activities and programs
- Keeping people up-to-date with any operational or service changes
- Letting people know how we manage parkland operations and activities.

Engaging

This involves:

- Understanding who our audiences are and responding to diverse needs through community conversations
- Engaging early and deeply with First Nations communities to support knowledge sharing, caring for Country and stories of place
- Gathering data to drive effective engagement, communications and decision making
- Ensuring all major parkland projects include engagement
- Listening to local and broader perspectives relating to parkland policies, plans and programs
- Developing a good understanding of parkland users (and potential future users) through research and data so we can respond to current and changing community needs and preferences
- Creating and developing purposeful partnerships
- Fulfilling legislative and regulatory requirements for consultation. For further details of the Act see page 21.





Advocating

Our role involves:

- Understanding community perspectives to support a strong voice for parks and open space across the city
- Supporting the NSW Government's 50-Year Vision for Greater Sydney's Open Space and Parklands
- Supporting other open space managers (including councils) in achieving a connecting network of waterways and green spaces across the city
- Building a community of practice to support innovation and information sharing in parkland management
- Improving the quality and quantity of parklands across the city
- Securing greater access and connections to parklands
- Promoting conversations about innovative management of parklands.


When we engage


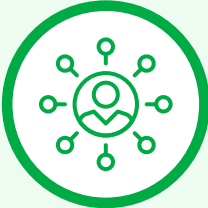
Opportunities to get involved

Greater Sydney Parklands uses a wide range of methods to engage with people, communities and other stakeholders on parkland matters.

Our engagement approach includes quick and easy opportunities for people to access information and share their thoughts. It also involves opportunities for people to get involved in deeper conversations about the things that matter most to them.

Each project or initiative will include appropriate methods to ensure we are engaging with all relevant audiences. We aim to grow connections with new and existing stakeholders and communities through proactive and ongoing engagement.

Engagement method	How we engage
Always on: parkland communications channels	<div data-bbox="1177 1025 1283 1059" style="text-align: center;">Inform</div> 
Greater Sydney Parklands webpage and parklands webpages	
Greater Sydney Parklands e-news	
Social media including Facebook, Instagram, Twitter, YouTube and LinkedIn	
In park signage, QR codes, promotions and advertising	
Media announcements for parkland projects	
Digital Engagement Strategy – to support further initiatives such as a Greater Sydney Parklands website and dedicated platform for all current engagement projects	
Parkland activations, events and programs	
Community, visitor and volunteer programs	
Events and festivals	
Storytelling and exhibitions	

Engagement method	How we engage
<p>Consultation on parkland initiatives</p>	<p>Consult</p> 
<p>In park engagement – bringing the voices of new and existing parkland users into discussions via in park pop-ups, face-to-face and online conversations</p>	
<p>Community and visitor research including surveys and interviews</p>	
<p>Public information sessions</p>	
<p>Meetings, workshops and webinars</p>	
<p>Yarning sessions and walking Country</p>	
<p>Community trustee boards (established under the Act)</p>	
<p>Digital Engagement Strategy – to support further initiatives such as an online feedback portal and Customer Relationship Management (CRM) system</p>	
<p>Parkland advocacy and collaboration</p>	<p>Active engagement</p> 
<p>Stakeholder and agency partnerships including to deliver events and activities such as bushcare and volunteer programs</p>	
<p>Co-design activities in park and online</p>	
<p>Caring for Country and designing with Country initiatives</p>	
<p>Thought leadership discussions and forums</p>	
<p>Liaison and engagement with agencies, councils, stakeholder groups and communities, including regular and project related stakeholder meetings</p>	

Engagement that's open to new ideas

We welcome your feedback on this Draft Consultation and Engagement Framework. You can share your ideas and comments at gspengagement.com.au



Greater Sydney Parklands will continue to explore new forms of engagement. We want to make sure we reach people from across Sydney and beyond, including people of all ages, abilities, backgrounds and areas of interest.

We're also building our digital and online engagement capacity to better understand existing parkland users and broaden the conversation to reach potential future users. New forms of engagement could include engaging through digital technology, interactive signage and data visualisation. This will be undertaken as part of our Digital Engagement Strategy within the next five years.

Listening and learning from engagement

Reporting

We listen closely and act on the feedback we receive. The feedback we collect is used by Greater Sydney Parklands to build on our understanding of community ideas and perspectives, and in turn, to improve the work we do.

Greater Sydney Parklands reports the outcomes of engagement activities to the GSPT Board, leadership team and staff.

As part of an open and transparent approach to communication and engagement, we share the results of community engagement with participants and with the wider community through the Greater Sydney Parklands webpage and other communications channels as appropriate.

Evaluating success

An important part of meaningful engagement is contemplating how the process has contributed to better outcomes for people and parklands. As Greater Sydney Parklands continues to engage with members of the community and stakeholders, we will monitor the success of engagement activities using relevant criteria including:

- Reach of engagement activities
- Level of participation in engagement activities
- Timeliness of engagement processes
- Level of participant satisfaction with engagement processes and outcomes
- Achievement of specific communications and engagement objectives
- Achievement of specific project objectives
- Value for money.

This Draft Framework will be refined to reflect public feedback, before being finalised. It will be revised in full within five years as per legislative requirements. We want to ensure that our engagement approach remains relevant and responsive.

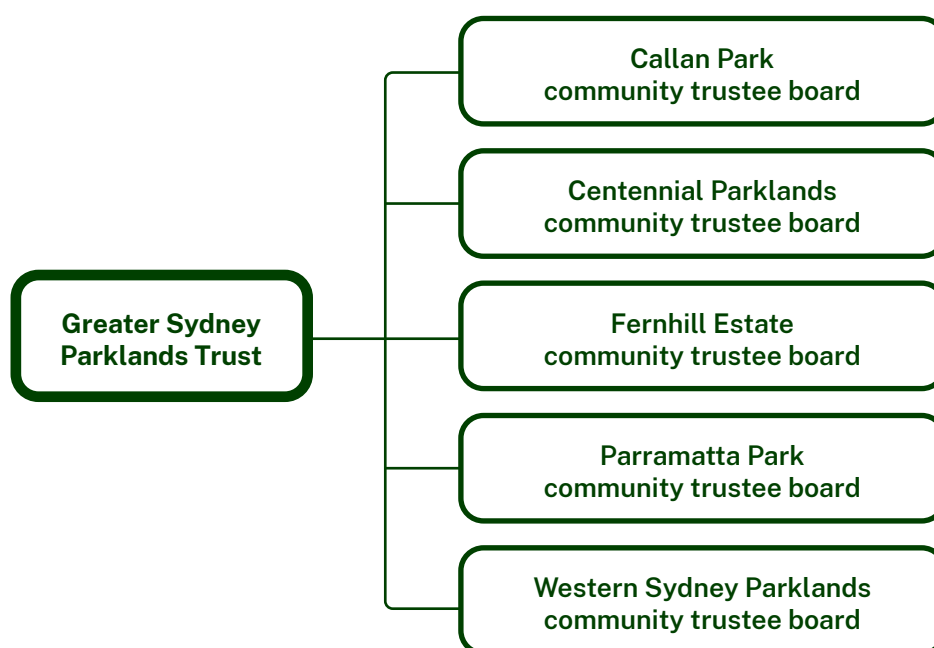
Community trustee boards

One of the requirements of the *Greater Sydney Parklands Trust Act 2022* is the establishment and operation of community trustee boards, as one mechanism for ongoing engagement on the Parklands Estate and particular parks.

Approach to community trustee boards

Community trustee boards are a unique opportunity for community members to have a direct impact on decision making in their local park.

Community trustee boards are advisory boards made up of diverse community members that provide advice to Greater Sydney Parklands on parkland matters. A board will be established for each of the five parklands, and will comprise of seven members who meet at least four times per year. Importantly, community trustee boards will provide openness, accountability and transparency to the public through publicly available meeting agendas and summary reports. They will involve discussion of strategic priorities for each park through open dialogue and sharing of meeting summary reports to the GSPT Board.



This Draft Consultation and Engagement Framework identifies the approach to the community trustee boards including:

- How members will be appointed – through expressions of interest and a process for ensuring a diversity of local representation and views, particularly by First Nations people, as well as heritage and relevant local council community representatives
- Procedures for meetings of community trustee boards
- Reporting by the community trustee boards in relation to their functions
- Reporting by Greater Sydney Parklands in relation to how Greater Sydney Parklands and associated Trusts consider and respond to the advice and recommendations of the community trustee boards.

Community trustee boards will operate on three key principles: inclusiveness, dialogue, and advice.

Principle 1 – Inclusiveness

- Community trustee boards must incorporate representatives with expertise in First Nations culture and with expertise in heritage.
- Community trustee boards must incorporate representatives from local government, with no more than three members on a given board to be council representatives which may occur where numerous councils have a connection to a particular parkland.
- The community trustee boards will seek to reach diverse members of the community who reflect the community as a whole. We want to reach the broad community across the 11 local government areas of Blacktown, City of Sydney, Cumberland, Fairfield, Inner West, Liverpool, City of Parramatta, Penrith, Randwick, Waverley and Woollahra. This approach recognises parkland use as widespread, and responds to the Vision for the future of Greater Sydney’s open space and parklands that aspires to create more parkland users over time.
- It is expected that in any community trustee board all criteria for selection of participants would be met by the members as a whole.

Principle 2 – Dialogue

- The Draft Consultation and Engagement Framework and community trustee boards will be characterised by dialogue through deep listening as a fundamental part of effective engagement.
- Each community trustee board will meet at least four times per year, and feedback from all meetings will be documented with a summary report that will be provided to members within 48 hours of the meeting, for comment and confirmation as an accurate record.
- Community trustee board members will receive an information pack and meeting agenda at least seven days prior to each meeting so they have the opportunity to discuss relevant matters with their community networks.
- Summary reports will be uploaded to the relevant Greater Sydney Parklands or parkland webpage to ensure they are publicly accessible as part of a transparent approach.
- Development of a ‘look ahead’ program and meeting agendas will be undertaken at the commencement of 2023 and 2024, to frame the conversations that Greater Sydney Parklands and community trustee boards will have in the year ahead, in order to make these conversations meaningful and purposeful.

Principle 3 – Advice

- A direct feedback loop will be established from community trustee boards to the leadership team and GSPT Board by way of regular summary updates in Board Papers.
- In turn, a summary of the Board response to community trustee board feedback will be provided to community trustee board members at their next meeting (noting that any urgent matters would be identified and addressed in a timely way).
- Further to regular written reporting of community trustee board meetings through summary papers and Board papers, these meetings may also be recorded.

Establishing the boards

As per the requirements of the Act, five community trustee boards will be established in 2022 and commence operation in early 2023.

The Minister must establish a community trustee board for each of the parks within the Parklands Estate being:

- Callan Park
- Centennial Parklands (including Moore Park and Queens Park)
- Parramatta Park
- Western Sydney Parklands.

A community trustee board will also be established for Fernhill Estate.

Over time additional community trustee boards may be established by the Minister on the recommendation of Greater Sydney Parklands for other parts of the Parklands Estate, should it expand.

Recruitment of members

Each of the community trustee boards will include seven members as follows:

- One member nominated by each relevant local council
- No more than six further members.

All members must be appointed by the Minister in accordance with this Draft Framework and on the recommendation of Greater Sydney Parklands. Recommendations by Greater Sydney Parklands to appoint members will consider the individual:

- Having sound knowledge of the relevant parkland including activities carried out in the parkland
- Being able to communicate effectively with local residents, local community groups and other people who use the relevant parkland
- The overall membership of the board being reflective of the broad range of views and interests of the community and persons who use the relevant parkland.

Each community trustee board should:

- Be representative of community diversity including in relation to gender, age and cultural background
- Include representation for local First Nations peoples
- Include a representative who has experience or skills in heritage or heritage management.

Applicants will be asked to complete a nomination form to become a community trustee board member or Chair, recognising the community trustee board Terms of Reference (see Appendix B). Following appointment, all members must agree to the Code of Conduct (see Appendix C). Community trustee board Chairs will be appointed by the Minister.

8 things you need to know as a member of a community trustee board

1

Be prepared – community trustee board members are asked to provide informed advice on the relevant parklands

2

Turn up – members will be appointed for an initial two-year period and will be required to attend at least four meetings per year

3

Contribute local knowledge – we're keen to hear about the experiences and perspectives of diverse members of your community

4

Be respectful and inclusive – you'll be expected to contribute in a way that values the contribution of others

5

Be mindful of NSW Government requirements – you'll need to declare any conflicts of interest and act in accordance with the Terms of Reference and Code of Conduct

6

Protect confidential information – members have a duty to protect confidential and private information

7

Speak up – if another community trustee board member is not acting ethically, you should notify the Chair and/or Greater Sydney Parklands

8

Communicate effectively – we're keen to hear from individuals who are clear communicators and chairs should have demonstrated skills and experience running meetings

Further details

Requirements

The *Greater Sydney Parklands Trust Act 2022* has the following objects:

- (a) to maintain and improve the Parklands Estate across Greater Sydney and ensure the Parklands Estate is effectively managed and operated to deliver world-class and ecologically sustainable parklands for the public,
- (b) to enable the Greater Sydney Parklands Trust to facilitate a connection to Country for First Nations peoples that –
 - (i) recognises and conserves First Nations peoples' cultural heritage and values through the use of the Parklands Estate, and
 - (ii) establishes long-term and mutually beneficial partnerships that give effect to the ongoing relationships of First Nations peoples with Country,
- (c) to ensure the conservation of the natural and cultural heritage values of the Parklands Estate and the protection of the environment within the Parklands Estate,
- (d) to advocate for a long-term vision to achieve the outcome of quality parklands across Greater Sydney, particularly connectivity of green corridors and public access to open space,
- (e) to encourage the use and enjoyment of the Parklands Estate by the community by promoting and increasing the recreational, historical, scientific, educational, cultural and environmental values of lands within the Parklands Estate,
- (f) to ensure the Parklands Estate may be used by the community in a way that is adaptive and recognises and responds to the diverse needs of the community,
- (g) to provide increased opportunity for community engagement to shape regionally significant parklands in response to diverse community needs.

References

International Association for Public Participation (IAP2) Federation. 2018. Public Participation Spectrum.

International Association for Public Participation (IAP2). 2020. Quality Assurance Standard for Community and Stakeholder Engagement.

NSW Government. 2022. *Greater Sydney Parklands Trust Act 2022*.

Place, Design and Public Spaces team within the Department of Planning, Industry and Environment. 2021. Open Space: A 50-Year Vision for Greater Sydney's Open Space and Parklands.

Appendix A

Parkland snapshots

Callan Park snapshot

A review of recent visitor data suggests that 78% of visitors to Callan Park are residents of the area surrounding the park (Inner West Local Government Area). Parkland visitors travelled a median distance of 2km to Callan Park, with a median travel time of 10 minutes.

This profile reflects the demographic characteristics of the majority of visitors to Callan Park, to support an understanding of parkland users. It has been prepared using data from the Australian Bureau of Statistics (ABS) 2021 Census of Population and Housing for the Inner West Local Government Area (LGA).

The community trustee board for Callan Park will include a maximum of seven positions.

Section 38 of the *Greater Sydney Parklands Trust Act 2022* outlines:

- One board member should be nominated by the relevant local council – Inner West Council – as a community representative.

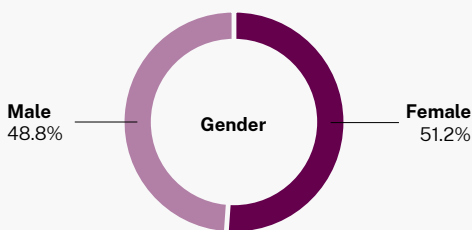
- Six other members will be appointed by the Minister on the advice of the Greater Sydney Parklands Trust.
- The overall membership of the board to be reflective of the broad range of views and interests of the community and people who use Callan Park. Specifically, membership must:
 - Be representative of diversity including, for example, in relation to gender, age and cultural background
 - Include representation for local First Nations peoples, and
 - Include a representative who has experience or skills in heritage or heritage management.

The graphic on the following page provides an overview of the demographic profile of the LGA and can be used as guidance for membership of the community trustee board for Callan Park.

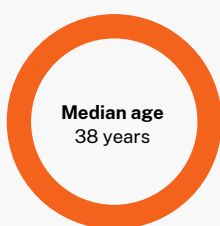


Bay Run, Callan Park

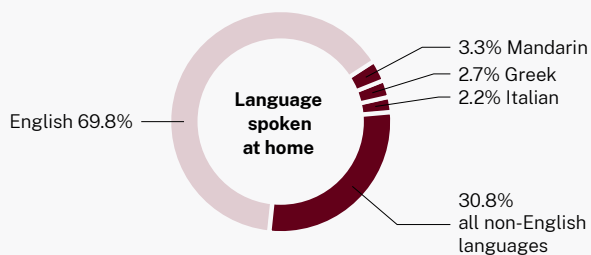
Callan Park demographic profile



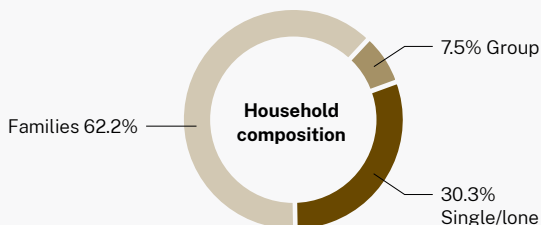
The board will seek to attract a balance of men and women



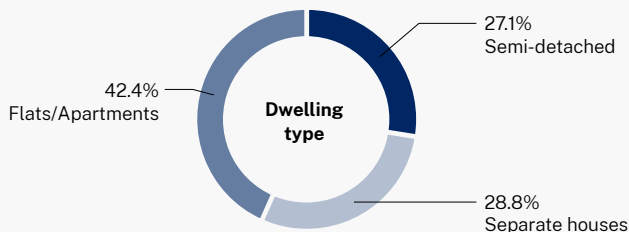
The board will seek to attract a range of age groups including 30 to 40 years



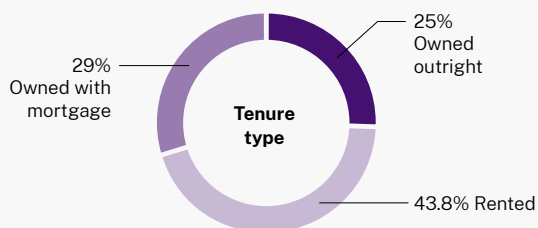
The board will seek to attract members who speak a language other than English



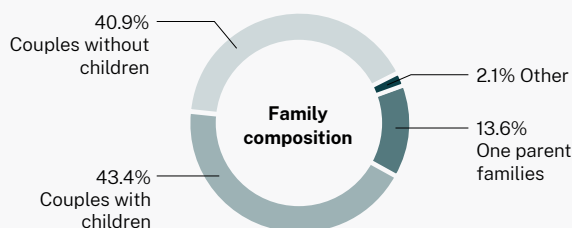
The board will seek to attract members from a range of household types



The board will seek to attract a range of housing types, including apartment dwellers



The board will seek to include both renters and homeowners



The board will seek to attract a range of family types including couples with and without children

Centennial Parklands snapshot

A review of available ‘Human Movement Data’ (HMD) data suggests that in the case of Centennial Park over the past year, 48% of visitors lived within 5km of the park. This indicates that Centennial Park and Moore Park combined attract the local market. Based on HMD data, Moore Park and Centennial Park combined visitations are mainly drawing visitations from the 549,000 residents within the 5km distance.

However, at an individual level, Moore Park North has a broader draw with higher visitations from beyond 10km distance. This can be explained by attractions like Entertainment Quarter and Sydney Cricket Ground, making it a destination location.

This profile reflects the demographic characteristics of the majority of visitors to Centennial Park, to support an understanding of parkland users. It has been prepared using data from the ABS 2021 Census of Population and Housing for the LGAs within the 5km radius including Randwick, Bayside, Woollahra, Waverley and Sydney LGAs.

Due to the unique nature of the park, particularly Moore Park, the community trustee board should have allowance for representatives from different distance ranges within Greater Sydney. Please note these characteristics are not included in the profile.

The community trustee board for Centennial Parklands will include a maximum of seven positions.

Section 38 of the *Greater Sydney Parklands Trust Act 2022* outlines:

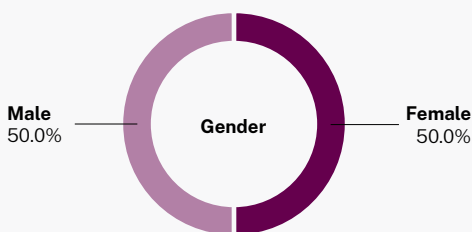
- One board member should be nominated by each relevant local council – Randwick, Woollahra, Waverley and City of Sydney councils – as a community representative. If more than three persons are nominated by relevant local councils, the Minister must choose at least three members from the persons nominated.
- Up to four other members will be appointed by the Minister on the advice of the Greater Sydney Parklands Trust.
- The overall membership of the board will be reflective of the broad range of views and interests of the community and people who use Centennial Parklands. Specifically, membership must:
 - Be representative of diversity including, for example, in relation to gender, age and cultural background
 - Include representation for local First Nations peoples, and
 - Include a representative who has experience or skills in heritage or heritage management.

The graphic on the following page provides an overview of the demographic profile of the LGA and can be used as guidance for membership of the community trustee board for Centennial Parklands.

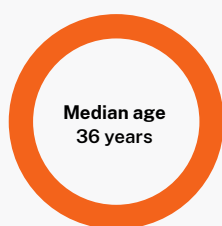


Moore Park, Centennial Parklands

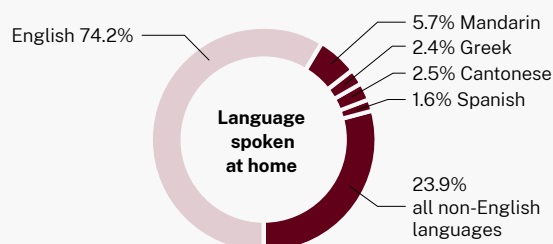
Centennial Parklands demographic profile



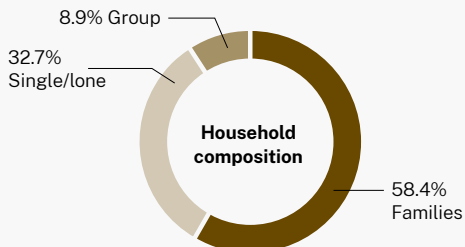
The board will seek to attract a balance of men and women



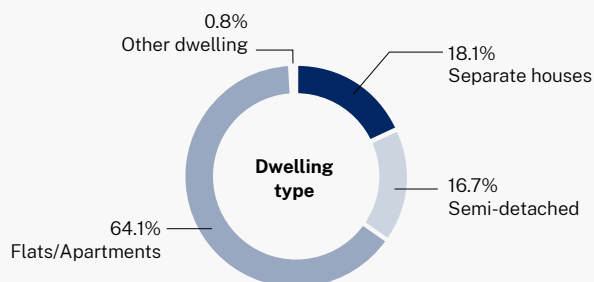
The board will seek to attract a range of age groups including 30 to 40 years



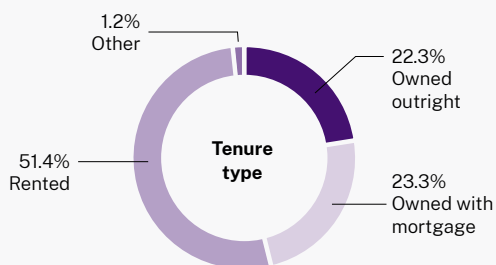
The board will seek to attract members who speak a language other than English, especially Mandarin



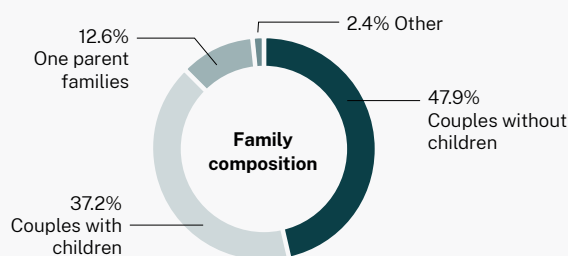
The board will seek to attract members from family and single person households



The board will seek to attract a range of housing types, especially apartments



The board will seek to include renters as a priority, and homeowners



The board will seek to attract a range of family types including couples with and without children

Fernhill Estate snapshot

As a new park in the Parklands portfolio, visitation to Fernhill Estate has been limited to date, and visitation data is not yet available.

This profile reflects the demographic characteristics of potential visitors to Fernhill Estate from the local area. It has been prepared using data from the ABS 2021 Census of Population and Housing for the Penrith LGA.

The community trustee board for Fernhill Estate will include a maximum of seven positions.

Section 38 of the *Greater Sydney Parklands Trust Act 2022* outlines:

- One board member should be nominated by the relevant local council – Penrith City Council – as a community representative.
- Six other members will be appointed by the Minister on the advice of the Greater Sydney Parklands Trust.

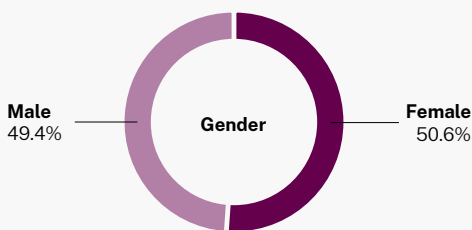
- The overall membership of the board will be reflective of the broad range of views and interests of the community and people who use Fernhill Estate. Specifically, membership must:
 - Be representative of diversity including, for example, in relation to gender, age and cultural background
 - Include representation for local First Nations peoples, and
 - Include a representative who has experience or skills in heritage or heritage management.

The graphic on the following page provides an overview of the demographic profile of the LGA and can be used as guidance for membership of the community trustee board for Fernhill Estate.

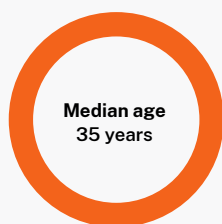


The Hayshed, Fernhill Estate

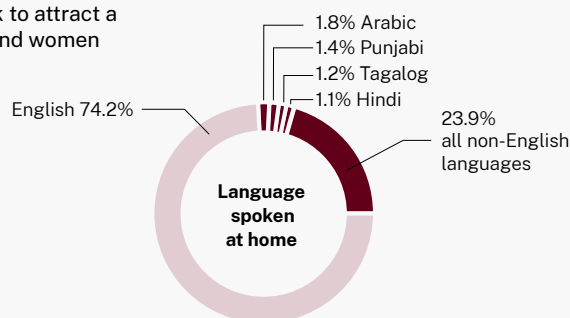
Fernhill Estate demographic profile



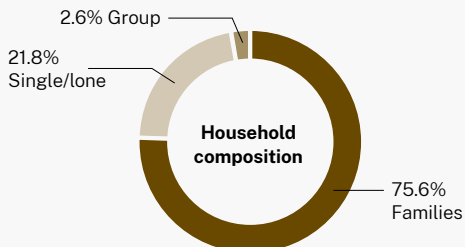
The board will seek to attract a balance of men and women



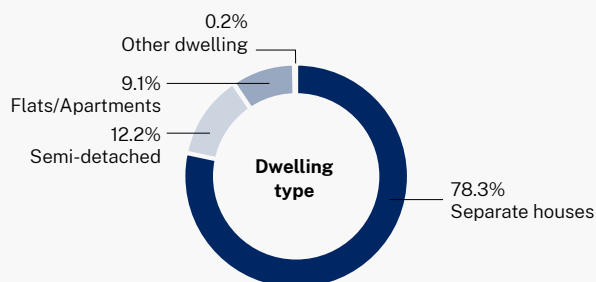
The board will seek to attract a range of age groups including 30 to 40 years



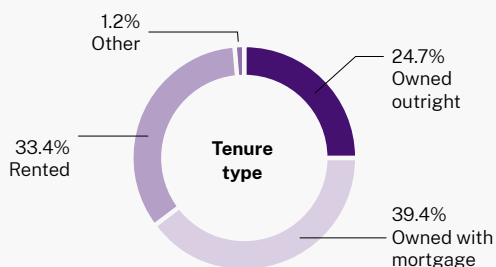
The board will seek to attract members who speak a language other than English



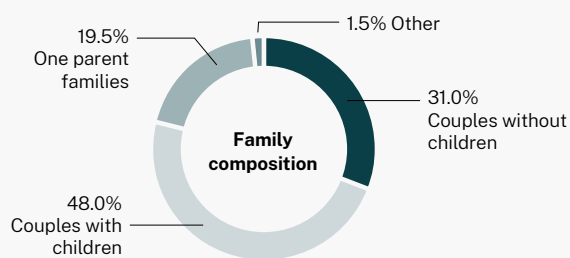
The board will seek to attract members from a range of household types, especially families



The board will seek to attract a range of housing types, especially houses



The board will seek to include renters and homeowners



The board will seek to attract a range of family types

Parramatta Park snapshot

A review of available parkland visitor data suggests that in the case of Parramatta Park in 2020, 55% of visitors were residents of the area surrounding the park (Parramatta LGA). The remaining 45% of visitors were spread from 25 different Sydney suburbs and a small number from other locations in NSW, Australia or overseas.

The median distance travelled to the parkland was 5km and the median time taken was 15 minutes. Cumberland LGA and The Hills Shire LGA have also been included in this profile, as likely neighbouring visitors to the park within that range.

This profile reflects the demographic characteristics of the majority of visitors to Parramatta Park, to support an understanding of parkland users. It has been prepared using data from the ABS 2021 Census of Population and Housing for the City of Parramatta, Cumberland and Fairfield LGAs.

The community trustee board for Parramatta Park will include a maximum of seven positions.

Section 38 of the *Greater Sydney Parklands Trust Act 2022* outlines:

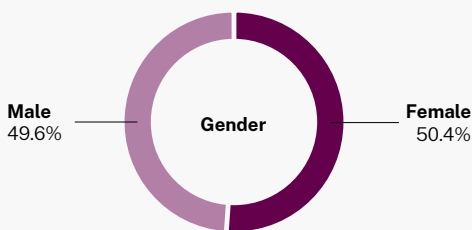
- One board member should be nominated by each relevant local council – City of Parramatta and Cumberland councils – as a community representative.
- Five other members will be appointed by the Minister on the advice of the Greater Sydney Parklands Trust.
- The overall membership of the board will be reflective of the broad range of views and interests of the community and people who use Parramatta Park. Specifically, membership must:
 - Be representative of diversity including, for example, in relation to gender, age and cultural background
 - Include representation for local First Nations peoples, and
 - Include a representative who has experience or skills in heritage or heritage management.

The graphic on the following page provides an overview of the demographic profile of the LGA and can be used as guidance for membership of the community trustee board for Parramatta Park.

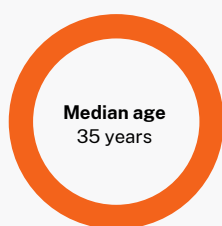


Domain Creek Playground, Parramatta Park

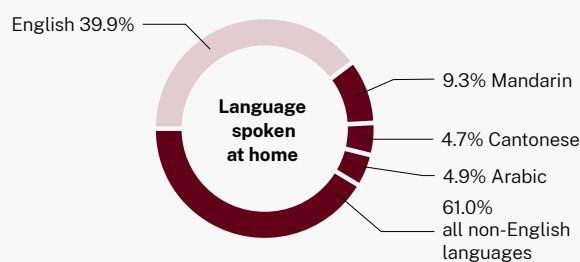
Parramatta Park demographic profile



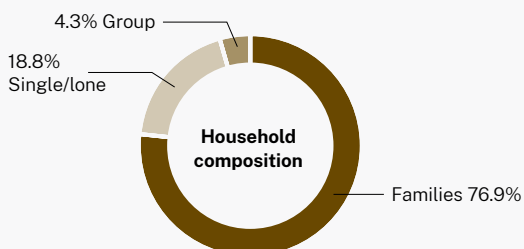
The board will seek to attract a balance of men and women



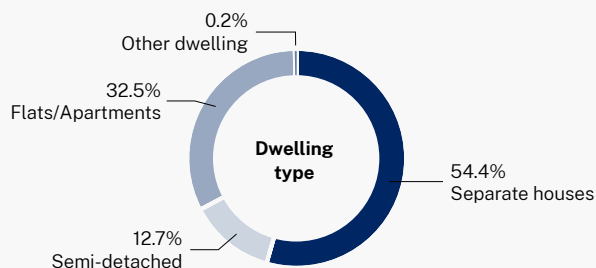
The board will seek to attract a range of age groups including 30 to 40 years



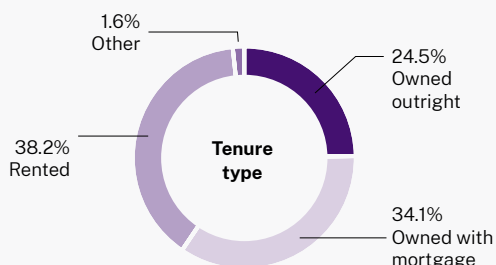
The board will seek to attract members who speak a language other than English, especially Mandarin



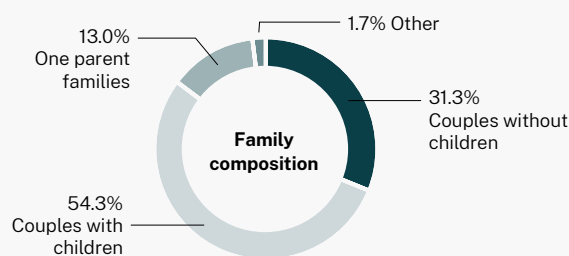
The board will seek to attract members from a range of household types



The board will seek to attract a range of housing types, especially houses and apartments



The board will seek to include renters and homeowners with a mortgage



The board will seek to attract a range of family types including couples with and without children

Western Sydney Parklands snapshot

A review of available parkland visitor data suggests that in the case of Western Sydney Parklands in 2020, 88% of visitors lived within the local area – which covers the three LGAs of Blacktown, Fairfield and Liverpool.

The median distance travelled to the parkland was 3km and the median time taken was 10 minutes.

This profile reflects the demographic characteristics of the majority of visitors to Western Sydney Parklands, to support an understanding of parkland users. It has been prepared using data from the ABS 2021 Census of Population and Housing for the Blacktown, Fairfield and Liverpool LGAs.

The community trustee board for Parramatta Park will include a maximum of seven positions.

Section 38 of the *Greater Sydney Parklands Trust Act 2022* outlines:

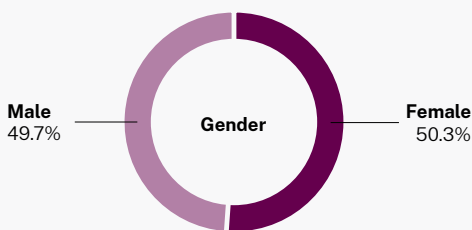
- One board member should be nominated by each relevant local council – Blacktown, Fairfield and Liverpool councils – as a community representative.
- Four other members will be appointed by the Minister on the advice of the Greater Sydney Parklands Trust.
- The overall membership of the board will be reflective of the broad range of views and interests of the community and people who use Western Sydney Parklands. Specifically, membership must:
 - Be representative of diversity including, for example, in relation to gender, age and cultural background
 - Include representation for local First Nations peoples, and
 - Include a representative who has experience or skills in heritage or heritage management.

The graphic on the following page provides an overview of the demographic profile of the LGA and can be used as guidance for membership of the community trustee board for Western Sydney Parklands.

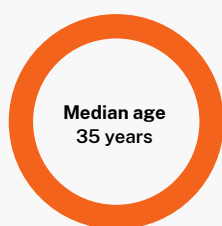


Bungarribee Park, Western Sydney Parklands

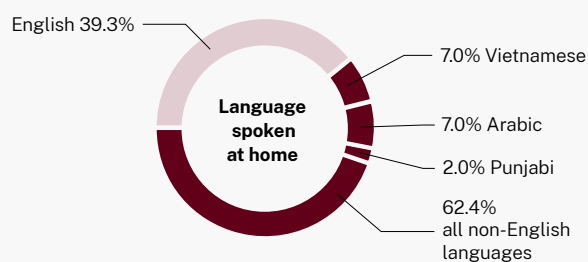
Western Sydney Parklands demographic profile



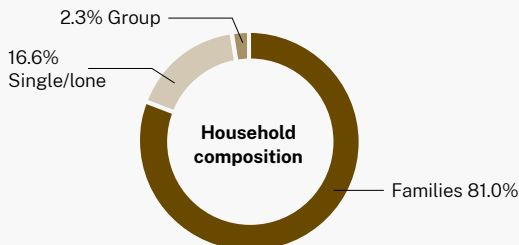
The board will seek to attract a balance of men and women



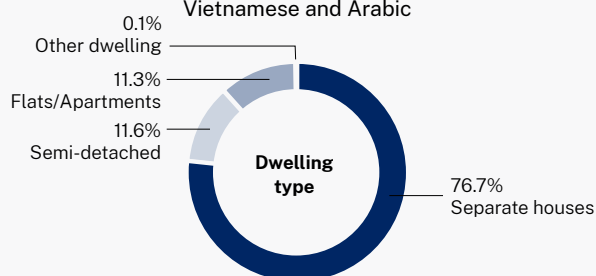
The board will seek to attract a range of age groups including 30 to 40 years



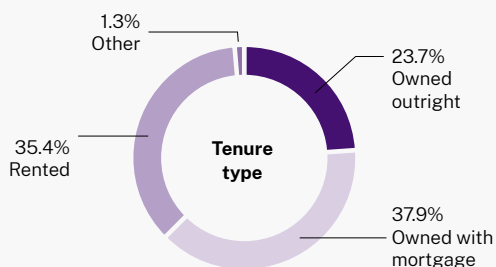
The board will seek to attract members who speak a language other than English, especially Vietnamese and Arabic



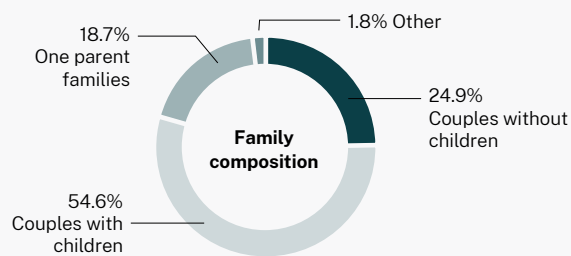
The board will seek to attract members from a range of household types, especially families



The board will seek to attract a range of housing types, especially houses



The board will seek to include renters and homeowners



The board will seek to attract a range of family types including couples with and without children

Appendix B

Community trustee boards – Terms of Reference

Terms of Reference

Community trustee board for
Callan Park

September 2022

Greater Sydney Parklands

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About these Terms of Reference

The community trustee board Terms of Reference identify the membership, responsibilities, authority and operations of the Callan Park community trustee board as part of Greater Sydney Parklands and Transport for NSW (the Department).

Community trustee board for Callan Park

Purpose of the community trustee board

The community trustee board has been established to provide advice and recommendations to the Greater Sydney Parklands Trust (GSPT) in relation to the trust lands.

The role of the board is to provide advice, input and recommendations to support the GSPT Board in decision making and actions, in alignment with Greater Sydney Parklands' Consultation and Engagement Framework. As per the *Greater Sydney Parklands Trust Act 2022* (the Act), community trustee boards do not have delegation or decision making powers.

In performing this role, the community trustee board will:

- Provide informed strategic advice to the GSPT Board on matters relating to Callan Park
- Advise, share information and facilitate partnerships that assist Greater Sydney Parklands to develop its plans and increase community connections
- Advocate on behalf of and promote understanding of the needs of and issues affecting the local community, ensuring inclusion and equity of access for community members
- Contribute local knowledge on relevant issues, emerging trends, opportunities and community needs.

Establishment

The community trustee board for Callan Park has been established by legislation under the Act. The community trustee board will be established by 1 January 2023, with a view to the first meeting being held in early 2023.

Responsibilities of the community trustee board

In accordance with section 39 of the Act, the community trustee board for Callan Park has the following responsibilities:

- Provide advice and assistance to the Trust in the development and review of the plan of management for Callan Park and approve the plan of management for the parkland
- Provide advice to the Trust about proposed new or modified services and facilities for Callan Park, including priorities for investment
- Stay informed about current visitor and local community issues relating to the parkland and provide advice to the GSPT Board about the issues
- Be a consultative body for the Trust and the associated Trust for Callan Park in relation to—
 - the development and review of the plan of management for the parkland
 - matters of local relevance to the parkland, including the protection and use of Callan Park and the business, leasing and other activities carried out on, or to be carried out on the parkland, and
- Any other function given to community trustee boards by the Trust under this Act or another Act.

Responsibilities of the community trustee board Chair

The Chair of the community trustee board for Callan Park will be a board member appointed to the role by the Minister. Applicants seeking to be considered as a community trustee board Chair will be asked to indicate their interest and expertise when nominating. The Chair will be the key point of contact between the community trustee board and Greater Sydney Parklands.

The community trustee board Chair is expected to:

- Personally chair all community trustee board meetings
- Ensure that all matters dealt with by the community trustee board are consistent with the purpose of the community trustee board
- Be independent and impartial with respect to all community trustee board members
- Create an atmosphere of open and constructive participation within the community trustee board
- Actively work with community trustee board members to try and resolve any disputes that may arise during conduct of board activities
- Ensure confidential matters handled by the community trustee board are kept confidential, in accordance with the Code of Conduct
- Liaise with Greater Sydney Parklands to develop the agenda and key discussion items for meetings
- Advise Greater Sydney Parklands as soon as possible of any potential or actual conflict of interest that may affect their ability to fulfil their role as Chair
- Ensure community trustee board members comply with the Code of Conduct, notify any member who does not comply with the Code and refer any matters of concern to Greater Sydney Parklands through the Secretariat Officer
- Oversee the community trustee board's annual self-review and report any concerns to Greater Sydney Parklands through the Secretariat Officer
- Review and approve summary reports from community trustee board meetings for publication on the relevant Greater Sydney Parklands webpage within 14 days of the meeting
- Liaise with GSP staff as required to assist the board to exercise its functions including to arrange their attendance at community trustee board meetings to provide information and respond to queries from members
- If there is an information access application relating to the community trustee board, liaise with the agency and/or Department's GIPA Unit and the board about the appropriate response.

Compliance obligations of the board

The following instruments give rise to obligations with which the community trustee board for Callan Park must comply:

- *Greater Sydney Parklands Trust Act 2022*
- Greater Sydney Parklands' Consultation and Engagement Framework.

The following activities and actions will be undertaken to ensure compliance obligations are met:

- Four meetings of the community trustee board will be held each year
- Summary reports will be produced as part of each meeting.

To provide reasonable assurance to the Minister that compliance obligations are met, the GSPT Board will provide annual reports:

- An attestation statement will be co-signed by the Chair of the GSPT Board and Chair of the community trustee board.

Community trustee board membership

The community trustee board for Callan Park shall be comprised of the following seven positions:

- A member nominated by the relevant local council (i.e. Inner West Council) as a community representative
- Six other members appointed by the Minister on the advice of the Trust

Membership criteria:

- The person has sound knowledge of Callan Park including the activities carried out in the parkland
- The person is able to communicate effectively with local residents, local community groups and other persons who use the parkland
- The overall membership of the board will be reflective of the broad range of views and interests of the community and persons who use Callan Park, and must have regard to the need for the board to:
 - be representative of diversity including, for example, in relation to gender, age and cultural background
 - include representation for local First Nations peoples, and
 - include a representative who has experience or skills in heritage or heritage management.

Appointment of members

Members are selected by a panel following an Expression of Interest process and appointed by the Minister, in accordance with the approved Consultation and Engagement Framework, on the recommendation of the Trust. The Minister appoints the Chair to the community trustee board for Callan Park, noting that the Chair must have the demonstrated skills and experience to fulfil their role which includes running meetings, communicating effectively and providing recommendations. Further details of the role and function of the Chair are provided in the accompanying Code of Conduct.

The Minister may reappoint the Chair and members of the community trustee board for Callan Park to serve one additional term only.

Terms of appointment

How long is membership for?

A community trustee board member holds office for a period not exceeding five years. Members will be appointed for two years in the first instance.

Members are eligible (if otherwise qualified) for re-appointment. However, a member cannot hold office for more than two consecutive terms.

Terms of individual members may be staggered to support board continuity and knowledge exchange.

What happens when new members are appointed?

Once appointed, members will be provided with appropriate documentation as part of a process of onboarding and induction. Each member must acknowledge in writing their acceptance of these documents and declare any conflicts of interest before commencing as a board member.

Resignations/terminations

The Minister may remove an appointed community trustee board member or the Chair at any time.

A member may be removed prior to the expiry of their term if:

- The member cannot commit adequate time to their role
- There has been a disagreement with other members that cannot be resolved
- There is a conflict of interest that cannot be mitigated
- The member no longer meets the membership criteria
- The member has failed to attend an adequate number of meetings without providing an apology or valid reason (i.e. is absent from three consecutive meetings of the board)
- The member breached the community trustee board's Code of Conduct.

Meeting arrangements

Support during meetings

All records, including the agenda, outcomes and any reports or recommendations, will be prepared and kept by the officer responsible for secretariat support.

The secretariat will coordinate with Greater Sydney Parklands and the Chair of the community trustee board as appropriate to draft and prepare the agenda for each board meeting. Agendas will be circulated to members one week prior to the meeting.

The secretariat support must also coordinate with the Chair of the board to ensure that the summary report of the meeting is promptly finalised, signed by the Chair, and distributed to members for confirmation as soon as is practicable after each meeting.

The summary report of the previous meeting should also be tabled at the next board meeting for approval.

Meeting frequency

The community trustee board for Callan Park will meet at least four times per year.

A notice of each meeting confirming the date, time, venue and agenda will be sent to each member of the community trustee board as soon as practicable prior to the meeting date. Meeting dates for the full calendar year are set in advance to enable members to schedule meetings.

Board meetings may be held in a range of formats, including online using the relevant technology as agreed to by majority of members of the community trustee board, in order to provide flexibility and accessibility for members.

Business outside of meetings

The community trustee board for Callan Park may, for urgent issues, consider a matter out-of-session by the circulation of papers among all the members. The resolution is to be approved in writing by a majority of members.

Matters decided by a community trustee board out-of-session must be noted by the board at the next formal meeting and be recorded in the summary report of that meeting.

Attendees

The community trustee board for Callan Park may grant permission for non-member attendees to be present on the recommendation of the GSPT Board.

NSW Government MPs are welcomed and encouraged to attend meetings; however, they are not eligible to propose motions or vote on recommendations.

The persons nominated by relevant local councils (i.e. Inner West Council) as community representatives, but not chosen by the Minister, may attend meetings of the board but are not members of the board, and are not entitled to participate or vote at a meeting of the board.

Quorum

The quorum for a meeting of the board requires the following conditions to be met:

- Although not a decision-making body, a quorum is required for recommendations
- The quorum for a meeting of the community trustee board is a majority of its members.

Publication of decisions

The confirmed summary report of the meeting will be made publicly available. The summary report, including actions and recommendations, will be published on Greater Sydney Parklands' or the relevant parkland webpage within 14 days of each meeting, referred to the GSPT Board and circulated to members.

If Greater Sydney Parklands provides secretariat support and holds documents of the community trustee board, those documents may be subject to an information access application under the Government Information (Public Access) Act 2009 (GIPA Act). If there is an information access application relating to the board, the agency and/or Department's GIPA Unit will liaise with the board about the appropriate response.

Please note that the Department is the decision maker in relation to GIPA applications made to it for documents it holds even though those documents that relate to the work of the community trustee board.

Conduct of members

The community trustee board will abide by the board Code of Conduct.

Conflicts of interest

Conflicts of interest must be disclosed and dealt with by the community trustee board for Callan Park in a transparent way and in accordance with Departmental policy.

A conflict of interest arises in relation to a person's duties as a member of the community trustee board, if for example:

- The member has interests which could improperly influence the performance of his or her responsibilities as a board member
- There is the potential for a board member to personally benefit or provide benefits to associates from access to non-public information, or the results of non-public discussions, or decision-making processes.

Communication with the media and third parties

Views that are publicly expressed by a community trustee board member may be perceived or construed by the broader community as those of the community trustee board for Callan Park, Greater Sydney Parklands and/or the Department. Community trustee board members may speak to the media about their own views but must not purport to represent Greater Sydney Parklands.

Any requests from the media to a community trustee board member or Chair should be forwarded to Greater Sydney Parklands' Director Community, Engagement and Partnerships who will liaise with the Chair regarding the media request.

General correspondence and enquiries should be made through the Secretariat Officer.

Submissions to the community trustee board for Callan Park must be addressed to the Chair.

The Chief Executive is the designated media spokesperson for Greater Sydney Parklands.

Remuneration and allowances

Remuneration and out of pocket expenses

In line with the Act, positions on the community trustee board for Callan Park are voluntary and not remunerated.

The Chair and members of community trustee board for Callan Park are not entitled to out of pocket expenses.

Review

Periodic reporting on performance

Unless otherwise provided for by the establishing legislation, the community trustee board for Callan Park will conduct an annual evaluation of its performance and self-evaluate its level of effectiveness. The evaluation framework will be prepared by the Secretariat and endorsed by the members. The evaluation report should identify:

- How the board or committee is delivering on its objectives including a summary of key activities undertaken during the period
- Meetings held during the period and attendance
- Current membership and any changes that have occurred during the period
- Risk management strategies
- Results of any reviews undertaken, and
- Ratification of the terms of reference and any subsequent amendments.

Board review

Formal reviews are generally undertaken every five years. Greater Sydney Parklands must review the approved Consultation and Engagement Framework at least every five years, under the Act. An evaluation and review of the community trustee board's performance may be considered as part of this review.

A formal review of a community trustee board and its members may consider whether:

- The board is fulfilling its functions and objectives, its successes and the outcomes of its work in respect of its Terms of Reference and the legislation
- Delivery through the board is the most cost-effective approach
- The board has an appropriate number of members for the functions being performed
- Members have the appropriate mix of skills, experience, and diversity, and/or
- Individual members are fulfilling their responsibilities.

Review of Terms of Reference

The Greater Sydney Parklands Trust Board will review the Terms of Reference annually to ensure they remain consistent with the community trustee board's objectives and responsibilities.

Agreement

These terms of reference are agreed by the community trustee board for Callan Park as at
/ / [Insert Date] and remain in force until otherwise amended, replaced or voided.

Chair [Insert Name]:

Signature:

Date: / /

Callan Park

Terms of Reference

Community trustee board for
Centennial Parklands

September 2022

Greater Sydney Parklands

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About these Terms of Reference

The community trustee board Terms of Reference identify the membership, responsibilities, authority and operations of the Centennial Parklands community trustee board as part of Greater Sydney Parklands and Transport for NSW (the Department).

Community trustee board for Centennial Parklands

Purpose of the community trustee board

The community trustee board has been established to provide advice and recommendations to the Greater Sydney Parklands Trust (GSPT) in relation to the trust lands.

The role of the board is to provide advice, input and recommendations to support the GSPT Board in decision making and actions, in alignment with Greater Sydney Parklands' Consultation and Engagement Framework. As per the *Greater Sydney Parklands Trust Act 2022* (the Act), community trustee boards do not have delegation or decision making powers.

In performing this role, the community trustee board will:

- Provide informed strategic advice to the GSPT Board on matters relating to Centennial Parklands
- Advise, share information and facilitate partnerships that assist Greater Sydney Parklands to develop its plans and increase community connections
- Advocate on behalf of and promote understanding of the needs of and issues affecting the local community, ensuring inclusion and equity of access for community members
- Contribute local knowledge on relevant issues, emerging trends, opportunities and community needs.

Establishment

The community trustee board for Centennial Parklands has been established by legislation under the Act.

The community trustee board will be established by 1 January 2023, with a view to the first meeting being held in early 2023.

Responsibilities of the community trustee board

In accordance with section 39 of the Act, the community trustee board for Centennial Parklands has the following responsibilities:

- Provide advice and assistance to the Trust in the development and review of the plan of management for Centennial Parklands and approve the plan of management for the parkland
- Provide advice to the Trust about proposed new or modified services and facilities for Centennial Parklands, including priorities for investment
- Stay informed about current visitor and local community issues relating to the parkland and provide advice to the GSPT Board about the issues
- Be a consultative body for the Trust and the associated Trust for Centennial Parklands in relation to—
 - the development and review of the plan of management for the parkland
 - matters of local relevance to the parkland, including the protection and use of Centennial Parklands and the business, leasing and other activities carried out on, or to be carried out on the parkland, and
- Any other function given to community trustee boards by the Trust under this Act or another Act.

Responsibilities of the community trustee board Chair

The Chair of the community trustee board for Centennial Parklands will be a board member appointed to the role by the Minister. Applicants seeking to be considered as a community trustee board Chair will be asked to indicate their interest and expertise when nominating. The Chair will be the key point of contact between the community trustee board and Greater Sydney Parklands.

The community trustee board Chair is expected to:

- Personally chair all community trustee board meetings
- Ensure that all matters dealt with by the community trustee board are consistent with the purpose of the community trustee board
- Be independent and impartial with respect to all community trustee board members
- Create an atmosphere of open and constructive participation within the community trustee board
- Actively work with community trustee board members to try and resolve any disputes that may arise during conduct of board activities
- Ensure confidential matters handled by the community trustee board are kept confidential, in accordance with the Code of Conduct
- Liaise with Greater Sydney Parklands to develop the agenda and key discussion items for meetings
- Advise Greater Sydney Parklands as soon as possible of any potential or actual conflict of interest that may affect their ability to fulfil their role as Chair
- Ensure community trustee board members comply with the Code of Conduct, notify any member who does not comply with the Code and refer any matters of concern to Greater Sydney Parklands through the Secretariat Officer
- Oversee the community trustee board's annual self-review and report any concerns to Greater Sydney Parklands through the Secretariat Officer
- Review and approve summary reports from community trustee board meetings for publication on the relevant Greater Sydney Parklands webpage within 14 days of the meeting
- Liaise with GSP staff as required to assist the board to exercise its functions including to arrange their attendance at community trustee board meetings to provide information and respond to queries from members
- If there is an information access application relating to the community trustee board, liaise with the agency and/or Department's GIPA Unit and the board about the appropriate response.

Compliance obligations of the board

The following instruments give rise to obligations with which the community trustee board for Centennial Parklands must comply:

- *Greater Sydney Parklands Trust Act 2022*
- Greater Sydney Parklands' Consultation and Engagement Framework.

The following activities and actions will be undertaken to ensure compliance obligations are met:

- Four meetings of the community trustee board will be held each year
- Summary reports will be produced as part of each meeting.

To provide reasonable assurance to the Minister that compliance obligations are met, the GSPT Board will provide annual reports:

- An attestation statement will be co-signed by the Chair of the GSPT Board and Chair of the community trustee board.

Community trustee board membership

The community trustee board for Centennial Parklands shall be comprised of the following seven positions:

- A member nominated by the relevant local councils (i.e. Randwick, Waverley, Woollahra and City of Sydney councils) as a community representative
- Six other members appointed by the Minister on the advice of the Trust
- If more than three persons are nominated by relevant local councils (i.e. Randwick, Waverley, Woollahra and City of Sydney councils) as community representatives –
 - a. the Minister must choose at least three members from the persons nominated, and
 - b. the persons nominated, but not chosen by the Minister, may attend meetings of the board but are not members of the board, and are not entitled to vote at a meeting of the board.

Membership criteria:

- The person has sound knowledge of Centennial Parklands including the activities carried out in the parkland
- The person is able to communicate effectively with local residents, local community groups and other persons who use the parkland
- The overall membership of the board will be reflective of the broad range of views and interests of the community and persons who use Centennial Parklands, and must have regard to the need for the board to:
 - be representative of diversity including, for example, in relation to gender, age and cultural background
 - include representation for local First Nations peoples, and
 - include a representative who has experience or skills in heritage or heritage management.

Appointment of members

Members are selected by a panel following an Expression of Interest process and appointed by the Minister, in accordance with the approved Consultation and Engagement Framework, on the recommendation of the Trust. The Minister appoints the Chair to the community trustee board for Centennial Parklands, noting that the Chair must have the demonstrated skills and experience to fulfil their role which includes running meetings, communicating effectively and providing recommendations. Further details of the role and function of the Chair are provided in the accompanying Code of Conduct.

The Minister may reappoint the Chair and members of the community trustee board for Centennial Parklands to serve one additional term only.

Terms of appointment

How long is membership for?

A community trustee board member holds office for a period not exceeding five years. Members will be appointed for two years in the first instance.

Members are eligible (if otherwise qualified) for re-appointment. However, a member cannot hold office for more than two consecutive terms.

Terms of individual members may be staggered to support board continuity and knowledge exchange.

What happens when new members are appointed?

Once appointed, members will be provided with appropriate documentation as part of a process of onboarding and induction. Each member must acknowledge in writing their acceptance of these documents and declare any conflicts of interest before commencing as a board member.

Resignations/terminations

The Minister may remove an appointed community trustee board member or the Chair at any time.

A member may be removed prior to the expiry of their term if:

- The member cannot commit adequate time to their role
- There has been a disagreement with other members that cannot be resolved
- There is a conflict of interest that cannot be mitigated
- The member no longer meets the membership criteria
- The member has failed to attend an adequate number of meetings without providing an apology or valid reason (i.e. is absent from three consecutive meetings of the board)
- The member breached the community trustee board's Code of Conduct.

Meeting arrangements

Support during meetings

All records, including the agenda, outcomes and any reports or recommendations, will be prepared and kept by the officer responsible for secretariat support.

The secretariat will coordinate with Greater Sydney Parklands and the Chair of the community trustee board as appropriate to draft and prepare the agenda for each board meeting. Agendas will be circulated to members one week prior to the meeting.

The secretariat support must also coordinate with the Chair of the board to ensure that the summary report of the meeting is promptly finalised, signed by the Chair, and distributed to members for confirmation as soon as is practicable after each meeting.

The summary report of the previous meeting should also be tabled at the next board meeting for approval.

Meeting frequency

The community trustee board for Centennial Parklands will meet at least four times per year.

A notice of each meeting confirming the date, time, venue and agenda will be sent to each member of the community trustee board as soon as practicable prior to the meeting date. Meeting dates for the full calendar year are set in advance to enable members to schedule meetings.

Board meetings may be held in a range of formats, including online using the relevant technology as agreed to by majority of members of the community trustee board, in order to provide flexibility and accessibility for members.

Business outside of meetings

The community trustee board for Centennial Parklands may, for urgent issues, consider a matter out-of-session by the circulation of papers among all the members. The resolution is to be approved in writing by a majority of members.

Matters decided by a community trustee board out-of-session must be noted by the board at the next formal meeting and be recorded in the summary report of that meeting.

Attendees

The community trustee board for Centennial Parklands may grant permission for non-member attendees to be present on the recommendation of the GSPT Board.

NSW Government MPs are welcomed and encouraged to attend meetings; however, they are not eligible to propose motions or vote on recommendations.

The persons nominated by relevant local councils (i.e. Randwick, Waverley, Woollahra and City of Sydney councils) as community representatives, but not chosen by the Minister, may attend meetings of the board but are not members of the board, and are not entitled to participate or vote at a meeting of the board.

Quorum

The quorum for a meeting of the board requires the following conditions to be met:

- Although not a decision-making body, a quorum is required for recommendations
- The quorum for a meeting of the community trustee board is a majority of its members.

Publication of decisions

The confirmed summary report of the meeting will be made publicly available. The summary report, including actions and recommendations, will be published on Greater Sydney Parklands' or the relevant parkland webpage within 14 days of each meeting, referred to the GSPT Board and circulated to members.

If Greater Sydney Parklands provides secretariat support and holds documents of the community trustee board, those documents may be subject to an information access application under the Government Information (Public Access) Act 2009 (GIPA Act). If there is an information access application relating to the board, the agency and/or Department's GIPA Unit will liaise with the board about the appropriate response.

Please note that the Department is the decision maker in relation to GIPA applications made to it for documents it holds even though those documents that relate to the work of the community trustee board.

Conduct of members

The community trustee board will abide by the board Code of Conduct.

Conflicts of interest

Conflicts of interest must be disclosed and dealt with by the community trustee board for Centennial Parklands in a transparent way and in accordance with Departmental policy.

A conflict of interest arises in relation to a person's duties as a member of the community trustee board, if for example:

- The member has interests which could improperly influence the performance of his or her responsibilities as a board member
- There is the potential for a board member to personally benefit or provide benefits to associates from access to non-public information, or the results of non-public discussions, or decision-making processes.

Communication with the media and third parties

Views that are publicly expressed by a community trustee board member may be perceived or construed by the broader community as those of the community trustee board for Centennial Parklands, Greater Sydney Parklands and/or the Department. Community trustee board members may speak to the media about their own views but must not purport to represent Greater Sydney Parklands.

Any requests from the media to a community trustee board member or Chair should be forwarded to Greater Sydney Parklands' Director Community, Engagement and Partnerships who will liaise with the Chair regarding the media request.

General correspondence and enquiries should be made through the Secretariat Officer.

Submissions to the community trustee board for Centennial Parklands must be addressed to the Chair.

The Chief Executive is the designated media spokesperson for Greater Sydney Parklands.

Remuneration and allowances

Remuneration and out of pocket expenses

In line with the Act, positions on the community trustee board for Centennial Parklands are voluntary and not remunerated.

The Chair and members of community trustee board for Centennial Parklands are not entitled to out of pocket expenses.

Review

Periodic reporting on performance

Unless otherwise provided for by the establishing legislation, the community trustee board for Centennial Parklands will conduct an annual evaluation of its performance and self-evaluate its level of effectiveness. The evaluation framework will be prepared by the Secretariat and endorsed by the members. The evaluation report should identify:

- How the board or committee is delivering on its objectives including a summary of key activities undertaken during the period
- Meetings held during the period and attendance
- Current membership and any changes that have occurred during the period
- Risk management strategies
- Results of any reviews undertaken, and
- Ratification of the terms of reference and any subsequent amendments.

Board review

Formal reviews are generally undertaken every five years. Greater Sydney Parklands must review the approved Consultation and Engagement Framework at least every five years, under the Act. An evaluation and review of the community trustee board's performance may be considered as part of this review.

A formal review of a community trustee board and its members may consider whether:

- The board is fulfilling its functions and objectives, its successes and the outcomes of its work in respect of its Terms of Reference and the legislation
- Delivery through the board is the most cost-effective approach
- The board has an appropriate number of members for the functions being performed
- Members have the appropriate mix of skills, experience, and diversity, and/or
- Individual members are fulfilling their responsibilities.

Review of Terms of Reference

The Greater Sydney Parklands Trust Board will review the Terms of Reference annually to ensure they remain consistent with the community trustee board's objectives and responsibilities.

Agreement

These terms of reference are agreed by the community trustee board for Centennial Parklands as at / / [Insert Date] and remain in force until otherwise amended, replaced or voided.

Chair [Insert Name]:

Signature:

Date: / /



Centennial
Parklands

Terms of Reference

Community trustee board for
Fernhill Estate

September 2022

Greater Sydney Parklands

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About these Terms of Reference

The community trustee board Terms of Reference identify the membership, responsibilities, authority and operations of the Fernhill Estate community trustee board as part of Greater Sydney Parklands and Transport for NSW (the Department).

Community trustee board for Fernhill Estate

Purpose of the community trustee board

The community trustee board has been established to provide advice and recommendations to the Greater Sydney Parklands Trust (GSPT) in relation to the trust lands.

The role of the board is to provide advice, input and recommendations to support the GSPT Board in decision making and actions, in alignment with Greater Sydney Parklands' Consultation and Engagement Framework. As per the *Greater Sydney Parklands Trust Act 2022* (the Act), community trustee boards do not have delegation or decision making powers.

In performing this role, the community trustee board will:

- Provide informed strategic advice to the GSPT Board on matters relating to Fernhill Estate
- Advise, share information and facilitate partnerships that assist Greater Sydney Parklands to develop its plans and increase community connections
- Advocate on behalf of and promote understanding of the needs of and issues affecting the local community, ensuring inclusion and equity of access for community members
- Contribute local knowledge on relevant issues, emerging trends, opportunities and community needs.

Establishment

The community trustee board for Fernhill Estate has been established by legislation under the Act. The community trustee board will be established by 1 January 2023, with a view to the first meeting being held in early 2023.

Responsibilities of the community trustee board

In accordance with section 39 of the Act, the community trustee board for Fernhill Estate has the following responsibilities:

- Provide advice and assistance to the Trust in the development and review of the plan of management for Fernhill Estate and approve the plan of management for the parkland
- Provide advice to the Trust about proposed new or modified services and facilities for Fernhill Estate, including priorities for investment
- Stay informed about current visitor and local community issues relating to the parkland and provide advice to the GSPT Board about the issues
- Be a consultative body for the Trust and the associated Trust for Fernhill Estate in relation to –
 - the development and review of the plan of management for the parkland
 - matters of local relevance to the parkland, including the protection and use of Fernhill Estate and the business, leasing and other activities carried out on, or to be carried out on the parkland, and
- Any other function given to community trustee boards by the Trust under this Act or another Act.

Responsibilities of the community trustee board Chair

The Chair of the community trustee board for Fernhill Estate will be a board member appointed to the role by the Minister. Applicants seeking to be considered as a community trustee board Chair will be asked to indicate their interest and expertise when nominating. The Chair will be the key point of contact between the community trustee board and Greater Sydney Parklands.

The community trustee board Chair is expected to:

- Personally chair all community trustee board meetings
- Ensure that all matters dealt with by the community trustee board are consistent with the purpose of the community trustee board
- Be independent and impartial with respect to all community trustee board members
- Create an atmosphere of open and constructive participation within the community trustee board
- Actively work with community trustee board members to try and resolve any disputes that may arise during conduct of board activities
- Ensure confidential matters handled by the community trustee board are kept confidential, in accordance with the Code of Conduct
- Liaise with Greater Sydney Parklands to develop the agenda and key discussion items for meetings
- Advise Greater Sydney Parklands as soon as possible of any potential or actual conflict of interest that may affect their ability to fulfil their role as Chair
- Ensure community trustee board members comply with the Code of Conduct, notify any member who does not comply with the Code and refer any matters of concern to Greater Sydney Parklands through the Secretariat Officer
- Oversee the community trustee board's annual self-review and report any concerns to Greater Sydney Parklands through the Secretariat Officer
- Review and approve summary reports from community trustee board meetings for publication on the relevant Greater Sydney Parklands webpage within 14 days of the meeting
- Liaise with GSP staff as required to assist the board to exercise its functions including to arrange their attendance at community trustee board meetings to provide information and respond to queries from members
- If there is an information access application relating to the community trustee board, liaise with the agency and/or Department's GIPA Unit and the board about the appropriate response.

Compliance obligations of the board

The following instruments give rise to obligations with which the community trustee board for Fernhill Estate must comply:

- *Greater Sydney Parklands Trust Act 2022*
- Greater Sydney Parklands' Consultation and Engagement Framework.

The following activities and actions will be undertaken to ensure compliance obligations are met:

- Four meetings of the community trustee board will be held each year
- Summary reports will be produced as part of each meeting.

To provide reasonable assurance to the Minister that compliance obligations are met, the GSPT Board will provide annual reports:

- An attestation statement will be co-signed by the Chair of the GSPT Board and Chair of the community trustee board.

Community trustee board membership

The community trustee board for Fernhill Estate shall be comprised of the following seven positions:

- A member nominated by the relevant local council (i.e. Penrith City Council) as a community representative
- Six other members appointed by the Minister on the advice of the Trust

Membership criteria:

- The person has sound knowledge of Fernhill Estate including the activities carried out in the parkland
- The person is able to communicate effectively with local residents, local community groups and other persons who use the parkland
- The overall membership of the board will be reflective of the broad range of views and interests of the community and persons who use Fernhill Estate, and must have regard to the need for the board to:
 - be representative of diversity including, for example, in relation to gender, age and cultural background
 - include representation for local First Nations peoples, and
 - include a representative who has experience or skills in heritage or heritage management.

Appointment of members

Members are selected by a panel following an Expression of Interest process and appointed by the Minister, in accordance with the approved Consultation and Engagement Framework, on the recommendation of the Trust. The Minister appoints the Chair to the community trustee board for Fernhill Estate, noting that the Chair must have the demonstrated skills and experience to fulfil their role which includes running meetings, communicating effectively and providing recommendations. Further details of the role and function of the Chair are provided in the accompanying Code of Conduct.

The Minister may reappoint the Chair and members of the community trustee board for Fernhill Estate to serve one additional term only.

Terms of appointment

How long is membership for?

A community trustee board member holds office for a period not exceeding five years. Members will be appointed for two years in the first instance.

Members are eligible (if otherwise qualified) for re-appointment. However, a member cannot hold office for more than two consecutive terms.

Terms of individual members may be staggered to support board continuity and knowledge exchange.

What happens when new members are appointed?

Once appointed, members will be provided with appropriate documentation as part of a process of onboarding and induction. Each member must acknowledge in writing their acceptance of these documents and declare any conflicts of interest before commencing as a board member.

Resignations/terminations

The Minister may remove an appointed community trustee board member or the Chair at any time.

A member may be removed prior to the expiry of their term if:

- The member cannot commit adequate time to their role
- There has been a disagreement with other members that cannot be resolved
- There is a conflict of interest that cannot be mitigated
- The member no longer meets the membership criteria
- The member has failed to attend an adequate number of meetings without providing an apology or valid reason (i.e. is absent from three consecutive meetings of the board)
- The member breached the community trustee board's Code of Conduct.

Meeting arrangements

Support during meetings

All records, including the agenda, outcomes and any reports or recommendations, will be prepared and kept by the officer responsible for secretariat support.

The secretariat will coordinate with Greater Sydney Parklands and the Chair of the community trustee board as appropriate to draft and prepare the agenda for each board meeting. Agendas will be circulated to members one week prior to the meeting.

The secretariat support must also coordinate with the Chair of the board to ensure that the summary report of the meeting is promptly finalised, signed by the Chair, and distributed to members for confirmation as soon as is practicable after each meeting.

The summary report of the previous meeting should also be tabled at the next board meeting for approval.

Meeting frequency

The community trustee board for Fernhill Estate will meet at least four times per year.

A notice of each meeting confirming the date, time, venue and agenda will be sent to each member of the community trustee board as soon as practicable prior to the meeting date. Meeting dates for the full calendar year are set in advance to enable members to schedule meetings.

Board meetings may be held in a range of formats, including online using the relevant technology as agreed to by majority of members of the community trustee board, in order to provide flexibility and accessibility for members.

Business outside of meetings

The community trustee board for Fernhill Estate may, for urgent issues, consider a matter out-of-session by the circulation of papers among all the members. The resolution is to be approved in writing by a majority of members.

Matters decided by a community trustee board out-of-session must be noted by the board at the next formal meeting and be recorded in the summary report of that meeting.

Attendees

The community trustee board for Fernhill Estate may grant permission for non-member attendees to be present on the recommendation of the GSPT Board.

NSW Government MPs are welcomed and encouraged to attend meetings; however, they are not eligible to propose motions or vote on recommendations.

Quorum

The quorum for a meeting of the board requires the following conditions to be met:

- Although not a decision-making body, a quorum is required for recommendations
- The quorum for a meeting of the community trustee board is a majority of its members.

Publication of decisions

The confirmed summary report of the meeting will be made publicly available. The summary report, including actions and recommendations, will be published on Greater Sydney Parklands' or the relevant parkland webpage within 14 days of each meeting, referred to the GSPT Board and circulated to members.

If Greater Sydney Parklands provides secretariat support and holds documents of the community trustee board, those documents may be subject to an information access application under the Government Information (Public Access) Act 2009 (GIPA Act). If there is an information access application relating to the board, the agency and/or Department's GIPA Unit will liaise with the board about the appropriate response.

Please note that the Department is the decision maker in relation to GIPA applications made to it for documents it holds even though those documents that relate to the work of the community trustee board.

Conduct of members

The community trustee board will abide by the board Code of Conduct.

Conflicts of interest

Conflicts of interest must be disclosed and dealt with by the community trustee board for Fernhill Estate in a transparent way and in accordance with Departmental policy.

A conflict of interest arises in relation to a person's duties as a member of the community trustee board, if for example:

- The member has interests which could improperly influence the performance of his or her responsibilities as a board member
- There is the potential for a board member to personally benefit or provide benefits to associates from access to non-public information, or the results of non-public discussions, or decision-making processes.

Communication with the media and third parties

Views that are publicly expressed by a community trustee board member may be perceived or construed by the broader community as those of the community trustee board for Fernhill Estate, Greater Sydney Parklands and/or the Department. Community trustee board members may speak to the media about their own views but must not purport to represent Greater Sydney Parklands.

Any requests from the media to a community trustee board member or Chair should be forwarded to Greater Sydney Parklands' Director Community, Engagement and Partnerships who will liaise with the Chair regarding the media request.

General correspondence and enquiries should be made through the Secretariat Officer.

Submissions to the community trustee board for Fernhill Estate must be addressed to the Chair.

The Chief Executive is the designated media spokesperson for Greater Sydney Parklands.

Remuneration and allowances

Remuneration and out of pocket expenses

In line with the Act, positions on the community trustee board for Fernhill Estate are voluntary and not remunerated.

The Chair and members of community trustee board for Fernhill Estate are not entitled to out of pocket expenses.

Review

Periodic reporting on performance

Unless otherwise provided for by the establishing legislation, the community trustee board for Fernhill Estate will conduct an annual evaluation of its performance and self-evaluate its level of effectiveness. The evaluation framework will be prepared by the Secretariat and endorsed by the members. The evaluation report should identify:

- How the board or committee is delivering on its objectives including a summary of key activities undertaken during the period
- Meetings held during the period and attendance
- Current membership and any changes that have occurred during the period
- Risk management strategies
- Results of any reviews undertaken, and
- Ratification of the terms of reference and any subsequent amendments.

Board review

Formal reviews are generally undertaken every five years. Greater Sydney Parklands must review the approved Consultation and Engagement Framework at least every five years, under the Act. An evaluation and review of the community trustee board's performance may be considered as part of this review.

A formal review of a community trustee board and its members may consider whether:

- The board is fulfilling its functions and objectives, its successes and the outcomes of its work in respect of its Terms of Reference and the legislation
- Delivery through the board is the most cost-effective approach
- The board has an appropriate number of members for the functions being performed
- Members have the appropriate mix of skills, experience, and diversity, and/or
- Individual members are fulfilling their responsibilities.

Review of Terms of Reference

The Greater Sydney Parklands Trust Board will review the Terms of Reference annually to ensure they remain consistent with the community trustee board's objectives and responsibilities.

Agreement

These terms of reference are agreed by the community trustee board for Fernhill Estate as at / / [Insert Date] and remain in force until otherwise amended, replaced or voided.

Chair [Insert Name]:

Signature:

Date: / /

Fernhill Estate

Terms of Reference

Community trustee board for
Parramatta Park

September 2022

Greater Sydney Parklands

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About these Terms of Reference

The community trustee board Terms of Reference identify the membership, responsibilities, authority and operations of the Parramatta Park community trustee board as part of Greater Sydney Parklands and Transport for NSW (the Department).

Community trustee board for Parramatta Park

Purpose of the community trustee board

The community trustee board has been established to provide advice and recommendations to the Greater Sydney Parklands Trust (GSPT) in relation to the trust lands.

The role of the board is to provide advice, input and recommendations to support the GSPT Board in decision making and actions, in alignment with Greater Sydney Parklands' Consultation and Engagement Framework. As per the *Greater Sydney Parklands Trust Act 2022* (the Act), community trustee boards do not have delegation or decision making powers.

In performing this role, the community trustee board will:

- Provide informed strategic advice to the GSPT Board on matters relating to Parramatta Park
- Advise, share information and facilitate partnerships that assist Greater Sydney Parklands to develop its plans and increase community connections
- Advocate on behalf of and promote understanding of the needs of and issues affecting the local community, ensuring inclusion and equity of access for community members
- Contribute local knowledge on relevant issues, emerging trends, opportunities and community needs.

Establishment

The community trustee board for Parramatta Park has been established by legislation under the Act. The community trustee board will be established by 1 January 2023, with a view to the first meeting being held in early 2023.

Responsibilities of the community trustee board

In accordance with section 39 of the Act, the community trustee board for Parramatta Park has the following responsibilities:

- Provide advice and assistance to the Trust in the development and review of the plan of management for Parramatta Park and approve the plan of management for the parkland
- Provide advice to the Trust about proposed new or modified services and facilities for Parramatta Park, including priorities for investment
- Stay informed about current visitor and local community issues relating to the parkland and provide advice to the GSPT Board about the issues
- Be a consultative body for the Trust and the associated Trust for Parramatta Park in relation to —
 - the development and review of the plan of management for the parkland
 - matters of local relevance to the parkland, including the protection and use of Parramatta Park and the business, leasing and other activities carried out on, or to be carried out on the parkland, and
- Any other function given to community trustee boards by the Trust under this Act or another Act.

Responsibilities of the community trustee board Chair

The Chair of the community trustee board for Parramatta Park will be a board member appointed to the role by the Minister. Applicants seeking to be considered as a community trustee board Chair will be asked to indicate their interest and expertise when nominating. The Chair will be the key point of contact between the community trustee board and Greater Sydney Parklands.

The community trustee board Chair is expected to:

- Personally chair all community trustee board meetings
- Ensure that all matters dealt with by the community trustee board are consistent with the purpose of the community trustee board
- Be independent and impartial with respect to all community trustee board members
- Create an atmosphere of open and constructive participation within the community trustee board
- Actively work with community trustee board members to try and resolve any disputes that may arise during conduct of board activities
- Ensure confidential matters handled by the community trustee board are kept confidential, in accordance with the Code of Conduct
- Liaise with Greater Sydney Parklands to develop the agenda and key discussion items for meetings
- Advise Greater Sydney Parklands as soon as possible of any potential or actual conflict of interest that may affect their ability to fulfil their role as Chair
- Ensure community trustee board members comply with the Code of Conduct, notify any member who does not comply with the Code and refer any matters of concern to Greater Sydney Parklands through the Secretariat Officer
- Oversee the community trustee board's annual self-review and report any concerns to Greater Sydney Parklands through the Secretariat Officer
- Review and approve summary reports from community trustee board meetings for publication on the relevant Greater Sydney Parklands webpage within 14 days of the meeting
- Liaise with GSP staff as required to assist the board to exercise its functions including to arrange their attendance at community trustee board meetings to provide information and respond to queries from members
- If there is an information access application relating to the community trustee board, liaise with the agency and/or Department's GIPA Unit and the board about the appropriate response.

Compliance obligations of the board

The following instruments give rise to obligations with which the community trustee board for Parramatta Park must comply:

- *Greater Sydney Parklands Trust Act 2022*
- Greater Sydney Parklands' Consultation and Engagement Framework.

The following activities and actions will be undertaken to ensure compliance obligations are met:

- Four meetings of the community trustee board will be held each year
- Summary reports will be produced as part of each meeting.

To provide reasonable assurance to the Minister that compliance obligations are met, the GSPT Board will provide annual reports:

- An attestation statement will be co-signed by the Chair of the GSPT Board and Chair of the community trustee board.

Community trustee board membership

The community trustee board for Parramatta Park shall be comprised of the following seven positions:

- A member nominated by the relevant local councils (i.e. Cumberland City Council and City of Parramatta Council) as a community representative
- Five other members appointed by the Minister on the advice of the Trust.

Membership criteria:

- The person has sound knowledge of Parramatta Park including the activities carried out in the parkland
- The person is able to communicate effectively with local residents, local community groups and other persons who use the parkland
- The overall membership of the board will be reflective of the broad range of views and interests of the community and persons who use Parramatta Park, and must have regard to the need for the board to:
 - be representative of diversity including, for example, in relation to gender, age and cultural background
 - include representation for local First Nations peoples, and
 - include a representative who has experience or skills in heritage or heritage management.

Appointment of members

Members are selected by a panel following an Expression of Interest process and appointed by the Minister, in accordance with the approved Consultation and Engagement Framework, on the recommendation of the Trust. The Minister appoints the Chair to the community trustee board for Parramatta Park, noting that the Chair must have the demonstrated skills and experience to fulfil their role which includes running meetings, communicating effectively and providing recommendations. Further details of the role and function of the Chair are provided in the accompanying Code of Conduct.

The Minister may reappoint the Chair and members of the community trustee board for Parramatta Park to serve one additional term only.

Terms of appointment

How long is membership for?

A community trustee board member holds office for a period not exceeding five years. Members will be appointed for two years in the first instance.

Members are eligible (if otherwise qualified) for re-appointment. However, a member cannot hold office for more than two consecutive terms.

Terms of individual members may be staggered to support board continuity and knowledge exchange.

What happens when new members are appointed?

Once appointed, members will be provided with appropriate documentation as part of a process of onboarding and induction. Each member must acknowledge in writing their acceptance of these documents and declare any conflicts of interest before commencing as a board member.

Resignations/terminations

The Minister may remove an appointed community trustee board member or the Chair at any time.

A member may be removed prior to the expiry of their term if:

- The member cannot commit adequate time to their role
- There has been a disagreement with other members that cannot be resolved
- There is a conflict of interest that cannot be mitigated
- The member no longer meets the membership criteria
- The member has failed to attend an adequate number of meetings without providing an apology or valid reason (i.e. is absent from three consecutive meetings of the board)
- The member breached the community trustee board's Code of Conduct.

Meeting arrangements

Support during meetings

All records, including the agenda, outcomes and any reports or recommendations, will be prepared and kept by the officer responsible for secretariat support.

The secretariat will coordinate with Greater Sydney Parklands and the Chair of the community trustee board as appropriate to draft and prepare the agenda for each board meeting. Agendas will be circulated to members one week prior to the meeting.

The secretariat support must also coordinate with the Chair of the board to ensure that the summary report of the meeting is promptly finalised, signed by the Chair, and distributed to members for confirmation as soon as is practicable after each meeting.

The summary report of the previous meeting should also be tabled at the next board meeting for approval.

Meeting frequency

The community trustee board for Parramatta Park will meet at least four times per year.

A notice of each meeting confirming the date, time, venue and agenda will be sent to each member of the community trustee board as soon as practicable prior to the meeting date. Meeting dates for the full calendar year are set in advance to enable members to schedule meetings.

Board meetings may be held in a range of formats, including online using the relevant technology as agreed to by majority of members of the community trustee board, in order to provide flexibility and accessibility for members.

Business outside of meetings

The community trustee board for Parramatta Park may, for urgent issues, consider a matter out-of-session by the circulation of papers among all the members. The resolution is to be approved in writing by a majority of members.

Matters decided by a community trustee board out-of-session must be noted by the board at the next formal meeting and be recorded in the summary report of that meeting.

Attendees

The community trustee board for Parramatta Park may grant permission for non-member attendees to be present on the recommendation of the GSPT Board.

NSW Government MPs are welcomed and encouraged to attend meetings; however, they are not eligible to propose motions or vote on recommendations.

Quorum

The quorum for a meeting of the board requires the following conditions to be met:

- Although not a decision-making body, a quorum is required for recommendations
- The quorum for a meeting of the community trustee board is a majority of its members.

Publication of decisions

The confirmed summary report of the meeting will be made publicly available. The summary report, including actions and recommendations, will be published on Greater Sydney Parklands' or the relevant parkland webpage within 14 days of each meeting, referred to the GSPT Board and circulated to members.

If Greater Sydney Parklands provides secretariat support and holds documents of the community trustee board, those documents may be subject to an information access application under the Government Information (Public Access) Act 2009 (GIPA Act). If there is an information access application relating to the board, the agency and/or Department's GIPA Unit will liaise with the board about the appropriate response.

Please note that the Department is the decision maker in relation to GIPA applications made to it for documents it holds even though those documents that relate to the work of the community trustee board.

Conduct of members

The community trustee board will abide by the board Code of Conduct.

Conflicts of interest

Conflicts of interest must be disclosed and dealt with by the community trustee board for Parramatta Park in a transparent way and in accordance with Departmental policy.

A conflict of interest arises in relation to a person's duties as a member of the community trustee board, if for example:

- The member has interests which could improperly influence the performance of his or her responsibilities as a board member
- There is the potential for a board member to personally benefit or provide benefits to associates from access to non-public information, or the results of non-public discussions, or decision-making processes.

Communication with the media and third parties

Views that are publicly expressed by a community trustee board member may be perceived or construed by the broader community as those of the community trustee board for Parramatta Park, Greater Sydney Parklands and/or the Department. Community trustee board members may speak to the media about their own views but must not purport to represent Greater Sydney Parklands.

Any requests from the media to a community trustee board member or Chair should be forwarded to Greater Sydney Parklands' Director Community, Engagement and Partnerships who will liaise with the Chair regarding the media request.

General correspondence and enquiries should be made through the Secretariat Officer.

Submissions to the community trustee board for Parramatta Park must be addressed to the Chair.

The Chief Executive is the designated media spokesperson for Greater Sydney Parklands.

Remuneration and allowances

Remuneration and out of pocket expenses

In line with the Act, positions on the community trustee board for Parramatta Park are voluntary and not remunerated.

The Chair and members of community trustee board for Parramatta Park are not entitled to out of pocket expenses.

Review

Periodic reporting on performance

Unless otherwise provided for by the establishing legislation, the community trustee board for Parramatta Park will conduct an annual evaluation of its performance and self-evaluate its level of effectiveness. The evaluation framework will be prepared by the Secretariat and endorsed by the members. The evaluation report should identify:

- How the board or committee is delivering on its objectives including a summary of key activities undertaken during the period
- Meetings held during the period and attendance
- Current membership and any changes that have occurred during the period
- Risk management strategies
- Results of any reviews undertaken, and
- Ratification of the terms of reference and any subsequent amendments.

Board review

Formal reviews are generally undertaken every five years. Greater Sydney Parklands must review the approved Consultation and Engagement Framework at least every five years, under the Act. An evaluation and review of the community trustee board's performance may be considered as part of this review.

A formal review of a community trustee board and its members may consider whether:

- The board is fulfilling its functions and objectives, its successes and the outcomes of its work in respect of its Terms of Reference and the legislation
- Delivery through the board is the most cost-effective approach
- The board has an appropriate number of members for the functions being performed
- Members have the appropriate mix of skills, experience, and diversity, and/or
- Individual members are fulfilling their responsibilities.

Review of Terms of Reference

The Greater Sydney Parklands Trust Board will review the Terms of Reference annually to ensure they remain consistent with the community trustee board's objectives and responsibilities.

Agreement

These terms of reference are agreed by the community trustee board for Parramatta Park as at / / [Insert Date] and remain in force until otherwise amended, replaced or voided.

Chair [Insert Name]:

Signature:

Date: / /



Terms of Reference

Community trustee board for
Western Sydney Parklands

September 2022

Greater Sydney Parklands

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About these Terms of Reference

The community trustee board Terms of Reference identify the membership, responsibilities, authority and operations of the Western Sydney Parklands community trustee board as part of Greater Sydney Parklands and Transport for NSW (the Department).

Community trustee board for Western Sydney Parklands

Purpose of the community trustee board

The community trustee board has been established to provide advice and recommendations to the Greater Sydney Parklands Trust (GSPT) in relation to the trust lands.

The role of the board is to provide advice, input and recommendations to support the GSPT Board in decision making and actions, in alignment with Greater Sydney Parklands' Consultation and Engagement Framework. As per the *Greater Sydney Parklands Trust Act 2022* (the Act), community trustee boards do not have delegation or decision making powers.

In performing this role, the community trustee board will:

- Provide informed strategic advice to the GSPT Board on matters relating to Western Sydney Parklands
- Advise, share information and facilitate partnerships that assist Greater Sydney Parklands to develop its plans and increase community connections
- Advocate on behalf of and promote understanding of the needs of and issues affecting the local community, ensuring inclusion and equity of access for community members
- Contribute local knowledge on relevant issues, emerging trends, opportunities and community needs.

Establishment

The community trustee board for Western Sydney Parklands has been established by legislation under the Act.

The community trustee board will be established by 1 January 2023, with a view to the first meeting being held in early 2023.

Responsibilities of the community trustee board

In accordance with section 39 of the Act, the community trustee board for Western Sydney Parklands has the following responsibilities:

- Provide advice and assistance to the Trust in the development and review of the plan of management for Western Sydney Parklands and approve the plan of management for the parkland
- Provide advice to the Trust about proposed new or modified services and facilities for Western Sydney Parklands, including priorities for investment
- Stay informed about current visitor and local community issues relating to the parkland and provide advice to the GSPT Board about the issues
- Be a consultative body for the Trust and the associated Trust for Western Sydney Parklands in relation to —
 - the development and review of the plan of management for the parkland
 - matters of local relevance to the parkland, including the protection and use of Western Sydney Parklands and the business, leasing and other activities carried out on, or to be carried out on the parkland, and
- Any other function given to community trustee boards by the Trust under this Act or another Act.

Responsibilities of the community trustee board Chair

The Chair of the community trustee board for Western Sydney Parklands will be a board member appointed to the role by the Minister. Applicants seeking to be considered as a community trustee board Chair will be asked to indicate their interest and expertise when nominating. The Chair will be the key point of contact between the community trustee board and Greater Sydney Parklands.

The community trustee board Chair is expected to:

- Personally chair all community trustee board meetings
- Ensure that all matters dealt with by the community trustee board are consistent with the purpose of the community trustee board
- Be independent and impartial with respect to all community trustee board members
- Create an atmosphere of open and constructive participation within the community trustee board
- Actively work with community trustee board members to try and resolve any disputes that may arise during conduct of board activities
- Ensure confidential matters handled by the community trustee board are kept confidential, in accordance with the Code of Conduct
- Liaise with Greater Sydney Parklands to develop the agenda and key discussion items for meetings
- Advise Greater Sydney Parklands as soon as possible of any potential or actual conflict of interest that may affect their ability to fulfil their role as Chair
- Ensure community trustee board members comply with the Code of Conduct, notify any member who does not comply with the Code and refer any matters of concern to Greater Sydney Parklands through the Secretariat Officer
- Oversee the community trustee board's annual self-review and report any concerns to Greater Sydney Parklands through the Secretariat Officer
- Review and approve summary reports from community trustee board meetings for publication on the relevant Greater Sydney Parklands webpage within 14 days of the meeting
- Liaise with GSP staff as required to assist the board to exercise its functions including to arrange their attendance at community trustee board meetings to provide information and respond to queries from members
- If there is an information access application relating to the community trustee board, liaise with the agency and/or Department's GIPA Unit and the board about the appropriate response.

Compliance obligations of the board

The following instruments give rise to obligations with which the community trustee board for Western Sydney Parklands must comply:

- *Greater Sydney Parklands Trust Act 2022*
- Greater Sydney Parklands' Consultation and Engagement Framework.

The following activities and actions will be undertaken to ensure compliance obligations are met:

- Four meetings of the community trustee board will be held each year
- Summary reports will be produced as part of each meeting.

To provide reasonable assurance to the Minister that compliance obligations are met, the GSPT Board will provide annual reports:

- An attestation statement will be co-signed by the Chair of the GSPT Board and Chair of the community trustee board.

Community trustee board membership

The community trustee board for Western Sydney Parklands shall be comprised of the following seven positions:

- A member nominated by the relevant local councils (i.e. Blacktown, Fairfield and Liverpool councils) as a community representative
- Four other members appointed by the Minister on the advice of the Trust.

Membership criteria:

- The person has sound knowledge of Western Sydney Parklands including the activities carried out in the parkland
- The person is able to communicate effectively with local residents, local community groups and other persons who use the parkland
- The overall membership of the board will be reflective of the broad range of views and interests of the community and persons who use Western Sydney Parklands, and must have regard to the need for the board to:
 - be representative of diversity including, for example, in relation to gender, age and cultural background
 - include representation for local First Nations peoples, and
 - include a representative who has experience or skills in heritage or heritage management.

Appointment of members

Members are selected by a panel following an Expression of Interest process and appointed by the Minister, in accordance with the approved Consultation and Engagement Framework, on the recommendation of the Trust. The Minister appoints the Chair to the community trustee board for Western Sydney Parklands, noting that the Chair must have the demonstrated skills and experience to fulfil their role which includes running meetings, communicating effectively and providing recommendations. Further details of the role and function of the Chair are provided in the accompanying Code of Conduct.

The Minister may reappoint the Chair and members of the community trustee board for Western Sydney Parklands to serve one additional term only.

Terms of appointment

How long is membership for?

A community trustee board member holds office for a period not exceeding five years. Members will be appointed for two years in the first instance.

Members are eligible (if otherwise qualified) for re-appointment. However, a member cannot hold office for more than two consecutive terms.

Terms of individual members may be staggered to support board continuity and knowledge exchange.

What happens when new members are appointed?

Once appointed, members will be provided with appropriate documentation as part of a process of onboarding and induction. Each member must acknowledge in writing their acceptance of these documents and declare any conflicts of interest before commencing as a board member.

Resignations/terminations

The Minister may remove an appointed community trustee board member or the Chair at any time.

A member may be removed prior to the expiry of their term if:

- The member cannot commit adequate time to their role
- There has been a disagreement with other members that cannot be resolved
- There is a conflict of interest that cannot be mitigated
- The member no longer meets the membership criteria
- The member has failed to attend an adequate number of meetings without providing an apology or valid reason (i.e. is absent from three consecutive meetings of the board)
- The member breached the community trustee board's Code of Conduct.

Meeting arrangements

Support during meetings

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The secretariat will coordinate with Greater Sydney Parklands and the Chair of the community trustee board as appropriate to draft and prepare the agenda for each board meeting. Agendas will be circulated to members one week prior to the meeting.

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NSW Government MPs are welcomed and encouraged to attend meetings; however, they are not eligible to propose motions or vote on recommendations.

Quorum

The quorum for a meeting of the board requires the following conditions to be met:

- Although not a decision-making body, a quorum is required for recommendations
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Publication of decisions

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Please note that the Department is the decision maker in relation to GIPA applications made to it for documents it holds even though those documents that relate to the work of the community trustee board.

Conduct of members

The community trustee board will abide by the board Code of Conduct.

Conflicts of interest

Conflicts of interest must be disclosed and dealt with by the community trustee board for Western Sydney Parklands in a transparent way and in accordance with Departmental policy.

A conflict of interest arises in relation to a person's duties as a member of the community trustee board, if for example:

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Any requests from the media to a community trustee board member or Chair should be forwarded to Greater Sydney Parklands' Director Community, Engagement and Partnerships who will liaise with the Chair regarding the media request.

General correspondence and enquiries should be made through the Secretariat Officer.

Submissions to the community trustee board for Western Sydney Parklands must be addressed to the Chair.

The Chief Executive is the designated media spokesperson for Greater Sydney Parklands.

Remuneration and allowances

Remuneration and out of pocket expenses

In line with the Act, positions on the community trustee board for Western Sydney Parklands are voluntary and not remunerated.

The Chair and members of community trustee board for Western Sydney Parklands are not entitled to out of pocket expenses.

Review

Periodic reporting on performance

Unless otherwise provided for by the establishing legislation, the community trustee board for Western Sydney Parklands will conduct an annual evaluation of its performance and self-evaluate its level of effectiveness. The evaluation framework will be prepared by the Secretariat and endorsed by the members. The evaluation report should identify:

- How the board or committee is delivering on its objectives including a summary of key activities undertaken during the period
- Meetings held during the period and attendance
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- Risk management strategies
- Results of any reviews undertaken, and
- Ratification of the terms of reference and any subsequent amendments.

Board review

Formal reviews are generally undertaken every five years. Greater Sydney Parklands must review the approved Consultation and Engagement Framework at least every five years, under the Act. An evaluation and review of the community trustee board's performance may be considered as part of this review.

A formal review of a community trustee board and its members may consider whether:

- The board is fulfilling its functions and objectives, its successes and the outcomes of its work in respect of its Terms of Reference and the legislation
- Delivery through the board is the most cost-effective approach
- The board has an appropriate number of members for the functions being performed
- Members have the appropriate mix of skills, experience, and diversity, and/or
- Individual members are fulfilling their responsibilities.

Review of Terms of Reference

The Greater Sydney Parklands Trust Board will review the Terms of Reference annually to ensure they remain consistent with the community trustee board's objectives and responsibilities.

Agreement

These terms of reference are agreed by the community trustee board for Western Sydney Parklands as at / / [Insert Date] and remain in force until otherwise amended, replaced or voided.

Chair [Insert Name]:

Signature:

Date: / /



Appendix C

Community trustee boards – Code of Conduct

Code of Conduct

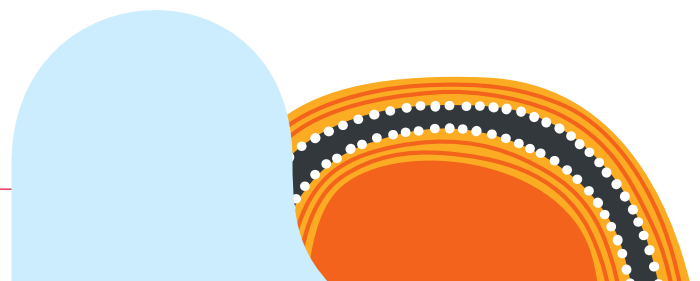
Community trustee boards

September 2022

transport.nsw.gov.au

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About this Code of Conduct

This Code of Conduct (the Code) supports the delivery of Greater Sydney Parklands Trust's (GSPT) community trustee boards.

As set out in Greater Sydney Parklands' Consultation and Engagement Framework, the agency is committed to engaging with communities in a way that is reflective of community diversity, recognises listening as fundamental to learning, and seeks to validate engagement through impact. Community trustee boards are one of a number of important mechanisms for ongoing and proactive engagement.

The Code provides a summary of community trustee board member responsibilities and sets out expected standards for their behaviour.

As public officials, members of community trustee boards have obligations to act in the public interest. Board members are required to demonstrate standards of professional behaviour that will preserve public trust and deliver the best possible outcomes for the people of NSW.

Members of community trustee boards must comply with a broad range of whole of Government regulations and policies including those outlined in legislation, regulations, Ministerial Memoranda, Department of Premier and Cabinet circulars, Treasury publications and Public Service Commission policy documents.

They must provide advice to Greater Sydney Parklands as members of the communities surrounding the parklands and not as representatives of any particular group or organisation.

Values

The NSW Government core values, as set out in the *Government Sector Employment Act 2013*, are:

- Integrity
- Trust
- Service
- Accountability.

These values are at the heart of how the NSW Government works and through consistent application they help us to maintain public trust.

Greater Sydney Parklands' approach is informed by the values of:

- Customer focus – we place the customer at the centre of everything we do
- Collaboration – we value each other and create better outcomes by working together
- Integrity – we take responsibility and communicate openly
- Safety – we prioritise safety for our people and our customers
- Solutions – we deliver sustainable and innovative solutions to NSW's active transport needs.

Standards of conduct

In exercising their functions, it is the personal responsibility of each community trustee board member to comply with this Code.

The Code has been developed to ensure that community trustee board members:

- Commit to upholding a high degree of professional service and ethical leadership
- Act in a way that promotes public confidence in board conduct
- Have a clear understanding of their public duty and legal responsibilities
- Act for proper purposes without exceeding their powers
- Exercise due diligence in all their functions.

General conduct

A community trustee board member must:

- Act honestly and exercise a reasonable degree of care and diligence in carrying out their functions
- Act for a proper purpose in carrying out their functions
- Not use their membership for personal advantage
- Not use their membership to the detriment of the community trustee board
- Disclose any interest (whether pecuniary or otherwise) that could conflict with the proper performance of their functions and avoid performing any function that could involve such a conflict of interest.

Meeting principles

Members are expected to:

- Participate in discussions and offer opinions and knowledge
- Treat others with respect and have due regard to the opinions, rights and responsibilities of others
- Act with integrity
- Attend each meeting where practical
- Disclose any pecuniary interests and declare any conflicts of interest, and
- Maintain the confidentiality of information.

Work health and safety

Greater Sydney Parklands sits within Transport for NSW. Ensuring people working for Greater Sydney Parklands have a safe place to work is a top priority, as is public safety. Community trustee board members are considered ‘workers’ for the purposes of the *Work Health and Safety (WHS) Act and Regulation 2011*. Greater Sydney Parklands is committed to eliminating and minimising WHS risks as far as reasonably practicable.

Community trustee board members are responsible for:

- Being aware of the safety systems and practices that help keep everyone safe and well
- Looking for hazards, taking action if a safety risk is identified and it is safe to do so
- Reporting all WHS incidents, including near misses, using the Incident Reporting System (CAMMS), with reports provided to the board and committee Secretariat, GSPT Board, Audit Risk and Compliance Committee (ARCC) and DPE WHS.

Respect and inclusion

Respect and inclusion are fundamental to a harmonious, productive and psychologically safe workplace where people feel safe to speak up. Greater Sydney Parklands is committed to ensuring a safe environment where everyone can achieve their potential. Greater Sydney Parklands has no tolerance for harassment or victimisation.

Community trustee board members are responsible for:

- Treating people with dignity and respect, and contributing to a positive and productive environment
- Making sure people feel valued and are able to fully participate
- Not discriminating against, harassing or victimising anyone on any grounds including:
 - sex, gender identity or sexual orientation
 - age
 - race or ethnicity
 - physical or intellectual disability
 - political or religious conviction
- Demonstrating inclusive behaviours and using inclusive language
- Creating an environment that is safe from sexual, physical and psychological harm
- Preventing bullying.

Conflicts of interest

What is a conflict of interest?

A conflict of interest exists when a reasonable person might perceive that a public official's personal interest(s) could be favoured over their public duties.

There are four elements to consider when determining whether a conflict of interest exists:

- Does the member have a personal interest?
- Does the member have a public duty?
- Is there a connection between the personal interest and the public duty?
- Could a reasonable person perceive that the personal interest might be favoured?

Conflicts of interest do not, in themselves, usually constitute corrupt conduct. Corrupt conduct can, however, arise when a conflict of interest is concealed, understated, mismanaged or abused.

Conflicts of interest can arise where a community trustee board member has any of the following that relates to the subject matter of their work with the community trustee board:

- Other directorships or employment
- Professional and business interests and associations
- Investment interests or the investment interests of friends or relatives
- Family relationships
- Participation in party political activities
- Personal beliefs or attitudes that affect impartiality.

The above list is indicative only. Other situations could also lead to a real or perceived conflict of interest.

How to mitigate a conflict of interest?

Members must mitigate any conflict of interest by:

- Disclosing any actual or perceived conflict of interest which may exist as soon as they become aware of the issue

- Declaring any actual or perceived conflict of interest on any agenda item at the start of the relevant meeting. The relevant interest/s in question are to be recorded in the summary report of the meeting
- Not participating in discussions, potentially being excused from the room and not voting on any issues where an actual or perceived conflict of interest has been identified.

Conflicts of interest that cannot be effectively mitigated may give rise to dismissal from membership to the community trustee board.

A register of such interests must be maintained by the community trustee board and must be made available on request.

Gifts, benefits and hospitality

Membership of community trustee boards is voluntary and unpaid.

Community trustee board members should be aware that it is illegal to seek, offer or receive money or gifts in order to obtain a benefit or favour. Members must not accept gifts or benefits that could place them under an actual or perceived financial or moral obligation to another organisation or individual.

Offers (other than light refreshment) should be politely refused. Members are required to report all offers of gifts, benefits or hospitality that are offered to them in their role as a community trustee board member.

Departmental resources

Appropriate use of resources

Departmental resources should only be used for Departmental purposes. Furniture, equipment, staff and other resources may be provided to a community trustee board to enable the board to perform its functions, and should be used only in relation to those functions. This includes Greater Sydney Parklands staff members providing information and responding to questions as part of community trustee board meetings.

Communications

Confidential and private information

During the course of their duties, community trustee board members may have access to sensitive, personal and/or commercially confidential information that is only to be used for the purposes of the work of the community trustee board.

Members are expected to protect the integrity and security of any verbal and written information for which they are responsible and to adhere to the principles of the *Privacy and Personal Information Protection Act 1998* and the *Departmental Privacy Management Plan*.

Members have an ongoing duty to protect confidential and private information even after their membership of the community trustee board ceases.

Examples of misuse of official information or documents include:

- Speculating on shares, commodities or property on the basis of confidential information about the affairs of a business or of proposed Government actions
- Seeking to take advantage of another person, for personal reasons, on the basis of information held in official records
- Disclosing sensitive information to members of the public, political parties, clients, lobby groups, other public servants, other government organisations or members of Parliament, without proper authority
- Providing or trading confidential information for use by private investigators, banks and credit agencies.

Members must:

- Use confidential or official information only in relation to their community trustee board role and consistent with their obligation to act impartially
- Be cautious and use sound judgement when discussing sensitive information with others
- Not use information gained in their capacity as a committee member for personal gain
- Not improperly collect, use or disclose the personal information of individuals including community and staff members
- Not use information gained in the course of their community trustee board role to cause harm or detriment to government or any person or organisation
- Safely and securely store any community trustee board records, including emails and electronic information
- Not remove official information from government premises unless needed for board purposes.

Release of information

The *Government Information (Public Access) Act 2009* (GIPA Act) applies to public sector agencies including the community trustee boards that meet the definition of public sector agency in the GIPA Act. Community trustee boards are encouraged to proactively release decisions of their meetings in accordance with the NSW Government's Open Government policy unless there is an overriding public interest against disclosure.

Where a community trustee board has delegated its obligations under the GIPA Act to the Department, or is considered a subsidiary agency under Schedule 3 of the GIPA Regulation, requests for information from the Information Access and Privacy Unit should be responded to promptly. All documents should be provided and any sensitivities clearly articulated to the Information Access Officer handling the case.

Communicating with the media and third parties

Members should ensure that any public comments are made in a personal capacity and not attributed as official comments by the community trustee board.

Community trustee board members must not:

- Initiate contact with the media on matters or issues that have been subject to discussion by the board
- Make public comment on behalf of the board, Greater Sydney Parklands or the Department
- Make public comment on any matter or issue that has been subject to discussion by the board (including to the media or on social media)
- Share any board records with the media or on social media.

Speaking up and reporting matters

Greater Sydney Parklands can only resolve problems and create improvements if people speak up and make Greater Sydney Parklands aware of a concern or situation.

Greater Sydney Parklands will support community trustee board members who speak up, by listening and providing feedback on the actions they have taken and the reasons for these actions. Speaking up is more likely to be effective if it takes place early and in a constructive, courteous way. This should be undertaken through the community trustee board Chair or to the Greater Sydney Parklands' Chief Executive.

Reporting allegations of impropriety and corrupt conduct

It is important that the conduct of community trustee board members reflects the principles and ethical requirements set out in this Code at all times. If allegations about inappropriate conduct are made or aired in the public domain which, if true, would constitute a breach of this Code, the member concerned may be removed from the board.

Corrupt conduct is the dishonest or partial exercise of official functions by a public official including the improper use of power or position as a board member for personal gain or the advantage of others.

Maladministration is conduct that involves action or inaction of a serious nature that is contrary to law, unreasonable, unjust, oppressive or improperly discriminatory or based wholly or partly on improper motives. It is more serious than a technical breach of policy or procedures.

Fraud is dishonestly obtaining a benefit, or causing a loss, by deception or other means including the unlawful use of information obtained as a board member or equipment provided by the Department for personal use.

The *Public Interest Disclosures Act 1994* provides protection to board members who voluntarily report suspected corrupt conduct. Members can make reports to the community trustee board Chair or to the Greater Sydney Parklands' Chief Executive, in accordance with the agency's internal reporting guidelines. Members can also report directly to the following investigative bodies:

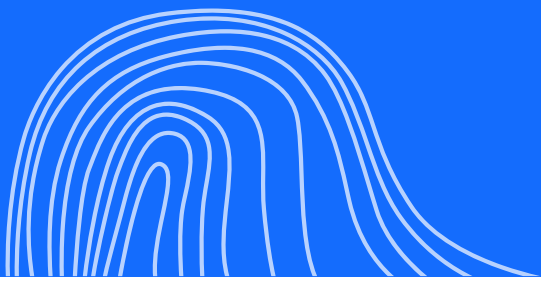
- Disclosures concerning corrupt conduct should be made to the [ICAC](#).
- Disclosures concerning maladministration should be made to the [NSW Ombudsman](#).
- Disclosures concerning serious and substantial waste of public money should be made to the [NSW Auditor General](#).

Breach of this Code

It is important to remember that community trustee board members are representatives of the NSW Government and are conducting work on behalf of the NSW Government. If a member does not comply with the Code, the community trustee board Chair may request the member to take action to rectify their conduct, or may determine that further work should be undertaken by the member until the breach is rectified. If the Chair is in breach of the Code, members of the board may take similar relevant actions.

If members of the community trustee board do not adhere to the Code of Conduct or are seen to display inappropriate ethical standards of behaviour, the Department may take action. Where suspected breaches are related to the conduct of a member or the entire board, the board must consult with the Department.

In the case of a serious breach, the Chair may need to refer to the appropriate Minister and consider appropriate action. Any action taken will consider the seriousness of the breach, whether there is a pattern of such conduct, the intent of the member concerned, and the effect it is having on the work of the board. Action will also be taken as soon as practicable.



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Attachment B

**Terms of Reference – Community Trustee
Board for Centennial Parklands (as
exhibited)**

Terms of Reference

Community trustee board for
Centennial Parklands

September 2022

Greater Sydney Parklands

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About these Terms of Reference

The community trustee board Terms of Reference identify the membership, responsibilities, authority and operations of the Centennial Parklands community trustee board as part of Greater Sydney Parklands and Transport for NSW (the Department).

Community trustee board for Centennial Parklands

Purpose of the community trustee board

The community trustee board has been established to provide advice and recommendations to the Greater Sydney Parklands Trust (GSPT) in relation to the trust lands.

The role of the board is to provide advice, input and recommendations to support the GSPT Board in decision making and actions, in alignment with Greater Sydney Parklands' Consultation and Engagement Framework. As per the *Greater Sydney Parklands Trust Act 2022* (the Act), community trustee boards do not have delegation or decision making powers.

In performing this role, the community trustee board will:

- Provide informed strategic advice to the GSPT Board on matters relating to Centennial Parklands
- Advise, share information and facilitate partnerships that assist Greater Sydney Parklands to develop its plans and increase community connections
- Advocate on behalf of and promote understanding of the needs of and issues affecting the local community, ensuring inclusion and equity of access for community members
- Contribute local knowledge on relevant issues, emerging trends, opportunities and community needs.

Establishment

The community trustee board for Centennial Parklands has been established by legislation under the Act.

The community trustee board will be established by 1 January 2023, with a view to the first meeting being held in early 2023.

Responsibilities of the community trustee board

In accordance with section 39 of the Act, the community trustee board for Centennial Parklands has the following responsibilities:

- Provide advice and assistance to the Trust in the development and review of the plan of management for Centennial Parklands and approve the plan of management for the parkland
- Provide advice to the Trust about proposed new or modified services and facilities for Centennial Parklands, including priorities for investment
- Stay informed about current visitor and local community issues relating to the parkland and provide advice to the GSPT Board about the issues
- Be a consultative body for the Trust and the associated Trust for Centennial Parklands in relation to—
 - the development and review of the plan of management for the parkland
 - matters of local relevance to the parkland, including the protection and use of Centennial Parklands and the business, leasing and other activities carried out on, or to be carried out on the parkland, and
- Any other function given to community trustee boards by the Trust under this Act or another Act.

Responsibilities of the community trustee board Chair

The Chair of the community trustee board for Centennial Parklands will be a board member appointed to the role by the Minister. Applicants seeking to be considered as a community trustee board Chair will be asked to indicate their interest and expertise when nominating. The Chair will be the key point of contact between the community trustee board and Greater Sydney Parklands.

The community trustee board Chair is expected to:

- Personally chair all community trustee board meetings
- Ensure that all matters dealt with by the community trustee board are consistent with the purpose of the community trustee board
- Be independent and impartial with respect to all community trustee board members
- Create an atmosphere of open and constructive participation within the community trustee board
- Actively work with community trustee board members to try and resolve any disputes that may arise during conduct of board activities
- Ensure confidential matters handled by the community trustee board are kept confidential, in accordance with the Code of Conduct
- Liaise with Greater Sydney Parklands to develop the agenda and key discussion items for meetings
- Advise Greater Sydney Parklands as soon as possible of any potential or actual conflict of interest that may affect their ability to fulfil their role as Chair
- Ensure community trustee board members comply with the Code of Conduct, notify any member who does not comply with the Code and refer any matters of concern to Greater Sydney Parklands through the Secretariat Officer
- Oversee the community trustee board's annual self-review and report any concerns to Greater Sydney Parklands through the Secretariat Officer
- Review and approve summary reports from community trustee board meetings for publication on the relevant Greater Sydney Parklands webpage within 14 days of the meeting
- Liaise with GSP staff as required to assist the board to exercise its functions including to arrange their attendance at community trustee board meetings to provide information and respond to queries from members
- If there is an information access application relating to the community trustee board, liaise with the agency and/or Department's GIPA Unit and the board about the appropriate response.

Compliance obligations of the board

The following instruments give rise to obligations with which the community trustee board for Centennial Parklands must comply:

- *Greater Sydney Parklands Trust Act 2022*
- Greater Sydney Parklands' Consultation and Engagement Framework.

The following activities and actions will be undertaken to ensure compliance obligations are met:

- Four meetings of the community trustee board will be held each year
- Summary reports will be produced as part of each meeting.

To provide reasonable assurance to the Minister that compliance obligations are met, the GSPT Board will provide annual reports:

- An attestation statement will be co-signed by the Chair of the GSPT Board and Chair of the community trustee board.

Community trustee board membership

The community trustee board for Centennial Parklands shall be comprised of the following seven positions:

- A member nominated by the relevant local councils (i.e. Randwick, Waverley, Woollahra and City of Sydney councils) as a community representative
- Six other members appointed by the Minister on the advice of the Trust
- If more than three persons are nominated by relevant local councils (i.e. Randwick, Waverley, Woollahra and City of Sydney councils) as community representatives –
 - a. the Minister must choose at least three members from the persons nominated, and
 - b. the persons nominated, but not chosen by the Minister, may attend meetings of the board but are not members of the board, and are not entitled to vote at a meeting of the board.

Membership criteria:

- The person has sound knowledge of Centennial Parklands including the activities carried out in the parkland
- The person is able to communicate effectively with local residents, local community groups and other persons who use the parkland
- The overall membership of the board will be reflective of the broad range of views and interests of the community and persons who use Centennial Parklands, and must have regard to the need for the board to:
 - be representative of diversity including, for example, in relation to gender, age and cultural background
 - include representation for local First Nations peoples, and
 - include a representative who has experience or skills in heritage or heritage management.

Appointment of members

Members are selected by a panel following an Expression of Interest process and appointed by the Minister, in accordance with the approved Consultation and Engagement Framework, on the recommendation of the Trust. The Minister appoints the Chair to the community trustee board for Centennial Parklands, noting that the Chair must have the demonstrated skills and experience to fulfil their role which includes running meetings, communicating effectively and providing recommendations. Further details of the role and function of the Chair are provided in the accompanying Code of Conduct.

The Minister may reappoint the Chair and members of the community trustee board for Centennial Parklands to serve one additional term only.

Terms of appointment

How long is membership for?

A community trustee board member holds office for a period not exceeding five years. Members will be appointed for two years in the first instance.

Members are eligible (if otherwise qualified) for re-appointment. However, a member cannot hold office for more than two consecutive terms.

Terms of individual members may be staggered to support board continuity and knowledge exchange.

What happens when new members are appointed?

Once appointed, members will be provided with appropriate documentation as part of a process of onboarding and induction. Each member must acknowledge in writing their acceptance of these documents and declare any conflicts of interest before commencing as a board member.

Resignations/terminations

The Minister may remove an appointed community trustee board member or the Chair at any time.

A member may be removed prior to the expiry of their term if:

- The member cannot commit adequate time to their role
- There has been a disagreement with other members that cannot be resolved
- There is a conflict of interest that cannot be mitigated
- The member no longer meets the membership criteria
- The member has failed to attend an adequate number of meetings without providing an apology or valid reason (i.e. is absent from three consecutive meetings of the board)
- The member breached the community trustee board's Code of Conduct.

Meeting arrangements

Support during meetings

All records, including the agenda, outcomes and any reports or recommendations, will be prepared and kept by the officer responsible for secretariat support.

The secretariat will coordinate with Greater Sydney Parklands and the Chair of the community trustee board as appropriate to draft and prepare the agenda for each board meeting. Agendas will be circulated to members one week prior to the meeting.

The secretariat support must also coordinate with the Chair of the board to ensure that the summary report of the meeting is promptly finalised, signed by the Chair, and distributed to members for confirmation as soon as is practicable after each meeting.

The summary report of the previous meeting should also be tabled at the next board meeting for approval.

Meeting frequency

The community trustee board for Centennial Parklands will meet at least four times per year.

A notice of each meeting confirming the date, time, venue and agenda will be sent to each member of the community trustee board as soon as practicable prior to the meeting date. Meeting dates for the full calendar year are set in advance to enable members to schedule meetings.

Board meetings may be held in a range of formats, including online using the relevant technology as agreed to by majority of members of the community trustee board, in order to provide flexibility and accessibility for members.

Business outside of meetings

The community trustee board for Centennial Parklands may, for urgent issues, consider a matter out-of-session by the circulation of papers among all the members. The resolution is to be approved in writing by a majority of members.

Matters decided by a community trustee board out-of-session must be noted by the board at the next formal meeting and be recorded in the summary report of that meeting.

Attendees

The community trustee board for Centennial Parklands may grant permission for non-member attendees to be present on the recommendation of the GSPT Board.

NSW Government MPs are welcomed and encouraged to attend meetings; however, they are not eligible to propose motions or vote on recommendations.

The persons nominated by relevant local councils (i.e. Randwick, Waverley, Woollahra and City of Sydney councils) as community representatives, but not chosen by the Minister, may attend meetings of the board but are not members of the board, and are not entitled to participate or vote at a meeting of the board.

Quorum

The quorum for a meeting of the board requires the following conditions to be met:

- Although not a decision-making body, a quorum is required for recommendations
- The quorum for a meeting of the community trustee board is a majority of its members.

Publication of decisions

The confirmed summary report of the meeting will be made publicly available. The summary report, including actions and recommendations, will be published on Greater Sydney Parklands' or the relevant parkland webpage within 14 days of each meeting, referred to the GSPT Board and circulated to members.

If Greater Sydney Parklands provides secretariat support and holds documents of the community trustee board, those documents may be subject to an information access application under the Government Information (Public Access) Act 2009 (GIPA Act). If there is an information access application relating to the board, the agency and/or Department's GIPA Unit will liaise with the board about the appropriate response.

Please note that the Department is the decision maker in relation to GIPA applications made to it for documents it holds even though those documents that relate to the work of the community trustee board.

Conduct of members

The community trustee board will abide by the board Code of Conduct.

Conflicts of interest

Conflicts of interest must be disclosed and dealt with by the community trustee board for Centennial Parklands in a transparent way and in accordance with Departmental policy.

A conflict of interest arises in relation to a person's duties as a member of the community trustee board, if for example:

- The member has interests which could improperly influence the performance of his or her responsibilities as a board member
- There is the potential for a board member to personally benefit or provide benefits to associates from access to non-public information, or the results of non-public discussions, or decision-making processes.

Communication with the media and third parties

Views that are publicly expressed by a community trustee board member may be perceived or construed by the broader community as those of the community trustee board for Centennial Parklands, Greater Sydney Parklands and/or the Department. Community trustee board members may speak to the media about their own views but must not purport to represent Greater Sydney Parklands.

Any requests from the media to a community trustee board member or Chair should be forwarded to Greater Sydney Parklands' Director Community, Engagement and Partnerships who will liaise with the Chair regarding the media request.

General correspondence and enquiries should be made through the Secretariat Officer.

Submissions to the community trustee board for Centennial Parklands must be addressed to the Chair.

The Chief Executive is the designated media spokesperson for Greater Sydney Parklands.

Remuneration and allowances

Remuneration and out of pocket expenses

In line with the Act, positions on the community trustee board for Centennial Parklands are voluntary and not remunerated.

The Chair and members of community trustee board for Centennial Parklands are not entitled to out of pocket expenses.

Review

Periodic reporting on performance

Unless otherwise provided for by the establishing legislation, the community trustee board for Centennial Parklands will conduct an annual evaluation of its performance and self-evaluate its level of effectiveness. The evaluation framework will be prepared by the Secretariat and endorsed by the members. The evaluation report should identify:

- How the board or committee is delivering on its objectives including a summary of key activities undertaken during the period
- Meetings held during the period and attendance
- Current membership and any changes that have occurred during the period
- Risk management strategies
- Results of any reviews undertaken, and
- Ratification of the terms of reference and any subsequent amendments.

Board review

Formal reviews are generally undertaken every five years. Greater Sydney Parklands must review the approved Consultation and Engagement Framework at least every five years, under the Act. An evaluation and review of the community trustee board's performance may be considered as part of this review.

A formal review of a community trustee board and its members may consider whether:

- The board is fulfilling its functions and objectives, its successes and the outcomes of its work in respect of its Terms of Reference and the legislation
- Delivery through the board is the most cost-effective approach
- The board has an appropriate number of members for the functions being performed
- Members have the appropriate mix of skills, experience, and diversity, and/or
- Individual members are fulfilling their responsibilities.

Review of Terms of Reference

The Greater Sydney Parklands Trust Board will review the Terms of Reference annually to ensure they remain consistent with the community trustee board's objectives and responsibilities.

Agreement

These terms of reference are agreed by the community trustee board for Centennial Parklands as at / / [Insert Date] and remain in force until otherwise amended, replaced or voided.

Chair [Insert Name]:

Signature:

Date: / /



Centennial
Parklands

Item 10

Advertising Screens Review

Document to Follow

Item 11

Questions on Notice

1. Electric Vehicle Initiatives

By Councillor Jarrett

Question

The Australian Renewable Energy Agency (ARENA) recently announced the installation of electric vehicle (EV) chargers to existing Ausgrid electrical infrastructure in nine NSW councils by Intellihub Australia. The City of Sydney is not participating in this project.

1. Was the City of Sydney approached by ARENA or Intellihub to apply for the project? If not, was the City aware of the project?
2. Has the City of Sydney applied for ARENA funding and if not, why did the City of Sydney not participate? If the City of Sydney was unable to apply for ARENA funding, why was it unable to, and how were the nine participating Councils selected?
3. How can the City of Sydney become involved in the project? Is the City of Sydney engaging with any businesses on a commercial basis to increase the amount of EV charging infrastructure in the City?
4. What State and Federal electric vehicle grants and initiatives has the City of Sydney applied for? If the City of Sydney has not applied for such grants or initiatives, why has it not, and will the City of Sydney be applying for such grants and initiatives in 2022 or 2023?
5. When will the City of Sydney's Electric Vehicle Policy be available for public display and for consultation?

X086666

2. Bridge Road Cycleway

By Councillor Jarrett

Question

In March 2022, Transport for NSW announced that the pop-up Bridge Road cycleway will be upgraded and made permanent.

1. Did the NSW Government discuss with the City of Sydney the possibility of making the Bridge Road cycleway permanent prior to their announcement in March 2022?
2. If the NSW Government did discuss this possibility with the City of Sydney, what did this discussion/s consist of and when did the discussion/s occur?

3. Is it the City of Sydney's preference to make the Bridge Road cycleway permanent?
4. Did the City of Sydney or the NSW Government consider alternatives to upgrading and making permanent the Bridge Road cycleway? If so, what is the justification for the plan announced by Transport for NSW to make the cycleway permanent?
5. When is the pop-up cycleway scheduled to be upgraded and made permanent?
6. What has been the cost of the Bridge Road cycleway to date? What is the cost of making the cycleway permanent, and who is providing the funding?
7. When was the Cycling Strategy and Action Plan 2018-2030 last reviewed by the City of Sydney? Is a review of the Strategy planned, and if so when this review scheduled to occur?

X086666

3. Woolloomooloo Public Toilet

By Councillor Scott

Question

When will the City's planned public toilet in Woolloomooloo, to support families able to take their children to the park, be completed?

X086668

4. Projects Using Commonwealth Government Local Roads and Community Infrastructure Funding

By Councillor Scott

Question

Please specify the projects the City has undertaken using the \$865,560 in funding allocated by the Commonwealth Government Local Roads and Community Infrastructure Funding by:

- (a) Year
- (b) Cost
- (c) Location.

X086668

5. Urban Ecology Strategic Action Plan Update

By Councillor Scott

Question

1. Please advise the City's action taken to progress the following targets and the progress that has been achieved:
 - (a) increase the area of naturally occurring vegetation from 2.7 hectares and its condition;
 - (b) 100% increase in bush restoration sites from 4.2 hectares;
 - (c) establishment of representative patches of at least three likely original vegetation communities;
 - (d) increase in indigenous fauna species diversity from 2012 baseline;
 - (e) recording of priority species from a greater number of locations and in higher numbers compared to 2012 baseline;
 - (f) increase the number of habitat features for priority fauna species established along potential habitat linkages;
2. Is there a report of the city's progress on meeting the strategy's targets and goals?
3. Is there an updated strategy underway that builds upon these goals and establishes new targets for the future?
4. Has this strategy or possible future strategies prioritised plants which serve as food, shelter or breeding grounds for the flora of the city?
5. Has it been a priority of this strategy or any future strategies to invite flora back into the city?

X086668

6. Reconciliation Economic Development Plan (2016) Update

By Councillor Scott

Question

Broken down by action item in the City's Reconciliation Economic Development Plan (2016), please detail City progress and achievements on each item.

X086668

7. The City's Electrical Vehicle Actions

By Councillor Scott

Question

1. Please detail what formal and informal discussions, communications or surveys the City has undertaken with relevant entities in formulating the policies of the Electrical Vehicle Strategy? Specifically the following:
 - (a) Federal and State government agencies;
 - (b) Council contractors;
 - (c) The Electrical Vehicle council;
 - (d) Electrical Vehicle charging companies;
 - (e) Car share operators;
 - (f) Vehicle leasing companies;
 - (g) Retail centre owners;
 - (h) Car parking companies;
 - (i) Taxi companies and associations;;
 - (j) Fuel retailers;
 - (k) Resident and community organisations; and
 - (l) Business associations.
2. Please detail assessments that have or will be carried out of council properties and selected low traffic street parking precincts to enable them to be used for public fast charging.
3. Please detail submissions and advocacy the City has undertaken to State and Federal Governments on spaces for EV chargers within in the City of Sydney.

X086668

8. QMS Street Furniture

By Councillor Scott

Question

1. Please detail:
 - (a) the number of bins installed, and locations where bins were removed and not replaced?
 - (b) the number of bus stops installed, and locations where bus stops were removed and not replaced?
 - (c) the number of seats installed, and locations where seats were removed and not replaced?
 - (d) the number of advertising signs installed, and locations where advertising signs were not present and installed?
2. Please detail the City's projected QMS income, broken down by year, in the City's 10 year forward plan?
3. Please detail the QMS contract penalties that may be imposed on the City, if any, and for what reason.
4. Please detail the City's former and projected payments to QMS, broken down by year, in the past and in the City's 10 year forward plan, for penalties or any other reason?

X086668

9. Sale, Transfer and Redevelopment of Public Housing in the City

By Councillor Ellsmore

Question

Within the City of Sydney Local Government Area, what public housing (that is housing owned by the NSW Government, or the Federal Government, or owned or managed or owner agency or authority connected with the NSW Government, or the Federal Government):

1. Has been sold over the last 12 years? [Please provide details including street addresses, who is the land owner, other known details including number of dwellings]
2. Has been transferred to a social housing, Community Housing Provider or equivalent over the last 12 years? [Please provide details including street addresses, who is the land owner, other known details including number of dwellings]
3. Is currently under development? [Please provide details including street addresses, who is the land owner, other known details including number of dwellings]
4. Is currently proposed for sale? [Please provide details including street addresses, who is the land owner, other known details including number of dwellings]

5. Is currently proposed for transfer to a social housing, Community Housing Provider or equivalent? [[Please provide details including street addresses, who is the land owner, other known details including number of dwellings]
6. Is currently the subject of a proposed, future development? [Please provide details including street addresses, who is the land owner, other known details including number of dwellings]
7. Has been the subject of discussions between the NSW Government or a NSW Government representative, about a potential future development, sale or transfer? [Please provide details]

X086664

10. Public, Social and Community Housing Targets

By Councillor Ellsmore

Question

1. As a percentage and in absolute numbers, how much public housing existed in the City of Sydney in 2010 (or the closest date that the City has this data), by:
 - (a) Number of dwellings
 - (b) Number of rooms (ie the number of dwellings that are one room, two room etc)?
2. As a percentage and in absolute numbers, how much social or community housing existed in the City of Sydney in 2010 (or the closest date that the City has this data), by:
 - (a) Number of dwellings
 - (b) Number of rooms (ie the number of dwellings that are one room, two room etc)?
3. As a percentage and in absolute numbers, what are the estimates of other kinds of affordable housing which existed in the City in 2010 (or closest available data) by:
 - (a) Number of dwellings
 - (b) Number of rooms (ie the number of dwellings that are one room, two room etc)?
4. As a percentage and in absolute numbers, how much social or community housing exists in the City now, by:
 - (a) Number of dwellings
 - (b) Number of rooms (ie the number of dwellings that are one room, two room etc)?

5. As a percentage and in absolute numbers, how much new public housing is currently under development by:
 - (a) Number of dwellings
 - (b) Number of rooms (ie the number of dwellings that are one room, two room etc)?
6. As a percentage and in absolute numbers, how much new social or community housing is currently under development by:
 - (a) Number of dwellings
 - (b) Number of rooms (ie the number of dwellings that are one room, two room etc)?
7. What are the City of Sydney's public housing targets – including baseline year and future year/s?
8. What are the City of Sydney's social and community housing targets – including baseline year and future year/s?
9. For the questions above, where can the public access the data referenced?

[If compiled data is the only available data, please provide the compiled data, with relevant notes]

X086664

11. Scale of Public Land Proposed for Development in the City

By Councillor Ellsmore

Question

1. What current projects on public land are under development on public land, in the City of Sydney Council Local Government Area? [Please provide a list of locations, the land owner, the proponent and the project names]
2. What current projects are proposed for future development on public land (e.g. are the subject of some form of planning or development review, proposal or application), in the City of Sydney Council Local Government Area? [Please provide a list of locations, the land owner, the proponent and the project names]
3. Are there any further areas of public land, not listed in the answers to questions 1 and 2, which the City is aware are being considered for future development? [If yes, please provide details]
4. What is the square footage of public land:
 - (a) For the projects referenced in question 1?
 - (b) For the projects references in question 2?
 - (c) For the projects or areas referenced in question 3?

5. What public land in the City of Sydney Local Government Area is Council aware has been sold, over the last 12 years? [Please provide specific locations and any details the City has in relation to the sale, including which agency or entity sold the land, who it was sold to, and what uses it was sold for]

X086664

12. State Government Projects

By Councillor Ellsmore

Question

1. What projects involving the sale or development of public land on or related to the areas listed below is the City aware of:
 - (a) Bays West
 - (b) Barangaroo
 - (c) Blackwattle Bay
 - (d) The Sydney Fish Markets
 - (e) The Pyrmont Precinct
 - (f) Tech Central
 - (g) Central Station rezoning
 - (h) Glebe public housing
 - (i) Waterloo public housing
 - (j) Waterloo metro
 - (k) Redfern Station
 - (l) North Eveleigh
 - (m) South Eveleigh
 - (n) Newtown Station
2. Is the City aware of any additional State Government projects to sell or redevelop public land, not listed above? If yes, please provide details.
3. What is the size or square footage of the public land which will be sold or development in relation to each of the projects listed in the answers to questions 1 and 2?
4. Who is the land-owner or agency responsible for the land in relation to each of the projects (or areas of land) in the answers to questions 1 and 2?

5. At what stage is each of the developments or sales referred to referred to in the answers to questions 1 and 2?
6. At what stage is each of the developments referred to in the answers to questions 1 and 2?
7. If the land was sold or is to be sold, to whom was the land sold to in each of the projects (or areas of land) referred to in questions 1 and 2?
8. If known, what is the value of the land to be developed or sold in each case?
9. If known, what is the value of the development in each case?

X086664

Item 12

Supplementary Answers to Previous Questions

There are no Supplementary Answers to Previous Questions on Notice for this meeting of Council.

Item 13.1

Notices of Motion

Basic Income and Local Government

By Councillor Ellsmore

It is resolved that:

(A) Council note:

- (i) Basic Income (also known as Guaranteed Income or Universal Income) is a form of periodic cash payment which is provided universally to all individuals without condition;
- (ii) under Basic Income pilots, people receive payments from government - sometimes with the support of private philanthropy or community organisations - without the restrictive and often punitive obligations or conditions placed on people who receive income support in Australia;
- (iii) around the world, local governments are playing a central role in exploring and implementing Basic Income, including:
 - (a) in the United States of America there are currently over 50 local government trials, and the number of Mayors in the Mayors for a Guaranteed Income network recently passed 100 Mayors in support of guaranteed income;
 - (b) a Youth Basic Income was introduced in Seongnam City, and then Gyeonggi-do Province in the Republic of Korea; and
 - (c) the Republic of Ireland has recently launched a 'Basic Income for the Arts' pilot, providing a Basic Income to 2,000 musicians, writers, dancers, film makers, choreographers and other artists;
- (iv) Basic Income experiments and trials have identified significant positive effects on physical and mental health, reducing poverty and enhancing social cohesion. Basic Income pilots have shown that people provided with unconditional and sufficient income support are more likely to become employed, and are more likely to start a business; and
- (v) the international Basic Income Earth Network Conference was held in Australia in September 2022. Keynote speaker Scott Santens at the conference and the Australian Basic Income Lab visited Sydney Town Hall to provide a briefing on efforts to advance Basic Income, particularly through local government.

X086659

Item 13.2

Notices of Motion

Street Furniture Upgrade

By Councillor Gannon

It is resolved that:

(A) Council note:

- (i) the City of Sydney entered into a Supply and Maintenance of Street Furniture Agreement with JCDecaux Australia Pty Ltd (JCDecaux) in January 1997;
- (ii) on 6 August 2018, Council resolved to extend the term and align the expiry date of all three Supply and Maintenance of Street Furniture Agreements to 31 January 2020;
- (iii) on 7 February 2018, the Sydney Morning Herald reported *Advertising giants fight for \$500m City of Sydney contract* with speculation JCDecaux would team with Telstra to upgrade phone booths as part of their tender;
- (iv) on 13 May 2019, the Council voted to cancel the tender for Street Furniture, Out-of-Home Media and Wi-Fi Services, with authority delegated to the Chief Executive Officer to approach providers and negotiate, execute and administer contracts for services;
- (v) on 29 June 2020, the Council voted to accept the QMS offer;
- (vi) on 30 June 2020, QMS released a press release stating that they have successfully secured an exclusive 10 year agreement with the City of Sydney;
- (vii) that according to the City's website, work commenced on the upgrade in September 2021;
- (viii) work is scheduled to be completed by January 2023, except for public restrooms which will be completed in June 2023;
- (ix) that the ongoing construction of this street furniture upgrade has been a point of frustration for many residents and visitors to our City;
- (x) on 4 October 2022, the Sydney Morning Herald reported *The new Sydney billboards that have left pedestrians 'walking like ducks' in single file*;
- (xi) in that report, Harold Scruby, head of the Pedestrian Council lobby group, said the new billboards prioritise advertising and commerce ahead of pedestrian safety and amenity;
- (xii) the report also included an account by Mr Evangelidis who noted that the Elizabeth Street Bus Shelters were designed in a way that prevent commuters from seeing oncoming buses;

- (xiii) many Councillors have been directly contacted by angry residents who have been impacted by either the construction of the new furniture or the placement of the new furniture;
 - (xiv) that there are major flaws with the new furniture's design and placement, which have been noted in the media, on social media and by constituent correspondence; and
 - (xv) that an urgent review of this contract and the street furniture upgrade is required; and
- (B) the Chief Executive Officer be requested to:
- (i) commission an external audit of the entire street furniture upgrade to ensure:
 - (a) it meets accessibility standards;
 - (b) that furniture does not impede sightlines for pedestrians or traffic;
 - (c) that the furniture does not create bottlenecks for pedestrian traffic;
 - (d) that the furniture does not encourage pedestrians to walk onto the road; and
 - (e) that the upgrade meets our Sustainable Sydney targets and is compliant with all other relevant City of Sydney policies;
 - (ii) report regularly via the CEO Update the progress of the audit; and
 - (iii) provide a detailed map to Councillors with all newly installed bus stops, communication pylons and street furniture.

X086658

Item 13.3

Notices of Motion

Council Commits to Install Refugees Are Welcome Banners at Town Hall and at Other Key Locations

By Councillor Ellsmore

It is resolved that:

(A) Council note:

- (i) that the City of Sydney has been a Refugee Welcome Zone since 2005;
- (ii) that Council currently undertakes a wide range of activities and programs to welcome and support refugees and asylum seekers, and to make the City more accessible to refugees and people seeking asylum. This includes through Refugee Week, subsidised fees to city-owned facilities, and training and employment opportunities for refugees and people seeking asylum;
- (iii) that refugees and people seeking asylum have been subjected to unimaginably cruel and arbitrary policies in Australia for decades;
- (iv) that currently, there are 89.3 million people worldwide that are forcibly displaced. Australia's annual refugee intake remains low compared to other countries, and has not been increased by the current Federal Government;
- (v) that, in recent weeks, the Federal Government has sent a letter to many temporary visa holders, including people seeking asylum, informing them that they will "never be resettled in Australia, and that they must apply to settle in New Zealand"; and
- (vi) that, on 24 October 2022, City of Sydney Councillors and other local council delegates attending the Local Government NSW annual conference unanimously supported a motion that Local Government NSW: "[call] on the NSW Government to work with the Australian Government to expeditiously transition refugees on Temporary Protection Visas or Safe Haven Enterprise Visas to Permanent Protection Visas to safeguard the health and wellbeing of these 'temporary' refugees and enable them to continue to contribute to the economic and social fabric of the communities they have chosen to call home";

(B) Council also note:

- (i) that Council has previously displayed 'Refugees Are Welcome' banners during Refugee Week, and throughout the year in selected locations; and
- (ii) that Council has received 16 letters of support from organisations and refugee advocates requesting that 'Refugees are Welcome' banners be displayed prominently in front of Sydney Town Hall;

- (C) Council commit to the creation of banners or signage stating that 'Refugees are Welcome' (or equivalent) which can be prominently displayed at the Sydney Town Hall and other key locations within the City of Sydney, to send a resounding message of acceptance to refugees and people seeking asylum; and
- (D) the Chief Executive Officer be requested to:
 - (i) investigate options to display prominent 'Refugees are Welcome' signage at the Sydney Town Hall and other prominent locations, including options:
 - (a) for a 'Refugees Are Welcome' banner to be created and hung across the front façade of Sydney Town Hall; and
 - (b) for one or more 'Refugees are Welcome' pull-up banners which would be prominently visible from George Street if placed on the Sydney Town Hall steps;
 - (ii) provide advice about opportunities and costs to create the banners or signage, including if the Council were to commission or collaborate with a refugee or asylum seeker artist or organisation to design the banners or signage; and
 - (iii) provide a report back to Council.

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Item 13.4**Notices of Motion****Vale Auntie Selena Blakeney**

By Councillor Scott

It is resolved that:

- (A) Council note:
- (i) Auntie Selena Blakeney was an elder and wise woman from Yaegl and Wiradjuri lands, living from 1948 until 2022;
 - (ii) Auntie Selena has been remembered as a strong, cultural woman who stood her ground, for her people;
 - (iii) Auntie Selena played a role in delivering successful native title claims on Yaegl and Wiradjuri lands, securing outcomes for Indigenous Australians on lands known by many as Cabbage Tree Island and Yamba;
 - (iv) much of Auntie Selena's life was spent, with her family, in Woolloomooloo advocating for our City's Indigenous communities, bringing together diverse communities to achieve tangible outcomes over the long term;
 - (v) she worked hard to bring together inner city Indigenous communities with other community leaders, the Navy, local businesses and charities to deliver space and support for more Indigenous cultural activities; and
 - (vi) as a passionate supporter of NAIDOC week, Auntie Selena dreamed of teaching those who came after her to create Indigenous-led businesses to showcase art and culture to visiting members of the Navy and tourists who came to Woolloomooloo;
- (B) all persons attending this meeting of Council observe one minute's silence to honour the memory of Auntie Selena Blakeney; and
- (C) the Lord Mayor be requested to write to Selena Blakeney's family expressing the Council's sincere condolences on her passing.

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Item 13.5

Notices of Motion

Installing the Plaque for the World's First Modern Milk Bar

By Councillor Scott

It is resolved that:

(A) Council note:

- (i) this year marks ninety years since Mick Adams (Joachim Tavlaridis) opened the Black & White Milk Bar at 24 Martin Place, Sydney;
- (ii) the milkshake was revolutionised by Mr Adams' modern milk bar, this influenced the nation and later Great Britain, Europe, New Zealand, South Africa, South Pacific Islands and Japan too;
- (iii) Leonard Janiszewski and Effy Alexakis first applied to the City of Sydney's historical 'green plaques' program in 2017 to have the site officially recognised for its cultural and historical significance;
- (iv) the Council's historical office reviewed the application and approved the recommendation for a plaque to be produced;
- (v) however, the new owner of the site would not agree to the plaque being placed on the structure;
- (vi) for five years, Greek Australian historians and descendants of Mr Adams have been calling on the Council to finally provide a solution for where to place the historical plaque;
- (vii) in that time, Mr Adams' daughter, Lilian Keldoulis, passed away and his other daughter, Helen Gerondis, is currently unwell;
- (viii) alternative sites such as several doors east of the site, a low wall away from the site or next to a water drain have been proposed by the Council's Public Art Collections and Cultural Heritage team;
- (ix) all of which undermine the significance of the site, purport historical inaccuracy and have been rejected by the plaque applicant and Mr Adams' descendants; and
- (x) "It's something that would attract more tourists. It would be celebrating multicultural heritage. For the family it would be a celebration and recognition of all the hard work my grandfather did and everything he gave to the country," Ms France, Mr Adams' daughter said; and

- (B) the Chief Executive Officer be requested to:
- (i) find a suitable location for the plaque in consultation with the Adams family and the plaque applicants;
 - (ii) install the plaque within the 2022/23 financial year; and
 - (iii) write an apology to the Adams family for the years of disappointment that they have undergone.

X086655

Item 13.6

Notices of Motion

Honouring Eileen O'Connor

By Councillor Scott

It is resolved that:

(A) Council note:

- (i) on 10 January 1921, Eileen O'Connor who was a Servant of God and a holy woman, passed away at the age of 28;
- (ii) Eileen has now been declared by Pope Francis as a 'Servant of God', a title given by the Pope in recognition that one's life was holy and deserves further investigation as a potential saint;
- (iii) Eileen's life was one filled with physical suffering and immense pain stemming from her disabilities which confined her to being in a wheelchair and bed ridden for most of her life;
- (iv) the O'Connor family moved from Melbourne to Sydney in 1902. The O'Connor family moved to 144 Baptist Street Redfern, then to Telopea Street Waterloo. Eileen attended Mass and school here at Waterloo for a period of time;
- (v) despite her struggle with mobility and through sheer perseverance Eileen would often crawl up the hill to pray and attend Mass in this church. Sometimes her brothers would carry her up the hill;
- (vi) Eileen persevered through her adversities and utilised the skills and insights she gained from them to co-found Our Lady's Nurses for the poor. They provided free nursing services to the poor;
- (vii) Eileen lived in a time when healthcare wasn't readily available for the poorest people in Australian society. In her diaries, she wrote a beautiful reflection about the mission to serve the sick and dying poor and worked with the most marginalised people in Waterloo and Eastern suburbs to do so;
- (viii) a non-Catholic doctor who cared for Eileen at Our Lady's Home once remarked to Fr McGrath 'that there is something ethereal about Eileen, and when in her presence you feel you want to be better';
- (ix) you must not lay things aside because they are small or of little use. You must also be sure to care for others, not to be indifferent because you do not like or need them;
- (x) Eileen demonstrates what it means to be utterly and truly selfless, an exemplary human and devoted to making this world better;

- (xi) it is people such as Eileen who characterise a community and inspire us all to do our best to make a difference, a pursuit we all here have in common;
 - (xii) Rev. Anthony Fisher most eloquently put it, “Eileen’s life was a life of immense suffering... that she is on her way to possibly being our next saint shows even a short life marked by incredible suffering, can be an inspiration to all and remind us of the dignity of every human life”; and
 - (xiii) her holiness and virtue have been recognised by the Holy See and the cause for her canonisation opened by the Vatican’s Congregation for the Causes of Saints; and
- (B) Council acknowledge and honour Eileen O’Connor’s notable contributions to the City as a woman of God and a member of the community.

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Item 13.7

Notices of Motion

Referendum on Council Wards

By Councillor Scott

It is resolved that:

- (A) Council note the previous referendum on wards held in 2008 following the amalgamation of South Sydney and City of Sydney Councils;
- (B) Council note the changes to the City of Sydney Act 1988 to modify the voting eligibility at the 2016 election and subsequent elections;
- (C) Council support holding a referendum on the introduction of a ward structure; and
- (D) the Chief Executive Officer be requested to provide advice on constitutional referendums and all legislative requirements.

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Item 13.8**Notices of Motion****Star Casino's Tower Development and the Sydney Western Harbour Business Improvement District**

By Councillor Ellsmore

It is resolved that:

(A) Council note:

- (i) The Star Casino Sydney, a wholly owned subsidiary of The Star Entertainment Group, has had its casino licence suspended for failing to stem criminal activity and money laundering;
- (ii) the NSW Independent Casino Commission has also issued a record \$100 million fine to The Star Entertainment Group;
- (iii) the fine and licence suspension were issued following an inquiry which uncovered a wide range of systemic issues with The Star's operations and management;
- (iv) amongst a range of issues, tours and perks for 'high rollers' were identified as a key area of concern, which facilitated or was connected to criminal activity and money laundering;
- (v) The Star Casino Sydney and The Star Entertainment Group have written to the City of Sydney advising that they accept the findings of the inquiry and acknowledged the gravity of the conduct. Recent actions taken by the Star include management resignations, permanently stopping high roller 'junkets' and closing the Marquee nightclub;
- (vi) the casino is continuing to operate, under an 'independent manager'; and
- (vii) The Star Casino Sydney or a related organisation may be allowed to operate the casino again in the near future;

(B) Council note:

- (i) immediately prior to the public corruption hearings into the Star, in January 2022 the NSW Government (through the NSW Department of Planning and Environment (DPE)) put on exhibition the first tranche of major planning changes as part of the new 'Pymont Peninsula Place Strategy';
- (ii) the Department of Planning and Environment placed on exhibition a proposed spot rezoning for the Star casino site at 20-80 Pymont Street, Pymont (which is under existing controls including a 28 metre height limit) which would allow it to construct a 108 metre tall tower and create a 'luxury six-star hotel'; and
- (iii) those planning controls have now been approved;

- (C) Council note:
- (i) The Star is a founding partner of the 'Sydney Western Harbour Business District', NSW's only 'business improvement district', proposed to enable particular businesses to have a greater say over the harbour and Pyrmont Peninsula; and
 - (ii) the Board and leadership of the Sydney Western Harbour Business District includes one or more former executive members of The Star, including one or more members who have recently resigned from The Star;
- (D) Council agree that the City not consider any rezoning of land related to The Star under the Pyrmont Peninsula Strategic Review;
- (E) the Lord Mayor be requested to immediately write to:
- (i) the NSW Minister for Planning asking the NSW Government (as the land owner who currently leases the land to The Star) to not grant consent to any development application which would enable the expansion of activities by The Star; and
 - (ii) the NSW Premier asking for the casino licence to be fully revoked and The Star closed; and
- (F) the Chief Executive Officer be requested to provide immediate advice as to the governance arrangements of the 'Sydney Western Harbour Business District' and the City's role.

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Item 13.9

Notices of Motion

Supporting the Affordable and Diverse Housing Fund

By Councillor Scott

It is resolved that:

- (A) Council note:
- (i) the Government's National Housing Infrastructure Facility (NHIF) is a \$1 billion facility that provides finance for eligible infrastructure projects that will unlock new housing supply, particularly affordable housing;
 - (ii) the Government announcement that \$575 million of the National Housing Infrastructure Facility will be available for funding one million affordable homes;
 - (iii) the National Housing Infrastructure Facility is a \$1 billion facility that provides finance (concessional interest rates, and/or longer loan tenure) for eligible infrastructure projects that will unlock new housing supply, particularly affordable housing;
 - (iv) the fund has been underutilised as there were expectations that local governments would access it;
 - (v) the City takes a multi-pronged approach to supporting the delivery of affordable housing in the local area, as well as in the wider metropolitan area, including:
 - (a) using its planning controls, including affordable housing levies, for the delivery of affordable housing;
 - (b) selling its land to community housing providers;
 - (c) providing grants for the delivery of affordable and diverse housing; and
 - (d) collaborating with other councils and the state government to encourage more affordable housing across metropolitan Sydney;
 - (vi) the City currently has an Affordable and Diverse Housing Fund aimed at promoting a wide range of affordable and diverse rental housing development in our area;
 - (vii) as at July 2021, there were 1,328 built affordable housing units in the local area, 386 dwellings in the development pipeline and a further 532 that are expected to be built in the future (but not yet in the development pipeline). Noting the dwellings quoted below may be counted under more than one category, there are:
 - (a) 994 dwellings (built, pipeline and expected) that come from the City's affordable housing contribution schemes;

- (b) 454 dwellings (built, pipeline and expected) that have been assisted by subsidised land sales from the City to community housing providers;
 - (c) 439 dwellings (built, pipeline and expected) that have been assisted by the City's Affordable and Diverse Housing Fund; and
 - (d) a further 359 dwellings (built, pipeline and expected) that have not been assisted by any of the above; and
- (viii) City staff performed an audit and sale of vacant land for community housing providers, the last sale being 2016; and
- (B) the Chief Executive Officer be requested to bring forward \$10 million to the Affordable Housing Fund in order to attract housing providers to the City of Sydney and maximise the amount of affordable housing.

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Item 13.10

Notices of Motion

Review of Electronic Billboards

By Councillor Ellsmore

It is resolved that:

(A) Council note:

- (i) the City's streets and other public places exist to facilitate access, recreation, enjoyment and community life of the City's residents and visitors;
- (ii) concern within the community about the impact of the placement, size and other aspects of the design and use of electronic billboards installed under the City's contract with QMS Media has led to a proposed review of the electronic billboards;
- (iii) around the world, a growing number of international cities and towns are restricting the positioning, content, size, brightness and number of electronic billboards, for reasons including:
 - (a) concern about visual pollution, including brightness;
 - (b) importance of ensuring public spaces are prioritised for free, non-commercial and community uses;
 - (c) concern about the increasing dominance of advertising in the lives of residents and visitors, particular as a major driver of unsustainable patterns of consumption;
 - (d) privacy concerns, where advertising billboards also include surveillance, or are used to collect instantaneous facial images designed to measure the impact of advertising; and
 - (e) environmental impact including energy use; and
- (iv) action taken by other international cities include:
 - (a) in many French cities, including Rennes, Grenoble, Lyons and Paris, there have been successful campaigns to halt the introduction of new digital advertising billboards and replace existing ones with public notices, public art, and/ or trees;
 - (b) in Germany and Spain, electronic signage on billboards and in shop windows must be turned off after 10.00pm; and

- (c) Sao Paolo has banned outdoor advertising altogether; several major Indian cities now restrict outdoor advertising whether poster or digital; and Ireland is considering reducing the use of electronic billboards for energy use and privacy reasons; and
- (B) the Chief Executive Officer be requested, in the City's review of the electronic outdoor advertising, to:
- (i) prioritise reviewing the accessibility impacts of the placement of signs that restrict pedestrian and active transport (including people using prams and mobility device users);
 - (ii) prioritise reviewing the placement of signs that restrict the ability to see oncoming buses, trams and other forms of transport, including at the newly installed bus stops;
 - (iii) include consideration of the energy use of electronic billboards, the impact on the heritage of heritage items through the adjacent placement of incongruous electronic billboards, the potential for the billboards to be used for surveillance or the collection of data, and whether the billboards increase the commercialisation of the public realm;
 - (iv) include options for solutions which include: not installing billboards that are scheduled to be installed, removing or moving existing billboards, reducing their brightness and other strategies to reduce their visual prominence, and changing their use; and
 - (v) include options so that Council can consider changing the use of the billboards (where their placement is not a concern) so that they are primarily or exclusively for:
 - (a) community notices; and
 - (b) the promotion of public art and cultural activities.

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Item 13.11**Notices of Motion****Rosebery Eligibility Low Rise Medium Density Housing Code**

By Councillor Scott

It is resolved that:

- (A) Council note the NSW Low Rise Medium Density Housing Code came into effect on 1 July 2020;
- (B) Council note the City has:
 - (i) consulted extensively with residents in the R2 zone in Rosebery about the impact of the Low Rise Medium Density Housing Code; and
 - (ii) with the support of Local Government NSW, successfully sought to exempt the Rosebery Special Character Area identified in Sydney Local Environmental Plan 2012 from the Low Rise Medium Density Housing Code, permanently, from the commencement of the code;
- (C) Council note:
 - (i) the Lord Mayor wrote to the former Minister for Planning and Public Spaces, requesting the Rosebery Special Character Area identified in Sydney Local Environmental Plan 2012 be exempted from the Low Rise Medium Density Housing Code, as resolved by Council on 20 July 2020, and that this request was granted for a period of two years;
 - (ii) the Lord Mayor wrote to the Minister for Planning, again requesting the Rosebery Special Character Area identified in Sydney Local Environmental Plan 2012 be exempted permanently from the Low Rise Medium Density Housing Code, in April 2022;
 - (iii) the NSW Government has agreed with the City that the Rosebery Estate covenant, which limits dwellings to one storey, continues to apply and the SEPP does not overrule it;
 - (iv) as a result, currently, any two-storey development or addition within the Rosebery Estate must be assessed as a development application, and it cannot be approved as Complying Development.
 - (v) the Minister advised the exemption will not be made permanent. The Housing Codes will again come into force in Rosebery Estate from 1 January 2023.

- (vi) in light of the NSW Government's response providing only a further temporary exemption, that the City of Sydney will continue to advocate for the Rosebery Special Character Area identified in Sydney Local Environmental Plan 2012 to be exempted from the Low Rise Medium Density Housing Code permanently; and
- (D) the Chief Executive Officer be requested to provide an update to Councillors via the CEO Update about City advocacy activities and outcomes.

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